

AGENDA
COUNCIL MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
August 27, 2019
1:00 pm

A. ADOPTION OF AGENDA

B. DELEGATIONS

1. 1:00 pm Sheldon Smithen – Road Closure (see G2f)
2. 1:30 pm Anna Welsch, Heritage Acres – Bob Westrop Community Ambassador Award

C. MINUTES/NOTES

1. Council Committee Meeting Minutes
 - July 9, 2019
2. Council Meeting Minutes
 - July 9, 2019
3. Special Council Meeting Minutes
 - August 20, 2019

D. BUSINESS ARISING FROM THE MINUTES

E. UNFINISHED BUSINESS

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

1. Councillor Quentin Stevick – Division 1
 - Landfill Minutes – June 2019
 - Library
 - Agricultural Services Board – July 4, 2019
2. Councillor Rick Lemire – Division 2
 - ICF Committee
 - Pincher Creek Regional Emergency Management Agency – July 29, 2019
 - Pincher Creek Regional Emergency Management Agency – email received August 19, 2019
3. Councillor Bev Everts– Division 3
 - ORRSC Minutes – May 3, 2019
 - Beaver Mines Community Association
 - Castle Mountain Community Association
 - Alberta Southwest Bulletin – August 2019
 - Alberta Southwest Meeting Minutes – May 1, 2019
 - Alberta Rural Development Network
 - ORRSC General Meeting Package – received August 22, 2019
4. Reeve Brian Hammond - Division 4
5. Councillor Terry Yagos – Division 5
 - Landfill Committee Service Plus 2018/2019
 - Landfill Minutes – July 10, 2019

G. ADMINISTRATION REPORTS

1. Operations
 - a) Operations Report
 - PW Call Log, dated August 21, 2019
 - Capital Budget Summary, dated August 22, 2019

2. Development and Community Services

- a) Agricultural and Environmental Services Activity Report
 - Report from AES Technician, dated August 20, 2019
 - Report from AES Manager, dated August 22, 2019
 - AES Call Logs
- b) RCMP Report
 - RCMP Summary for July 2019
- c) Road Closure Bylaw No. 1299-19 (for 2nd and 3rd Reading)
 - Report from Director of Development and Community Services, dated August 22, 2019
- d) Nature Conservancy of Canada Conservation Easements
 - Report from Director of Development and Community Services, dated August 21, 2019
- e) Southern Alberta Land Trust Society Conservation Easements
 - Report from Director of Development and Community Services, dated August 21, 2019
- f) Road Closure Request - SE 15-8-1 W5M (Smithens)
 - Report from Director of Development and Community Services, dated August 21, 2019
- g) Road Closure Request - NE 10-8-1 W5M (Rigaux)
 - Report from Director of Development and Community Services, dated August 21, 2019
- h) Road Closure Resolution - NE 36-4-30 W4M
 - Report from Director of Development and Community Services, dated August 21, 2019

3. Finance

- a) 2020 Budget Direction
 - Report from Director of Finance, dated August 21, 2019
- b) Outstanding Property Tax Write-Off Lexin
 - Report from Director of Finance, dated August 15, 2019

4. Municipal

- a) Chief Administrative Officer Report
 - Report from CAO, dated August 22, 2019
- b) Bylaw 1307-09 Regional Emergency Management
 - Presented for second and third reading

H. CORRESPONDENCE

1. For Action

- a) Invitation to “Energizing Agriculture Transformation” - email received August 20, 2019
- b) County of Forty Mile Invitation for meeting – email received August 15, 2019
- c) Stars of Alberta Awards – Letter received July 11, 2019
- d) Request for Letter of Support for Heritage Acres – received August 22, 2019
- e) Request for Letter of Support for SALTS (Southern Alberta Land Trust) - email received August 15, 2019
- f) Request for Letter of Support for Cowley Lions – email received July 10, 2019

2. For Information

- a) Informational Correspondence
 - Recommendation to Council, dated August 21, 2019
 - Highway Signage Letter, RMA – email received July 23, 2019
 - Thank you Letter from Kootenai Brown Pioneer Village – received August 19, 2019

- Letter to Waterton Park regarding Internet Towner – received July 12, 2019
- Letter of Thank you from STARS – received July 12, 2019
- Letter from Owen Sinclair regarding speeding – received August 15, 2019 (CAO will provide verbal update)
- SCAT Letter, received August 22, 2019
- Saferoads Article, dated August 9, 2019
- Letter from Canadian Union of Postal Workers, dated August 22, 2019

I. CLOSED MEETING SESSION

J. NEW BUSINESS

K. ADJOURNMENT

HERITAGE Acres

Farm Museum

RE: Request to present to council

Tuesday, August 13, 2019

Hello,

My name is Anna Welsch and I am a director for the Heritage Acres Farm Museum located just north of Pincher Creek, Alberta. Our Website is www.heritageacres.org

I am busy in the planning stages of our 4th annual Harvest Gala, this will be the second that I have planned. The Gala takes place on October 11, 2019.

As any non-profit organization we often struggle to have our budget last us for the whole year are constantly looking for new ways to fundraise. This is how the Gala was initially conceptualized. When I took over the organizing of this event last year, I felt that it was an opportunity not only to fundraise for the museum, but give a helping hand to our community as well.

Last year we celebrated an individual by the name of Bob Westrop. Now I'm certain that I do not need give you the background synopsis of who Bob was. One thing that was certain is his pride for our community. Whether it was his signature introduction, "Bob Westrop, Pincher Creek", or his countless hours spent announcing/auctioneering at just about every type of event, he was there.

Sadly, this spring Bob left this world for the next. It was during his eulogy that the inspiration hit me on how we could really continue his legacy, and that is how we have come to this year's Harvest Gala. This year we will be honoring our first recipient of the Bob Westrop Community Ambassador Award. I will include in an attachment a copy of the award criteria.

Bobs giving legacy will also hold true in this award. During the nomination process nominators are asked to identify a local charity or organization that the nominee holds near and dear. 100% of the funds raised from the silent auction will go as a donation to that charity/organization. The winner will have their name engraved onto a perpetual plaque that will stay on display at Heritage Acres. They will also receive a powder coated lawn sign to proudly display. My hope is that we have them attend functions throughout the year (i.e. parade) and be recognized as a "special dignitary".

We have also asked the other museum in Pincher Creek to operate our bar for the evening with them receiving 100% of those funds.

I really would love to see this event lift up multiple community organizations, not just our own organization. Ultimately, I want to expand our community groups into working together with more harmony, if we can achieve this, we will all win in the end.

Heritage Acres is the major sponsor of this event, as the financial host as well as the physical host of this event. Funds received from this event will break down into the individual organizations as follows:

Heritage Acres Farm Museum – 100% of the net earnings from supper/entertainment ticket sales

Named charity/organization – 100% of the silent auction monies

Kootenai Brown Pioneer Village – 100% net bar monies

My request from council is as follows:

1. M.D. Support of this award, I would truly like to see this award presented and supported by the Town of Pincher Creek, the Municipal District of Pincher Creek no.9, and Heritage Acres Farm Museum.
2. If the M.D. wishes to support this award. I ask that 1 member of council volunteers to the judging/selection panel. This panel will consist on 5 members/votes. There are 6 criteria identified with each having a set number of “points”, with all 6 criteria adding up to 100. Scores for each individual added up from the 5 judges. The panel will consist of the following: Westrop family, Town council, M.D. council, Heritage Acres, Local press.
3. A representative of the M.D. council to join us at the Harvest Gala to present the award.
4. 1000\$ sponsorship. This sponsorship money will be used to cover the finical expense of providing tickets to the 3 finalists and a guest. It will also provide tickets to the Nominators. This sponsorship will also help cover the cost of purchasing a perpetual plaque to display at Heritage Acres.

I will be attending the next town council meeting, to answer any questions that may arise.

You are welcome to contact me at any time,

Cell: 403-339-7777

Email: tennesseevalleyranch@gmail.com

Thank You,

Anna Welsch

HERITAGE Acres

Farm Museum

Bob Westrop Community Ambassador Award

Bob Westrop was an engaged member of not only Pincher Creek and the surrounding Municipal District, but many different organizations and events. Bob's signature introduction was "Bob Westrop, Pincher Creek", his community pride was announced to everyone that he met. Sadly, in the spring of 2019, Bob left this world to join the next.

This award has been developed to not only continue his legacy of community involvement, but celebrate our community members that share in his pride of Pincher Creek.

Eligibility

- Nominees must reside in Pincher Creek or the Municipal District of Pincher Creek
- Award will not be presented posthumously

Purpose

- The Bob Westrop Community Ambassador Award has been created to recognize those who make a difference in our community and surrounding Municipal District. The award also highlights exemplary practices in community leadership and engagement; and encourage partnerships among community members and various stakeholders. By doing so, the award inspires all Pincher Creek and area residents, from all walks of life to find new ways of building a stronger community together.

Nomination Criteria

- Role
- Impact
- Reach
- Engagement
- Challenges
- Inspiration

Role – 15 points

- Briefly describe the nominee's contributions.

Impact – 30 points

- Impact refers to the depth of the nominee's contribution.
- Describe how their contributions have made a lasting difference in the community.

Reach – 25 points

- Describe who benefited from the nominee's contributions (for example, individuals and/or specific groups).
- Indicate how many people were affected and how they were affected.
- Have the contributions expanded to benefit other people or groups?

Engagement – 10 points

- Describe how the nominee engaged others in a collective effort to better our community.

Challenges – 10 points

- Describe the challenges (personal, social or other) that the nominee has overcome to make a contribution in their community.

Inspiration – 10 points

- Describe how the nominee became a role model in their community or in their organization. How did the nominee share their experience and knowledge and who did they share it with?

Nomination Process

- In a short essay submission please tell us how the nominee has positively affected our community and/or the members of our community. Please take into consideration the 6 criteria (role, impact, reach, engagement, challenges, inspiration) when nominating.
- Please include contact information for the Nominee, and Nominator.
- Please indicate a local organization or charity is near and dear to the heart of the Nominee.
- Submissions may be made via email: ambassadorpinchercreek@gmail.com
- Written submissions may be sent to:

Bob Westrop Community Ambassador Award

C/O Anna Welsch

Box 164

Pincher Creek, Alberta T0K 1W0

- Nomination deadline is September 15, 2019

Judging

- Judging will be conducted by a panel of 5 members, including 1 Member of the Westrop family, 1 Member of the Heritage Acres Board, 1 Member of Town Council, 1 Member of M.D. Council, 1 Member of Local Press.

Awarding

- The award will be presented on October 11, 2019 at the Heritage Acres Harvest Gala Banquet.
- Top 3 nominees will be invited to the Harvest Gala with the winner announced at the event.

C1

MINUTES
COUNCIL COMMITTEE MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
Tuesday, July 9, 2019, 9:00 am

Present: Reeve Brian Hammond, Councillors Quentin Stevick, Bev Everts, and Terry Yagos

Staff: Chief Administrative Officer Troy MacCulloch, Director of Development and Community Services Roland Milligan, Director of Operations Aaron Benson, Director of Finance Meghan Dobie, and Executive Assistant Jessica McClelland

Absent: Councillor Rick Lemire

Reeve Brian Hammond called the meeting to order, the time being 9:00 am.

1. Approval of Agenda

Councillor Bev Everts

Moved that the agenda for July 9, 2019, be approved as presented.

Carried

2. Closed Meeting Session

Councillor Quentin Stevick

Moved that Council close the Council Committee Meeting to the public for discussions regarding the following, the time being 9:01 am:

- Intermunicipal Collaboration Framework Communique – FOIP Section 21
- Pincher Creek Early Learning Center – FOIP Section 21

Carried

Councillor Quentin Stevick

Moved that Council open the Committee Meeting to the public, the time being 11:19 am.

Carried

3. Rural to Rural Intermunicipal Development Plan Process

Discussion took place regarding the proposed Intermunicipal Development Plans for Cardston County, Crowsnest Pass, Willow Creek and Ranchland. Council discussed the next process, which would be approval of the IDP's and the communication plan going forward.

4. Discussion Regarding Council Calendars

Discussion took place regarding the Executive Assistants role in Council calendars. It was a general consensus that the process is working right now but Council is willing to brainstorm ideas to make the method run more smoothly. Councillors may speak with Executive Assistant on an individual basis to work on ideas to streamline their own calendars.

5. Concerns Over MD Dumpsters

Council discussed a letter presented regarding the state of the MD dumpsters. Council would like administration to come up with a report and ideas to alleviate the misuse of the current dumpsters.

6. Adjournment

Councillor Quentin Stevick

Moved that the Committee Meeting adjourn, the time being 11:51 am.

MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
COUNCIL MEETING
JULY 9, 2019

9153

C2

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, July 9, 2019, at 1:00 pm, in the Council Chambers of the Municipal District Administration Building, Pincher Creek, Alberta.

PRESENT Reeve Brian Hammond, Councillors Quentin Stevick, Rick Lemire, Bev Everts, and Terry Yagos

STAFF Chief Administrative Officer Troy MacCulloch, Director of Development and Community Services Roland Milligan, Director of Operations Aaron Benson, Director of Finance Meghan Dobie, and Executive Assistant Jessica McClelland

Reeve Brian Hammond called the Council Meeting to order, the time being 1:00 pm.

A. ADOPTION OF AGENDA

Councillor Quentin Stevick 19/289

Moved that the Council Agenda for July 9, 2019 be amended to include;

- H1h Burton Creek Camp Tour
- H1i Cardston Parade Invitation
- H1j (moved from H2a) Early Childhood Center

And that the agenda be approved as amended.

Carried

B. DELEGATIONS

C. MINUTES

1. Council Committee Meeting Minutes

Councillor Quentin Stevick 19/290

Moved that the Council Committee Meeting Minutes of June 25, 2019 be approved as presented.

Carried

2. Council Meeting Minutes

Councillor Rick Lemire 19/291

Moved that the Council Meeting Minutes of June 25, 2019 be approved as presented.

Carried

3. Public Hearing Minutes – Bylaw 1300-19

Councillor Bev Everts 19/292

Moved that the Public Hearing Minutes for Bylaw 1300-19 of June 25, 2019 be approved as presented.

Carried

D. BUSINESS ARISING FROM THE MINUTES

Nil

E. UNFINISHED BUSINESS

Nil

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek No. 9
 July 9, 2019

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

1. Councillor Quentin Stevick – Division 1
 - a) Raymond Canada Day Parade
 - b) CARLS
 - c) EMS Workshop
 - d) ASB

2. Councillor Rick Lemire – Division 2
 - a) REMO
 - b) FCSS
 - c) Pincher Creek Foundation

3. Councillor Bev Everts– Division 3
 - a) Calgary Stampede –honoring Farm Family (Bob) Westrop
 - b) Summer Games
 - c) FCSS

4. Reeve Brian Hammond - Division 4
 - a) Canada Day at KBPV
 - b) Summer Games
 - c) PCEMS

5. Councillor Terry Yagos – Division 5

Councillor Terry Yagos 19/293

Moved that the committee reports be received as information.

Carried

Public Works Manager Jared Pitcher attended the meeting at this time to discuss the call log, the time being 1:27 am.

G. ADMINISTRATION REPORTS

1. Operations
 - a) Operations Report

Councillor Quentin Stevick 19/294

Moved that Council receive the call log, dated July 4, 2019, as information.

Carried

Jared Pitcher left the meeting at this time, the time being 1:42 pm.

Councillor Terry Yagos 19/295

Moved that Council receive for information the following Operations documents:

- Operations report for the period of June 19, 2019 to July 4, 2019.
- Projects status update as of July 3, 2019

Carried

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek No. 9
 July 9, 2019

2. Development and Community Services

a) Agricultural and Environmental Services Activity Report

Councillor Quentin Stevick 19/296

Moved that Council receive for information, the Agricultural and Environmental Services Activity Reports for the period of June 15, 2019 to July 15, 2019, as well as the call logs.

Carried

b) Rural to Rural Intermunicipal Development Plan Process

Councillor Terry Yagos 19/297

Moved that Council approve the Draft Intermunicipal Development Plans and by doing so, hereby provides direction to the Oldman River Services Commission to proceed with the public consultation process required for the plans.

Carried

c) RCMP Enhanced Policing Stats for June 2019

Councillor Bev Everts 19/298

Moved that the RCMP Policing Stats for June 2019 be received as information.

Carried

3. Finance

a) Q2 Report

Councillor Rick Lemire 19/299

Moved that the second quarter report (Q2) by Director of Finance be received as information.

Carried

4. Municipal

b) Bylaw 1307-19 Regional Emergency Management Organization

Councillor Quentin Stevick 19/300

Moved that Bylaw 1307-19 Regional Emergency Management Organization be given first reading.

Carried

a) Chief Administrative Officer Report

Councillor Terry Yagos 19/301

Moved that Council receive for information, the Chief Administrative Officer's report for the period of June 26, 2019 to July 9, 2019.

Carried

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek No. 9
 July 9, 2019

c) Bylaw 1306-19 Appointing a Bylaw Officer

Councillor Terry Yagos 19/302

Moved to give Bylaw 1306-19, being the Bylaw to Appoint a Bylaw Officer, first reading.

Carried

Councillor Bev Everts 19/303

Moved to give Bylaw 1306-19, being the Bylaw to Appoint a Bylaw Officer, second reading.

Carried

Councillor Quentin Stevick 19/304

Moved to present Bylaw 1306-19, being the Bylaw to Appoint a Bylaw Officer, for third and final reading.

Carried Unanimously

Councillor Terry Yagos 19/305

Moved to give Bylaw 1306-19, being the Bylaw to Appoint a Bylaw Officer, third and final reading.

Carried

H. CORRESPONDENCE

1. For Action

d) Concerns Regarding MD Dumpsters

Councillor Bev Everts 19/306

Moved that a letter be sent to the landowner addressing his concerns;

AND THAT administration be directed to prepare a report with options on how to move forward with the concerns surrounding the misuse of the MD dumpsters.

Carried

e) Shell Sale of Foothills Gas Assets

Councillor Bev Everts 19/307

Moved that administration be directed to prepare a report looking into the effects on the community with the sale of Shell.

Carried

f) Meeting Request – Lac Ste. Anne

Councillor Rick Lemire 19/308

Moved that a meeting request from Lac Ste. Anne County be forwarded to Rural Municipalities of Alberta (RMA).

Carried

Minutes
Regular Council Meeting
Municipal District of Pincher Creek No. 9
July 9, 2019

g) Crowsnest/Pincher Creek Landfill Association Letter

Councillor Quentin Stevick 13/309

Moved that administration direct a letter to all those effected producers and residents that attended the M.D. meetings regarding the landfill no longer accepting animal carcass items, explaining the process and future plans for disposal in the M.D.

Carried

j) Pincher Creek Community Early Learning Center

Councillor Bev Everts 13/309

Moved that Reeve Brian Hammond be authorized to be at the table for discussions with the Pincher Creek Community Early Learning Center.

Councillor Rick Lemire requested a recorded vote:

For:	Against:
Reeve Brian Hammond	Councillor Quentin Stevick
Councillor Rick Lemire	
Councillor Bev Everts	
Councillor Terry Yagos	

Motion Carried

2. For Information

a) Informational Correspondence

Councillor Terry Yagos 19/310

Moved that Council receive the following documents as information:

- a. Chinook Arch Library Board package
- b. Foothills Little Bow Municipal Association
- c. Heritage Acres Invitation
- d. Burton Creek Tour
- e. Cardston Parade

Carried

g) CLOSED MEETING SESSION

Councillor Terry Yagos 19/311

Moved that Council close the Council Meeting to the public for discussions regarding the following, the time being 4:48:

- Request to Purchase Airport House – FOIP Section 25

Carried

Councillor Terry Yagos 19/312

Moved that Council open the Council Meeting to the public, the time being 5:02 pm.

Carried

Minutes
Regular Council Meeting
Municipal District of Pincher Creek No. 9
July 9, 2019

Councillor Quentin Stevick 19/313

Moved that Council approve administration to go forward and undertake a market appraisal to determine the value for the airport house for the purpose of selling the house and leasing the property.

Carried

h) NEW BUSINESS

There was no new business presented for discussion.

i) ADJOURNMENT

Councillor Terry Yagos 19/314

Moved that Council adjourn the meeting, the time being 5:03 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
SPECIAL COUNCIL MEETING
AUGUST 20, 2019

9159

C3

The Special Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday August 20, 2019, at 6:00 pm, in the Council Chambers of the MD of Pincher Creek, in the Town of Pincher Creek, Alberta.

PRESENT Reeve Brian Hammond, Councillors Quentin Stevick, Rick Lemire, Bev Everts, and Terry Yagos

STAFF Chief Administrative Officer Troy MacCulloch and Executive Assistant Jessica McClelland

ALSO Town of Pincher Creek Representatives:
Mayor Don Anderberg, Councillors Lorne Jackson, Scott Korbett, Susanne O'Rourke, and Chief Administrative Officer Laurie Wilgosh.

Reeve Brian Hammond called the Special Council Meeting to order, the time being 6:00 pm.

A. ADOPTION OF AGENDA

Councillor Quentin Stevick 19/315

Moved that the Special Council Meeting Agenda, for August 20, 2019, be amended to include the following under New Business:

- 5) Shell Departure from the Community
- 6) Update from Joint Funding Review Committee
- 7) Update on Grant Writer and Program
- 8) Date for REMO Bylaw to be Signed
- 9) Blanket Exercise

AND THAT the agenda be approved as amended.

Carried

B. MINUTES

Councillor Bev Everts 19/316

Moved that the Special Council Meeting Minutes of March 21, 2019, be received as information.

Carried

C. UNFINISHED BUSINESS

None

D. NEW BUSINESS

1) Search and Rescue

Discussion took place regarding the needs that Search and Rescue has come forward with to the Town. Currently they are looking for administrative support as well as a suitable location. Suggestion was made that they should attend a Joint Council meeting at a later date with specifics of what they are looking for and an idea of how the Municipalities can assist.

No resolutions were put forth from these discussions.

2) Annual Community Organization Budget Review Discussion

Councils discussed which organizations they wanted to hear from in regards to Joint Funding. Discussion of moving the museums (Kootenai Brown Pioneer Village and Heritage Acres) from Joint Funding to a separate budget line for each the Town and the MD took place, at this time more information is needed so for the 2019 Joint Funding year they will remain as in the past.

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 August 20, 2019

No resolutions were put forth from these discussions.

3) Regional Vision Opportunities

Councillor Terry Yagos 19/317

Moved that Council endorse the regional opportunities to explore options for the airport, pincher station and regional water and wastewater.

Carried

E. DELEGATIONS

James VanLeewen, Liza Dawber, John Taylor and Clarin Copp-LaRoche attended the meeting at this time to provide background on the organizations that they are on the board for. SASCI and Pincher Creek Community Development Initiative were instrumental in getting the grant specialist into the community as well as other community based projects. Going forward the two groups plan on merging to provide greater insight into the community and focus on where there are needs and service gaps. Over the next several months the direction will be solidified, at this point it is just to update Council of the future of the programs. They have applied for Community Initiative Program for grant funding, if this is not available they will be coming to Council for Joint Funding.

James VanLeewen, Liza Dawber, John Taylor and Clarin Copp-LaRoche left the meeting at this time, the time being 7:21 pm.

4) Structure Protection

Councils discussed the issue of structure protection costs and coverage in forestry and non-forestry areas.

No resolutions were put forth from these discussions.

F. CLOSED MEETING SESSION

Councillor Rick Lemire 19/318

Moved that Council close the Special Council Meeting to the public for discussions regarding the following, the time being 7:28 pm:

- Intermunicipal Collaboration Framework Conference Call with Facilitators - FOIP Section 16

Carried

Councillor Bev Everts 19/319

Moved that Council open the Special Council Meeting to the public, the time being 7:50 pm.

Carried

5) Shell Departure from the Community

Discussion took place regarding the Shell departing and what that means to the community. Direction was given to administration to re establish communication with Shell to inquire about them leaving a legacy as well as possible appreciation day.

6) Update from Joint Funding Review Committee

Update was given to Council regarding applications and reminder that the deadline for application for Joint Funding is August 28, 2019.

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7) Update on Grant Writer and Program

Update was given regarding the grant writer program, to date she has acquired \$382,606 in funding for the community.

8) Date for REMO Bylaw to be Signed

Third reading for the REMO Bylaw from all three Councils will be completed this week. Suggestion was made to use the signing as an opportunity to showcase the collaborative efforts by all the Municipalities, this will take place Wednesday August 28, 2019 at the Fire Hall in Pincher Creek.

9) Blanket Exercise

Waiting on confirmation of dates for the blanket exercise, potentially this October.

G. ADJOURNMENT

Councillor Terry Yagos 19/320

Moved that Council adjourn the meeting, the time being 8:13 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

**THE CROWSNEST/PINCHER CREEK LANDFILL ASSOCIATION
MINUTES
June 19, 2019**

The regular meeting of The Crowsnest/Pincher Creek Landfill Association was held on Wednesday June 19, 2019 at 9:00 a.m. at the Landfill administration office.

Present: Quentin Stevick, Municipal District of Pincher Creek #9
 Dean Ward, Municipality of Crowsnest Pass
 Dave Filipuzzi, Municipality of Crowsnest Pass
 Gord Lundy, Municipality of Crowsnest Pass
 Brian McGillivray, Town of Pincher Creek
 Mary Kittlaus, Village of Cowley
 Emile Saindon, Landfill Manager
 Jean Waldner, Office Administrator

AGENDA

Brian McGillivray

Moved the agenda be accepted with the addition of 5 b, Dead stock program update.

Carried. 06.19.19-1182

MINUTES

Quentin Stevick

Moved the minutes of May 15, 2019 be adopted as circulated.

Carried. 06.19.19-1183

MANAGER'S REPORT

1. MSW busy with spring clean up completed in most communities.
2. The Industrial cell is picking up with new jobs starting this month.
3. Working on MSW expansion 100% excavation work done, waiting for liner crew this week.
4. Landfill gas and leachate collection lines are in and being backfilled.
5. Service Plus program completed.
6. Staff training on going with Household Hazardous and Freon training being booked.
7. Holiday schedule complete and set up.
8. Shipped out 32 tonnes of cardboard so far this month with another 16 to go this week.
9. Weed control and grass cutting in process.

Mary Kittlaus

Moved that the Manager's report be accepted for information.

Carried. 06.19.19-1184

FINANCIAL REPORT

The Income Statement and Balance sheet to June 13th, 2019 was reviewed. Admin went over The Account Receivable aged report. Went over the credit line balance and went over briefly a spring clean up report. A full report will be presented at the next meeting.

Gord Lundy

Moved that the financial reports be accepted for information. Carried. 06.19.19-1185

UPDATE OF BYLAW PROGRESSION.

BrownLee LLP contacted Chairman Dean Ward, they advised us that we need to change a lot of the wording in our old bylaws. They advised us to take our time, the Alberta Registries office is very far behind and new bylaws will take months to register. Dean feels we need further clarity and some more legal advice from BrownLee LLP. He will contact them again before the first meeting of the bylaw committee July 24, 2019 at 9:00 am here at the Landfill.

Dave Filipuzzi

Moved this report be accepted as information. Carried. 06.19.19-1186

DEADSTOCK PROGRAM UPDATE.

The Landfill Manager handed out a copy of the proposed cost analysis he was asked to make up and present to the MD and the Dead Stock initiative program at the last board meeting. This proposal has the estimated cost and man power needed to set up a loading site here at the Landfill.

Quentin mentioned that there is a letter coming from the MD of Pincher Creek concerning this Program. Directors asked administration to send everyone a copy of the letter as soon as it is received.

Brian McGillivray

Moved this report be accepted as information. Carried. 06.19.19-1187

SCHOLARSHIP APPLICATION FROM TY ANCTIL

The Landfill Director's felt that the application from Ty Anctil for a Business Administration degree, Doesn't fit our Agricultural or Technology based criteria. They advised administration to send him a letter saying we are very sorry but we will not accept his application.

Mary Kittlaus

Moved a letter be sent to Ty Anctil not accepting his scholarship application. Carried. 06.19.19-1188

DONATION REQUEST

A Donation request from Crowsnest Minor Soccer for their End of the Season Celebration and year end soccer tournament.

Dean Ward

Moved \$500.00 be donated toward their year end celebration. Carried. 06.19.19-1189

DONATION REQUEST

A Donation request from the Kids Kollege Preschool for their 2019 Christmas Concert.

Brain McGillivray

Moved \$250.00 be donated towards their Christmas Concert.

Carried. 06.19.19-1190

Correspondence:

NEXT MEETING DATES

July 10th, 2019

October 16th, 2019

August 21st, 2019

November 20th, 2019

September 18th, 2019

December 18th, 2019

Tabled Items

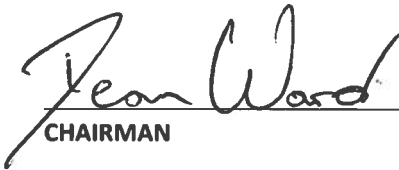
Md of Pincher Creek Road Maintenance Agreement

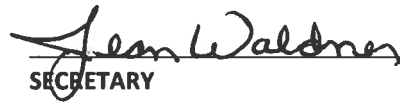
ADJOURNMENT

Mary Kittlaus

Moved the meeting adjourn 9:45 a.m.

Carried. 06.19.19-1191


CHAIRMAN


SECRETARY

THE CROWNSNEST/PINCHER CREEK LANDFILL ASSOCIATION
SPECIAL MEETING
MINUTES
June 26, 2019

The special meeting of The Crowsnest/Pincher Creek Landfill Association was held on Wednesday June 26, 2019 at 10:00 a.m. at the Landfill administration office.

Present: Quentin Stevick, Municipal District of Pincher Creek #9
 Dean Ward, Municipality of Crowsnest Pass
 Dave Filipuzzi, Municipality of Crowsnest Pass
 Gord Lundy, Not in Attendance
 Brian McGillivray, Town of Pincher Creek
 Mary Kittlaus, Village of Cowley
 Emile Saindon, Landfill Manager
 Jean Waldner, Office Administrator

AGENDA

Brian McGillivray

Moved that this agenda be accepted to address the Carcass and Butchering Waste concerns here at the Crowsnest/Pincher Creek Landfill Association.

Carried. 06.26.19-1192

MINUTES

No minutes presented at this special meeting.

MANAGER'S REPORT

No Manager's report presented at this special meeting.

LETTER FROM THE MD OF PINCHER CREEK ON CARCASS AND BUTCHERING WASTE COLLECTION SITE

A letter was received from the MD of Pincher Creek with a number of concerns with the proposal the Landfill put forth to work together with the MD to find a solution to the carcass and butchering waste problem.

After reading the letter and discussing the concerns. The Directors of the Crowsnest/Pincher Creek Landfill Association concluded the majority of the cited issues were beyond the scope of the Landfill and would require resolution by the MD of Pincher Creek No.9. They instructed administration to send a letter to the MD of Pincher Creek No.9 stating that the Landfill will no longer as of July 31st, 2019 accept carcasses and butchering waste and for the MD to instruct their residents of this date.

Brian McGillivray

Moved that the Board of Directors agree to NOT further extend the date when the Crowsnest/
Pincher Creek Landfill Association will cease receiving animal carcass items; therefore the last
date the Crowsnest/Pincher Creek Landfill association will accept animal carcass items

Will be July 31, 2019.

Carried. 06.26.19-1193

Correspondence:

NEXT MEETING DATES

July 10th, 2019

October 16th, 2019

August 21st, 2019

November 20th, 2019

September 18th, 2019

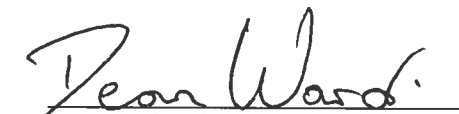
December 18th, 2019


ADJOURNMENT

Dave Filipuzzi

Moved the meeting adjourn 10:38 a.m.

Carried. 06.26.19-1194


CHAIRMAN


SECRETARY

Meeting Minutes
of the
Agricultural Service Board – Municipal District of Pincher Creek No. 9
July 4, 2019 – MD Council Chambers

Present: Chair John Lawson, Vice-Chair Martin Puch, Councillors Bev Everts,
and Quentin Stevick and Member Frank Welsch.

Also Present: CAO Troy MacCulloch, Agricultural Services Manager Shane Poulsen,
Environmental Services Technician Lindsey Davidson and Executive
Assistant Jessica McClelland.

Absent: Member David Robbins.

Chair John Lawson, called the meeting to order at 9:36 am.

A. ADOPTION OF AGENDA

Martin Puch 19/082

Moved that agenda be amended to include:

- Information: Crowsnest/Pincher Creek Landfill Letter

And that the agenda be approved as amended.

Carried.

B. MINUTES

Councillor Quentin Stevick 19/083

Moved that the minutes of June 6, 2019, be approved as presented.

Carried.

C. BUSINESS ARISING FROM THE MINUTES

D. ASB KEY CONTACT REPORT

E. UNFINISHED BUSINESS

1. MD of Ranchland – Weed Concerns

Councillor Bev Everts 19/084

Moved that administration be directed to respond to the MD of Ranchland Agricultural Service Board with regards to a plan to work together on a solution to their weed concerns at the MD of Pincher Creek North border;

AND THAT the letter, once written, be circulated to the MD ASB for their information.

Carried

2. ALUS (Alternative Land Use Systems) Canada Program Discussion

Councillor Quentin Stevick

19/085

Moved that administration be directed to contact Christine Campbell with ALUS Canada to obtain the application package.

Carried

3. Rural Crime Watch

ASB was presented with the Council resolution from June 11, 2019, approving a \$500 donation towards the startup of a Rural Crime Watch group in the MD.

4. Letter to the CFIA (Canadian Food Inspection Agency) RE: Reporting Animal Movements

Councillor Bev Everts

19/086

Moved that the letter to the CFIA (regarding Reporting of Animal Movements) be approved with the addition of “branding”;

AND THAT the letter be forwarded to all stock associations within the MD.

Carried

CAO Troy MacCulloch left the meeting at this time, the time being 11:30 am.

F. 2019 AES DEPARTMENT REPORT

Martin Puch

19/087

Moved to accept the departmental reports from Environmental Services Technician and Agricultural Services Manager for June 2019 as information.

Carried

G. CORRESPONDENCE

1. FOR ACTION
2. FOR INFORMATION

Frank Welsch

19/088

Moved that the following be accepted as information:

- a) Alberta Agriculture Report
 - a. June 4, 2019
 - b. June 11, 2019
 - c. June 18, 2019
- b) Livestock and Fire Suppressions Article
- c) Agricultural Plastics Update
- d) Crowsnest/Pincher Creek Landfill letter

Carried.

H. NEW BUSINESS

I. NEXT MEETING

Next ASB meeting is on Thursday, September 5, 2019

L. ADJOURNMENT

Frank Welsch

19/089

Moved to adjourn the meeting, the time being 12:28 pm.

Carried.

ASB Chairperson

ASB Secretary



**Pincher Creek Regional Emergency Advisory Committee
Meeting Notes
July 29, 2019; 1:30 pm
MD of Pincher Creek No. 9 Council Chambers**

IN ATTENDANCE:

Pincher Creek Regional Emergency Management Agency
DEM Brett Wuth

Town of Pincher Creek
Mayor Don Anderberg and Councillor Scott Korbett
CAO Laurie Wilgosh

Village of Cowley
CAO Cindy Cornish

Municipal District of Pincher Creek No. 9
Councillors Rick Lemire and Terry Yagos
CAO Troy MacCulloch, Director of Development and Community Services Roland Milligan and
Executive Assistant Jessica McClelland

Mayor Don Anderberg called the meeting to order, the time being 1:30 pm.

1. Approval of Agenda

Councillor Terry Yagos

Moved that the Agenda for July 29, 2019 be approved as presented.

Carried

2. Approval of Notes

Councillor Scott Korbett

Moved that the notes of June 26, 2019 be approved and presented.

Carried

3. Unfinished Business

None

4. 2019 Budget

Brett Wuth presented the proposed 2019 budget to the EAC. Earlier this month Brett and the Directors of Finance for both the Town and MD met and identified the need for the document which outlines budget spending for 2019.

Councillor Scott Korbett

Moved that the 2019 budget be accepted as presented.

Carried

5. AHIMT in/out expenses

Discussion took place regarding the upcoming training that will take place in Pincher Creek September 18 and 19, 2019. Key people will be in attendance from other areas of the South Region to take this additional training. Pincher Creek will be covering the expenses initially but the City of Medicine Hat received a grant for the whole South Region and will be reimbursing the costs of this training.

6. 2020 Financial Plan

Brett Wuth presented an initial budget for 2020 with wants/needs for the committee to review. The committee discussed and gave suggestions for changes. This budget will be returned to the next meeting for further discussion.

7. DEM/DDEM Appointment

Councillor Rick Lemire

Moved that the Emergency Advisory Committee recommend Councils appoint Brett Wuth, as Regional Director of Emergency Management and appoint Al Roth, Roland Milligan and Cindy Cornish as Deputy Regional Directors of Emergency Management.

Carried

8. Vendor Agreements

Councillor Scott Korbett

Moved that Brett Wuth begin the process of creating vendor agreements as discussed.

Carried

9. PCREMO Partnership Agreements

Councillor Rick Lemire

Moved that Brett With can move forward with the drafting of the partnership agreement with the proposed goals for 2019;

1. Meets the requirements necessary to receive a Ministerial Order for the creation of a joint Emergency Advisory Committee
2. A single agency for the Partnering Municipalities (not 3 + 1).
3. Defined mechanisms for proposing and accepting updates of
 - a. the agreement
 - b. common bylaws
 - c. appointments
 - d. budget
 - e. Emergency Management Plan
4. Clarify funding formula for incidents that affect more than one municipality
5. Clarify mechanism for joining and leaving partnership
6. Structure encourages continued partnership
7. Allow EAC to declare SOLE on behalf of municipality when required
8. Use terminology that is consistent with the act, regulations, bylaws and best practices

Carried

10. 2019 Bylaw Update

An update to the Bylaws took place; all 3 Municipalities have given first reading with plans to give second and third at their Council meetings in late August.

11. Cost of Structure Protection

Discussion took place regarding cost of structure protection where Municipalities are being left with the fire billing cost. Suggestions were made to take speaking notes to Fall conventions to speak with Ministers regarding this issue.

Councillor Scott Korbett

Moved to direct Brett Wuth to prepare information for Council to present to Ministers at conventions, to be prepared for early September 2019.

Carried

12. New Business

None

13. Next Meeting – August 26, 2019 at 9:00 am in the MD office

14. Adjournment

Councillor Terry Yagos

Moved that the meeting adjourn, the time being 3:22 pm.

Carried

From: [Troy MacCulloch](#)
To: [Jessica McClelland](#)
Subject: FW: PCJEMC appointments
Date: Monday, August 19, 2019 12:44:28 PM

For the 27th as well

troy

From: Brett Wuth <PCREMO-DEM@mdpincercreek.ab.ca>
Sent: August 19, 2019 11:36 AM
To: Cindy Cornish <cindy@cowley.ca>; Troy MacCulloch <CAO@mdpincercreek.ab.ca>; Laurie Wilgosh <Laurie@pincercreek.ca>
Subject: PCJEMC appointments

Good Morning - Cindy, Troy, and Laurie,

When the Emergency Management Bylaw comes into effect, Councils will have created a new committee, the Pincher Creek Joint Emergency Management Committee (PCJEMC, section 4). This committee is required to establish the structure needed for the ministerial order we wish to obtain.

Councils should be asked to appoint Council Members to the Pincher Creek Joint Emergency Management Committee. We would expect these to be same Council Members that currently sit on the Emergency Advisory Committee (EAC). And indeed under the new bylaw sections 15 & 16, the membership of the EAC is redefined to be identical to the membership of the PCJEMC.

Sections 5 & 6 outlines the membership of the PCJEMC.

- 2 voting members from the MD Council
- 2 voting members from the Town Council
- 1 voting member from the Cowley Council
- Each council can appoint 1 or more alternates for their voting members

It would be timely to have these appointments done along with the 3rd readings of the bylaws.

Let me know if there are any questions or if I can help.

Thanks,

--

Brett Wuth
+1-403-627-3130 pcremo-dem@mdpincercreek.ab.ca



MINUTES - 4 (2019)
EXECUTIVE COMMITTEE MEETING
 Thursday, May 9, 2019 at 6:00 p.m.
 ORRSC Boardroom (3105 - 16 Avenue North, Lethbridge)

EXECUTIVE COMMITTEE:

Gordon Wolstenholme - <i>Chair</i>	Ian Sundquist
Jim Bester - <i>Vice-Chair</i>	Jennifer Crowson
Don Anderberg	Margaret Plumtree
Doug MacPherson (absent)	

STAFF:

Lenze Kuiper – <i>Director</i>	Barb Johnson – <i>Executive Secretary</i>
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AGENDA:

1. **Approval of Agenda** – May 9, 2019
2. **Approval of Minutes** – April 11, 2019 (attachment)
3. **Business Arising from the Minutes**
4. **New Business**
 - (a) Vehicle Sale and Purchase
 - (b) Miistakis Institute Partnership Opportunity
 - (c) Executive Members’ Report on the 2019 CPAA Conference.....
 - (d) Subdivision Activity 2019..... (attachment)
5. **Accounts**
 - (a) Office Accounts – March 2019 (attachment)
 - (b) Financial Statements –
 - (i) January 1 - January 31, 2019..... (attachment)
 - (ii) January 1 - February 28, 2019 (attachment)
 - (iii) January 1 - March 31, 2019..... (attachment)
 - (c) Reserve Allocation.....
6. **Director’s Report**
7. **Executive Report**
8. **Adjournment**

CHAIR GORDON WOLSTENHOLME CALLED THE MEETING TO ORDER AT 6:05 P.M.

1. APPROVAL OF AGENDA

Moved by: Don Anderberg

THAT the Executive Committee approve the agenda, as amended:

ADD: 5(c) Reserve Allocation

CARRIED

2. APPROVAL OF MINUTES

Moved by: Ian Sundquist

THAT the Executive Committee approve the minutes of April 11, 2019, as presented.

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

- None.

4. NEW BUSINESS

(a) Vehicle Sale and Purchase

- The office 2015 Equinox, which had approximately 140,000 kms, was recently sold for \$13,000. Quotes have been obtained for a replacement vehicle as follows:

2019 Equinox LS AWD	\$28,835.00	McDonald Chev (Taber)
2019 Jeep Compass Sport 4x4	\$30,725.00	Bridge City Chrysler (Lethbridge)
2019 Escape SE 4WD	\$30,754.00	Dunlop Ford (Lethbridge)
2019 Equinox LS AWD	\$26,860.00	Murray Chev (Lethbridge)

Moved by: Margaret Plumtree

THAT the Executive Committee approve the purchase of the 2019 Equinox LS AWD from Murray Chev (Lethbridge) for \$26,860.00 + GST as quoted.

CARRIED

(b) Miistakis Institute Partnership Opportunity

- The Miistakis Institute is a non-profit foundation based in Calgary which performs research and studies on a variety of environmental issues. They have approached ORRSC with a partnership opportunity to receive \$10,000 in grant funds for participation in the “*Least Conflict Lands Decision Support Tool for Renewable Energy Development*” process with Vulcan County as a test case.
- The process includes development of models for identification of high valued lands for four themes: agriculture, ecological, cultural, and wind and solar energy development, as well as a composite model to identify the best lands for renewable energy development. ORRSC GIS staff will be involved in the development of GIS layers and digital platform.

Moved by: Jennifer Crowson

THAT the Director further investigate the Miistakis Institute partnership opportunity and present the information at a Board of Directors’ meeting.

CARRIED

(c) Executive Members' Report on the 2019 CPAA Conference

- Gordon Wolstenholme, Jim Bester, Ian Sundquist and Margaret Plumtree attended the Conference on behalf of ORRSC and each reported on their experience. Although the guest speaker was good and they enjoyed most of the presentations, consensus was that the quality of the Conference has gone down over the last few years.

(d) Subdivision Activity 2019

- As of April 30, 70 subdivision applications have been received this year, with revenue totalling \$115,182.50.

5. ACCOUNTS

(a) Office Accounts – March 2019

5150	Staff Mileage	B. Brunner	\$ 36.50
5150	Staff Mileage	M. Burla	445.00
5160	Staff Field Expense	M. Burla	40.65
5150	Staff Mileage	R. Dyck	95.40
4140	Approval Fees	324700 Alberta Ltd.	400.00
4140	Approval Fees	Salonka Grading	125.00
4140	Approval Fees	Armando Russian Repair	125.00
5280	Janitorial Services	Madison Ave Business Services	425.00
5285	Building Maintenance	Wild Rose Horticultural	315.00
5310	Telephone	Shaw Business	145.85
5310	Telephone	Shaw Business	145.85
5310	Telephone	Bell Mobility	336.47
5320	General Office Supplies	Paramount Printers	37.50
5330	Dues & Subscriptions	Lethbridge Herald	293.56
5380	Printing & Printing Supplies	Lethbridge Mobile Shredding	23.00
5380	Printing & Printing Supplies	Lethbridge Mobile Shredding	23.00
5320	General Office Supplies	Desjardin Card Services	102.00
5380	Printing & Printing Supplies	Desjardin Card Services	35.97
5320	General Office Supplies	Desjardin Card Services	81.54
5390	Graphic & Drafting Supplies	Desjardin Card Services	529.99
5440	Land Titles Office	Minister of Finance	340.00
5450	Legal Fees	Stringam Denecky	100.00
5470	Computer Software	Whipcord	8,525.10
5500	Subdivision Notification	Lethbridge Herald	204.12
5520	Meetings	Costco	43.90
5570	Equipment Repairs & Maintenance	Digitex	680.00
5570	Equipment Repairs & Maintenance	Xerox	1,391.36
5580	Equipment & Furniture Rental	Pitney Bowes	297.12
1160	GST Receivable	GST Receivable	712.27
		TOTAL	<u>\$16,056.15</u>

Moved by: **Jim Bester**

THAT the Executive Committee approve the Office Accounts of March 2019 (\$16,056.15), as presented. **CARRIED**

(b) Financial Statements –

- (i) January 1 - January 31, 2019**
- (ii) January 1 - February 28, 2019**
- (iii) January 1 - March 31, 2019**

Moved by: Don Anderberg

THAT the Executive Committee approve the unaudited Financial Statements for the following:

- January 1 - January 31, 2019
- January 1 - February 28, 2019
- January 1 - March 31, 2019

CARRIED

(c) Reserve Allocation

- Excess of revenue over expenses from the 2018 audited Financial Statements is \$185,032 and there was discussion how this surplus should be allocated.

Moved by: Don Anderberg

THAT the Executive Committee allocate \$25,000 to the Operating Reserve Fund and \$25,000 to the Capital Reserve Fund;

AND THAT the remaining \$135,032 of the 2018 excess revenue over expenses be split evenly between the Operating Reserve and Capital Reserve Funds.

CARRIED

6. DIRECTOR'S REPORT

- The Director reported on his activities since the last Executive Committee meeting.

7. EXECUTIVE REPORT

- Committee members reported on various projects and activities in their respective municipalities.

8. ADJOURNMENT

Moved by: Gordon Wolstenholme

THAT we adjourn the regular meeting of the Executive Committee of the Oldman River Regional Services Commission at 7:55 p.m. until **Thursday, June 13, 2019 at 6:00 p.m.**

CARRIED

/bj

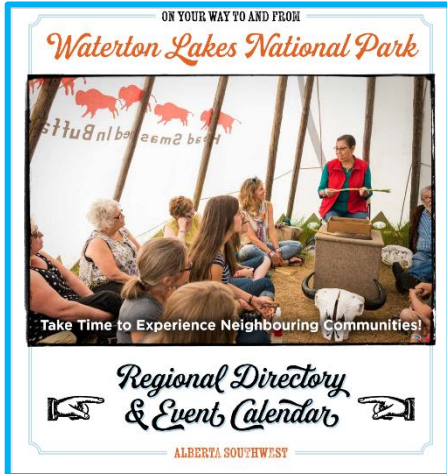
CHAIR: 

Regional Economic Development Alliance (REDA) Update

The 2019 AlbertaSW Summer Events and Activities

The 3rd edition of the summer the “flyer” is printed and distributed.

The information is also on-line at www.myalbertasouthwest.com



U of A international students visit AlbertaSW

In July AlbertaSW assisted with arranging this learning event for 40 international students. They chose to visit our region to learn about wind, solar and hydro projects.

We received a nice thank you from **John Bell**, PhD, MBA, International Research Officer, Office of the Vice-President, U of A: *“Bev: Just wanted to say a huge thank you for your help as we planned our weekend to Pincher Creek and Waterton. The students had a fantastic time. Wayne Oliver (far left in photo) and Ole Byrgesen (works with Scott Gerber) respectively did an amazing job in showing the students the TransAlta wind farm and Oldman River Dam. They were really accommodating despite us having a bigger group than anticipated. The students learned a lot. The students also had a great time in Waterton kayaking and hiking and then at Head-Smashed-In-Buffalo-Jump on Sunday morning. Beautiful part of the province and I would definitely love to bring students back to the area again; maybe next summer. Thanks again.”*

Investor Delegation tours AlbertaSW

The Southern Alberta Investment and Trade Initiative (SAITI) partnership continues to build relationships with foreign investors. Visitors pictured with AlbertaSW Board:

- Ms. Jenny Xu, CEO, Great Products & Service Inc. (GPS Inc.)
- Ms. Constance Leung, Tourism Investment – Asia Pacific & Middle East, Economic Development Trade and Tourism;
- Ms. Mei Zhou, Hainan Jiushang Import/Export Trade Company
- Ms. Lori Farley, Sr. Consultant, GPS Inc., Calgary
- Mr. Kello Lai, Director, Shenzhen Home Solution System Co. Ltd.
- Mr. Ross Wharton, Workhorse Group Inc., Calgary



“Energizing Agricultural Transformation”

InnoVisions and Associates will be conducting this project in AlbertaSW, which will begin with compiling an inventory of agricultural production and services in the region. **** If you would like to know more about the project, or to be involved, please call Bev.** We invite producers, suppliers, consumers, community leaders who are connected to all aspects of the complex agricultural industry to share their ideas and knowledge!



Alberta SouthWest Box 1041 Pincher Creek AB T0K 1W0
403-627-3373 (office) 403-627-0244 (cell)
bev@albertasouthwest.com
www.albertasouthwest.com

Alberta SouthWest Regional Alliance
Minutes of the Board of Directors Meeting
Wednesday May 1, 2019 –Cobblestone Manor, Cardston



Board Representatives

Barney Reeves, Waterton
Brent Feyter, Fort Macleod
Scott Korbett, Pincher Creek
Jim Bester, Cardston County
Albert Elias, Glenwood
Blair Painter, Crowsnest Pass
Brad Schlossberger, Claresholm
John Van Driesten, MD Willow Creek
Dennis Barnes, Cardston
Warren Mickels, Cowley

Resource Staff

Bev Thornton, Executive Director, AlbertaSW
Linda Erickson, AEDTT
Lindsay Spadavecchia, RINSA

Cardston Council Guests

Mayor Maggie Kronen
Councillor Gerry Selk
Councillor Richard Bengry

1. Call to Order and welcome- Chair called the meeting to order.
2. Approval of Agenda Moved by Scott Korbett THAT the agenda be approved as presented.
Carried. [2019-05-626]
3. Approval of Minutes Moved by Dennis Barnes THAT the minutes of April 10, 2019 be approved with attendance corrected.
Carried. [2019-05-627]
4. Approval of Cheque Register Moved by Warren Mickels THAT cheques #2616 to #2636 be approved as presented.
Carried. [2019-05-628]
5. Draft Operations Plan 2019-20 Moved by Jim Bester THAT the Operations Plan Priorities and Budget go forward to the AGM for formal approval.
Carried. [2019-05-629]
6. RFP for website management Bev will pursue requesting services for web/data management and communications services for the region.
7. Proposal for Ag Inventory Project Discussion and consensus that the proposal from InnoVisions and Associates offered a good approach to begin this project for the region. Bev will follow up with Natalie Gibson.
Chair suggested the Project Advisory Committee would require some Board volunteers. Bev will follow up with that.
8. Renewables Update Randolph Siebold will represent SAAEP at the trade show during the upcoming Solar Canada international event in Calgary.
Peaks to Prairies Project is in active engagement with host communities to identify optimal sites for installations.
9. Annual General Meeting Board reviewed plans and logistics for the event to be held at the Bomber Command Museum of Canada in Nanton.

10. Executive Director Report Accepted as information.
11. Round table updates
12. Board Meetings:
- June 5, 2019 – AGM Bomber Command Museum - Nanton
 - July 3, 2019 – no meeting (summer break)
 - August 7, 2019 – MD Ranchland
13. Adjournment Moved by John Van Driesten THAT the meeting be adjourned.
Carried. [2019-05-630]

Approved August 8, 2019

Chair

Secretary/Treasurer

RECEIVED

AUG 22 2019

M.D. OF PINCHER CREEK

F3

3105 - 16th Avenue North
Lethbridge, Alberta T1H 5E8

Phone: (403) 329-1344
Toll-Free: 1-844-279-8760
E-mail: admin@orrsc.com
Website: www.orrsc.com



OLDMAN RIVER REGIONAL SERVICES COMMISSION

BUS TOUR: Town of Raymond Solar Project

Members may board the bus at the ORRSC Office in Lethbridge (3:45 p.m.)
or the Town of Raymond Office (4:30 p.m.)

— see attached itinerary —

AGENDA - 3 (2019)

**OLDMAN RIVER REGIONAL SERVICES COMMISSION
GENERAL BOARD OF DIRECTORS' MEETING**

Thursday, September 5, 2019 – 7:30 p.m.

**ORRSC Conference Room
3105 - 16th Avenue North, Lethbridge (rear parking lot & entrance)**

1. **Approval of Agenda** – September 5, 2019
2. **Approval of Minutes** – June 6, 2019..... (attachment)
3. **Business Arising from the Minutes**
4. **Reports**
 - (a) Executive Committee Report..... (attachment)
5. **Business**
6. **Accounts**
 - (a) Summary of Balance Sheet and Statement of Income for the
7-month period: January 1 to July 31, 2019..... (attachment)
7. **Adjournment** – December 5, 2019

8. ADJOURNMENT

- A Bus Tour to an area of interest in our region is being planned for Board Members in conjunction with the next Board of Directors' meeting on Thursday, September 5, 2019.

Tour destination and details will follow when arrangements have been completed.

Moved by: Richard Van Ee

THAT we adjourn the Annual General Board of Directors' Meeting of the Oldman River Regional Services Commission at 7:36 p.m. until **Thursday, September 5, 2019.**

/bj -

CHAIR: _____



BUS TOUR & BOARD OF DIRECTORS' MEETING

Thursday, September 5, 2019

Town of Raymond Solar Project

ORRSC Board Members are invited to take a bus tour of the **Town of Raymond Solar Project** in conjunction with the Board of Directors' Meeting on Thursday, September 5, 2019. Raymond has become what is believed to be Alberta's first "net zero" community, operating nine municipal buildings and all of its street lights by solar power since last fall and selling the excess solar power to the electrical grid.

ITINERARY

Members boarding the bus in Lethbridge must be at the ORRSC Office (3105 - 16 Avenue North, Lethbridge) by 3:45 p.m.

Members boarding the bus in Raymond must be at the Raymond Town Office (210 N, 200 W, Raymond) by 4:30 p.m.

- 3:45 p.m. Board bus at Oldman River Regional Services Commission Office**
- 4:00** Bus departs from ORRSC Office
- 4:30** (Members may board the bus at the Raymond Town Office)
- 4:45** **Tour of Raymond Solar Project Sites and Town of Raymond Presentation**
- 6:30** Bus returns to ORRSC Office
- 7:00** Light Dinner provided by ORRSC staff
- 7:30** **General Board of Directors' Meeting** (agenda attached)

RSVP by August 26: Email admin@orrsc.com or Phone (403) 329-1344

- Will board the bus in Lethbridge – 3:45 p.m.
- Will board the bus in Raymond – 4:30 p.m.
- Will NOT attend



OLDMAN RIVER REGIONAL SERVICES COMMISSION

MINUTES – 2 (2019)
ANNUAL GENERAL BOARD OF DIRECTORS’ MEETING
Thursday, June 6, 2019 – 7:00 p.m.
ORRSC Conference Room (3105 - 16 Avenue North, Lethbridge)

BOARD OF DIRECTORS:

- | | | | |
|--------------------------------|------------------------|-------------------------------------|-----------------------|
| Kevyn Stevenson (absent) | Village of Arrowwood | Brad Koch (absent) | Village of Lomond |
| Delbert Bodnarek | Village of Barnwell | Richard Van Ee | Town of Magrath |
| Ed Weistra | Village of Barons | Peggy Losey | Town of Milk River |
| Tom Rose | Town of Bassano | Sheldon Walker (absent) | Village of Milo |
| Norman Gerestein | City of Brooks | Dan McLelland | Town of Nanton |
| Jim Bester | Cardston County | Clarence Amulung | County of Newell |
| Richard Bengry | Town of Cardston | Marinus de Leeuw | Village of Nobleford |
| Peggy Hovde | Village of Carmangay | Henry de Kok | Town of Picture Butte |
| Jamie Smith (absent) | Village of Champion | Bev Everts | M.D. of Pincher Creek |
| Doug MacPherson (absent) | Town of Claresholm | Don Anderberg | Town Pincher Creek |
| Butch Pauls (absent) | Town of Coaldale | Ronald Davis (absent) | M.D. of Ranchland |
| Elizabeth Christensen | Town of Coalhurst | Stewart Foss | Town of Raymond |
| Tanya Smith | Village of Coutts | Don Norby (absent) | Town of Stavely |
| Warren Mickels (absent) | Village of Cowley | Matthew Foss | Village of Stirling |
| Dave Filipuzzi | Mun. Crowsnest Pass | Jennifer Crowson | M.D. of Taber |
| Dean Ward | Mun. Crowsnest Pass | Margaret Plumtree | Town of Vauxhall |
| Kole Steinley | Village of Duchess | Jason Schneider | Vulcan County |
| Gordon Wolstenholme | Town of Fort Macleod | Lyle Magnuson | Town of Vulcan |
| Gerry Carter (absent) | Village of Glenwood | Morgan Rockenbach - alternate | County of Warner |
| | Town of Granum | Eric Burns | Village of Warner |
| Suzanne French | Village of Hill Spring | Maryanne Sandberg | M.D. Willow Creek |
| Morris Zeinstra (absent) | Lethbridge County | | |

STAFF:

- | | | | |
|----------------------|-------------------|------------------------|--------------------------|
| Lenze Kuiper | Director | Hailey Winder | Assistant Planner |
| Bonnie Brunner | Senior Planner | Yueu Majok | CAD/GIS Technologist |
| Mike Burla | Senior Planner | Kaylee Sailer | CAD/GIS Technologist |
| Steve Harty | Senior Planner | Jordan Thomas | GIS Analyst |
| Diane Horvath | Senior Planner | Jennifer Maxwell | Subdivision Technician |
| Gavin Scott | Senior Planner | Bonnie Andres | Municipal Planning Clerk |
| Max Kelly | Assistant Planner | Barb Johnson | Executive Secretary |

AGENDA:

1. **Approval of Agenda** – June 6, 2019
 2. **Approval of Minutes** – March 7, 2019..... (attachment)
 3. **Business Arising from the Minutes**
 4. **Presentation of 2018 Audited Financial Statements – Derek Taylor, KPMG LLP**
 5. **Business**
 - (a) Draft ORRSC 2018 Annual Report and Financial Statements..... (attachment)
 - (b) Chinook Intermunicipal Subdivision and Development Appeal Board Update
 - (c) GIS Update.....
 6. **Reports**
 - (a) Executive Committee Report..... (attachment)
 7. **Accounts**
 - (a) Summary of Balance Sheet and Statement of Income for the 4-month period:
January 1 - April 30, 2019 (attachment)
 8. **Adjournment** – Next meeting September 5, 2019.....
-

CHAIR GORDON WOLSTENHOLME CALLED THE MEETING TO ORDER AT 7:00 P.M.

1. APPROVAL OF AGENDA

Moved by: Tom Rose

THAT the Board of Directors approve the agenda of June 6, 2019, as presented. **CARRIED**

2. APPROVAL OF MINUTES

Moved by: Maryanne Sandberg

THAT the Board of Directors approves the minutes of March 7, 2019, as presented. **CARRIED**

3. BUSINESS ARISING FROM THE MINUTES

- None.

4. PRESENTATION OF 2018 AUDITED FINANCIAL STATEMENTS – Derek Taylor, KPMG LLP

- ORRSC Auditor Derek Taylor of KPMG LLP gave a brief overview of the 2018 Audited Financial Statements. He reported that the financial statements present fairly, in all material respects, the financial position of the ORRSC for the year ending December 31, 2018. Excess revenues over expenses for the year totalled \$185,032 which will be used to build up operating and capital reserves. He also expressed appreciation for the opportunity to provide auditing services to ORRSC over the past several years.

5. BUSINESS

(a) **Draft ORRSC 2018 Annual Report and Financial Statements**..... (attachment)

- Director Lenze Kuiper presented highlights of the 2018 Annual Report and Financial Statements as follows:



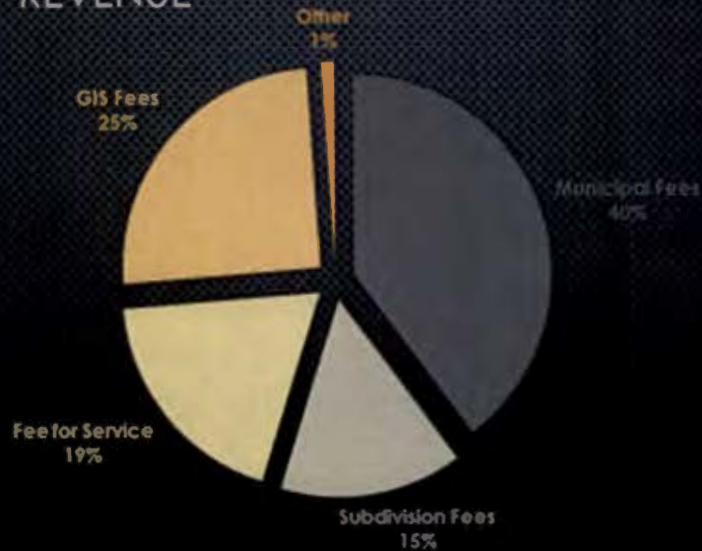
2018 ANNUAL REPORT HIGHLIGHTS

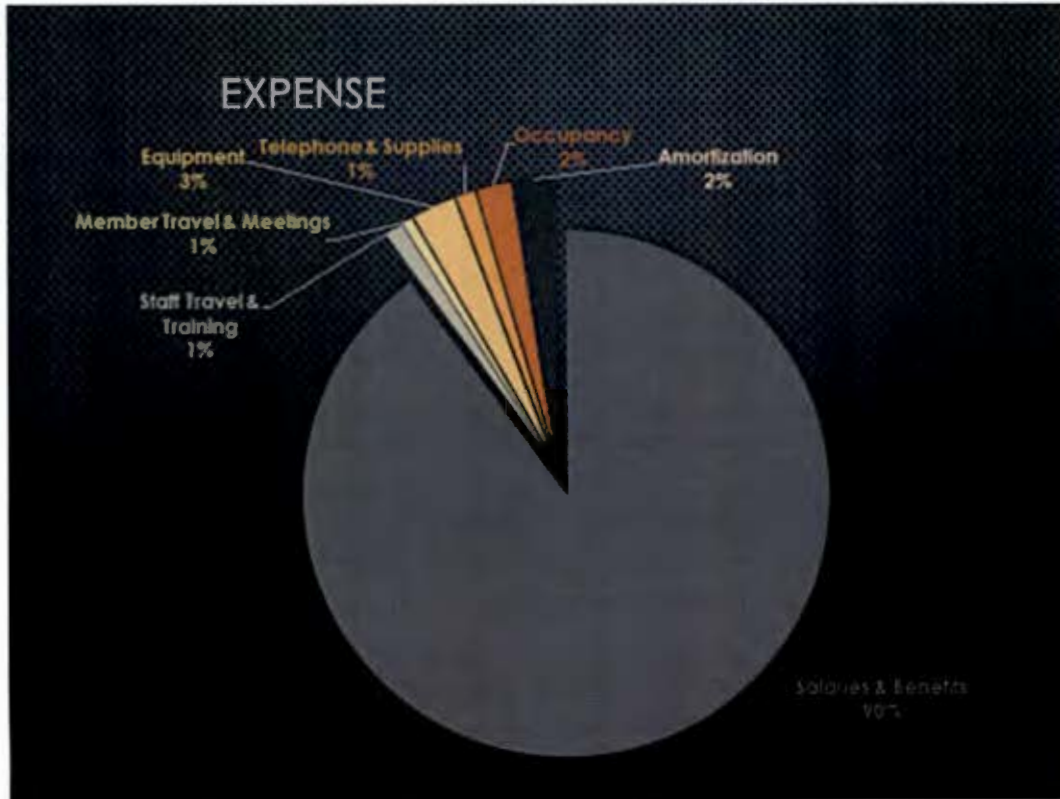
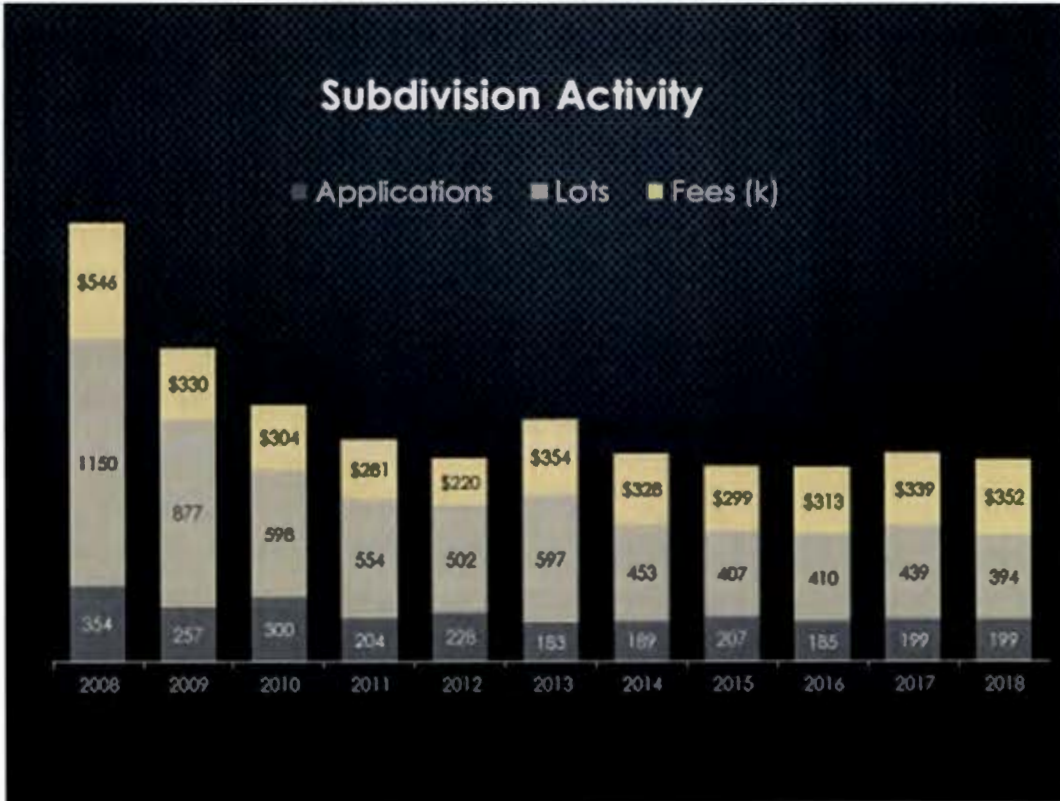
- NUMEROUS IDPs – RURAL TO RURAL & RURAL TO URBAN COMMENCED AND COMPLETED
- NUMEROUS MDPs COMMENCED AND COMPLETED
- NUMEROUS LUBS AND AMENDMENTS COMMENCED AND COMPLETED
- A FEW AREA STRUCTURE PLANS COMMENCED AND COMPLETED
- A FEW GROWTH STUDIES COMMENCED AND COMPLETED
- A FEW HAMLET STUDIES COMMENCED AND COMPLETED
- AN AREA REDEVELOPMENT PLAN COMPLETED
- AN ANNEXATION COMMENCED
- NUMEROUS ROAD CLOSURES COMPLETED
- TWO NEW GIS CLIENTS (TURNER VALLEY AND BLACK DIAMOND)
- NEW GIS PLATFORM EXPLORED
- NUMEROUS MAPS PRODUCED IN SUPPORT OF STATUTORY PLANS AND LUBS
- 22 SDAB HEARINGS COMPLETED
- 9 ARB HEARINGS COMPLETED
- 199 SUBDIVISION APPLICATIONS PROCESSED

HIGHLIGHTS

	2017	2018
Net Revenues	2,473,258	2,397,971
Membership (Planning & GIS)	1,471,723	1,531,393
Subdivision	347,974	352,688
Fee-for-Service	476,574	445,603
Net Expenses	2,371,528	2,217,155
Salaries & Benefits	1,930,419	1,881,894
Excess of Revenues over Expenditures	98,992	185,032 ←
Internally Restricted Net Assets (Reserves)	149,905	199,905
Total Equity	1,096,561	1,251,256

REVENUE





Moved by: Tom Rose

THAT the Board of Directors have reviewed and ratified the Executive Committee approval of the ORRSC Annual Report and Financial Statements for the year ending December 31, 2018. CARRIED

(b) Chinook Intermunicipal Subdivision and Development Appeal Board Update

- As of May 31, 2019, 29 municipalities are participating in the newly-formed Chinook Intermunicipal Subdivision and Development Appeal Board (SDAB). ORRSC has 8 trained SDAB Clerks, and we are currently verifying the number of trained Board Members appointed by the 29 member municipalities.
- A copy of signed agreements and procedural guidelines will be mailed out next week to participating municipalities along with an invoice for the \$500 annual fee. We will also supply member municipalities with the information required from Alberta Municipal Affairs to complete their 2018 Statistical Information Return.
- Since ORRSC began operating the Chinook Intermunicipal SDAB on April 1, two appeals have been heard and three more are pending.

(c) GIS Update

- ORRSC is starting transition to new software which will utilize a Geocortex viewer similar in scope to the one provided now, but greatly improved functionality. In addition, ORRSC will be utilizing ArcGIS web mapping application to create custom mapping applications suitable for any purpose.
- For example, “storybook” maps are extremely popular with Economic Development and Parks and Recreation departments. Our GIS department has created a storybook map for the Town of Pincher Creek as they host the Southern Alberta Summer Games:

<https://arcg.is/1eqzKK> – “Southern Alberta Summer Games Venue Tour”

- ESRI web mapping can also be used to quickly pull in dynamic data showing hot spots (potential fires), wind direction and precipitation. GIS staff will demonstrate the new features at a future meeting, when the software transition is complete.

6. REPORTS

(a) Executive Committee Report

- Chair Gordon Wolstenholme reviewed the Executive Committee Report for the meetings of April 11 and May 9, 2019 and asked if there were any questions or comments (none received).

7. ACCOUNTS

**(a) Summary of Balance Sheet and Statement of Income for the 4-month period:
January 1 - April 30, 2019**

Moved by: Ed Weistra

THAT the Board of Directors approve the Balance Sheet and Statement of Income for the 4-month period: January 1 - April 30, 2019.

EXECUTIVE COMMITTEE REPORT

Meeting of August 8, 2019

August 8:

- **Miistakis Institute Partnership Opportunity** – Clarification on Miistakis Institute partnership sought and provided. ORRSC's role is consultative and the tool being developed will be made available to municipalities to use, if so desired.
- **Building Renovation Quote** – The building renovation quote from Southwest Steel has not been received to date.
- **New Hire – Planner** – Madeleine Baldwin has been hired as a Planner to begin working on December 1, 2019. Madeleine has a Bachelor of Arts, Urban and Regional Studies from the University of Lethbridge and a Master of Urban Planning from McGill University and most recently worked as a Planner with the City of Edmonton before relocating to Lethbridge.
- **ORRSC Bus Tour and Board Meeting – September 5, 2019** – The next Board of Directors' meeting on September 5, 2019 will begin with a bus tour of the Town of Raymond Solar Project Sites with speaker Greg Robinson, followed by a light dinner and short meeting back at the ORRSC office. The itinerary will be finalized and emailed to Board Members next week.
- **Subdivision Activity 2019** – As of June 30, 96 subdivision applications have been received this year, with revenue totalling \$51,482.50.
- **Informal Staff Chat** – ORRSC staff will be invited to participate in a Review of the Strategic Plan and an informal information sharing session at the next Executive Committee meeting scheduled for Thursday, September 12, 2019 at 6:00 p.m.

OLDMAN RIVER REGIONAL SERVICES COMMISSION				
Balance Sheet (7 months) Unaudited				
as of July 31, 2019				
Assets				
Total Operating Fund	\$	908,245.00		
Total Capital Fund	\$	646,496.00		
Total Assets			\$ 1,554,741.00	
Liabilities & Equity				
Total Operating Fund	\$	209,461.00		
Total Capital Fund	\$	935,987.00		
Excess Rev/Exp	\$	409,293.00		
Total Liabilities & Equity			\$ 1,554,741.00	
OLDMAN RIVER REGIONAL SERVICES COMMISSION				
Income Statement (7 months) Unaudited				
as of July 31, 2019				
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>Variance</u>
TOTAL REVENUE	\$	1,664,796.00	\$ 2,364,934.00	\$ 29.60
Expenditures				
Total Staff Salaries	\$	973,626.00	\$ 1,670,000.00	41.70%
Total Staff Benefits	\$	199,465.00	\$ 342,000.00	41.68%
Total Staff Travel & Mtgs	\$	14,637.00	\$ 28,000.00	47.73%
Total Members Travel & Mtgs	\$	9,306.00	\$ 13,000.00	28.42%
Total Office & Renovations	\$	14,268.00	\$ 41,000.00	65.20%
Total Telephone & Supplies	\$	18,039.00	\$ 29,000.00	37.80%
Total Printing & Duplication	\$	4,696.00	\$ 8,500.00	44.75%
Total Other Operating Exps	\$	102,699.00	\$ 129,000.00	20.39%
Total Fixed Assets	\$	24,965.00	\$ 66,000.00	62.17%
TOTAL EXPENDITURES	\$	1,361,701.00	\$ 2,326,500.00	41.47%
TOTAL BUDGET EXCESS REV/EXP	\$	303,095.00	\$ 38,434.00	

SERVICE PLUS 2019

DATE	LOCATION	BIN RENTAL & DELIVERY	WASTE COST	TOTAL IN KIND	Waste Tonnage	46.95 Tonne
Apr 26/19	Blairmore	N/A	\$233.49	\$233.49	4.76	
May 24/19	Hillcrest	N/A	\$325.37	\$325.37	6.93	
June 6/19	Coleman	N/A	\$207.99	\$207.99	4.43	
			Total CNP	\$766.85	16.12	

May 13/19	Cowley	\$500.00	\$256.82	\$756.82	5.47	
			Total Cowley	\$756.82	5.47	

May 15/19	Lundbreck	\$400.00	\$200.95	\$600.95	4.28	
May 10 & 22/19	Beavermine	\$500.00	\$620.21	\$1,120.21	13.21	
June 10/19	Twin Butte	\$500.00	\$325.84	\$825.84	6.94	
May 21/19	CWR Boat Club	\$150.00	\$66.67	\$216.67	1.42	
			Total MDPC	\$2,763.67	25.85	

June 18/18	Town of Pincher Creek	\$400.00	\$240.86	\$640.86	5.13	\$200.00 Billed to TOPC Sorting Chg's
			Total TOPC	\$640.86		

Total In Kind \$ Donation \$4,928.20
 Total in Kind Tonnage 52.57

SERVICE PLUS 2018

DATE	LOCATION	BIN RENTAL & DELIVERY	WASTE COST	TOTAL IN KIND	Waste Tonnage	45.70/Tonne
May 10/18	Blairmore	\$100.00 Sorting Chg	\$313.50	\$413.50	6.86	
Apr 14/18	Hillcrest	\$100.00 Sorting Chg	\$615.12	\$715.12	13.46	
June 7/18	Coleman	\$100.00 Sorting Chg	\$366.06	\$466.06	8.01	
			Total CNP	\$1,594.68	28.33	
May 28/18	Cowley	\$550.00 + \$100.00 Sorting Chg	\$249.06	\$899.06	5.45	
			Total Cowley	\$899.06	5.45	
May 17/17	Lundbreck	\$400.00 + \$100.00 Sorting Chg	\$614.42	\$1,114.42	13.44	
May 22/18	Beavermines	\$400.00 + \$100.00 Sorting Chg	\$324.47	\$824.47	7.10	
June 4/17	Twin Butte	\$400.00 + \$200.00 Sorting Chg	\$217.53	\$817.53	4.76	
			Total MDPC	\$2,756.42	25.30	
June 18/18	Town of Pincher Creek	\$400.00 + \$100.00 Sorting Chg	\$89.12	\$589.12	1.95	
			Total TOPC	\$589.12		

Total In Kind \$ Donation \$5,839.28

Total in Kind Tonnage 61.03

**THE CROWNEST/PINCHER CREEK LANDFILL ASSOCIATION
MINUTES
July 10, 2019**

The regular meeting of The Crowsnest/Pincher Creek Landfill Association was held on Wednesday July 10, 2019 at 9:00 a.m. at the Landfill administration office.

Present: Terry Yagos, Municipal District of Pincher Creek #9
 Dean Ward, Municipality of Crowsnest Pass
 Dave Filipuzzi, Municipality of Crowsnest Pass
 Gord Lundy, Municipality of Crowsnest Pass
 Mark Barber, Town of Pincher Creek
 Mary Kittlaus, Village of Cowley
 Emile Saindon, Landfill Manager
 Jean Waldner, Office Administrator

AGENDA

Dave Filipuzzi

Moved the agenda be adopted as presented. Carried. 07.10.19-1195

MINUTES FROM JUNE 19, AND SPECIAL MEETING JUNE 26, 2019

Gord Lundy

Moved the minutes of June 19, 2019 be adopted as circulated. Carried. 07.10.19-1196

Dave Filipuzzi

Moved the special meeting minutes from June 26, 2019 be adopted as circulated. Carried. 07.10.19-1197

MANAGER'S REPORT

1. MSW busy with contractor waste and increase in MSW.
2. The Industrial cell is busy with Devon (CNRL) job.
3. New MSW cell required access pad and filter gravel and then ready for use.
4. Grass cutting to resume next week.
5. Leachate and stormwater management is well under control for this time of year.
6. Shipped 3 loads of cardboard approximately 50 tonnes to recycler.

Terry Yagos

Moved that the Manager's report be accepted for information. Carried. 07.10.19-1198

FINANCIAL REPORT

The Income Statement and Balance sheet to July 8th, 2019 was reviewed. Admin went over The Account Receivable aged report. Went over the credit line balance and gave a full report on our Service Plus program for 2019.

Terry Yagos

Moved that the financial reports be accepted for information. Carried. 07.10.19-1199

LANDFILL ASSOCIATION BYLAWS UPDATE

Brownlee recommends that the Association pass an omnibus resolution to ratify and authorize all acts and proceedings that the Association has undertaken since incorporation.

Mark Barber

Moved this resolution for legal advice be approved. And show all director's in favor.

Carried. 07.10.19-1200

Gord Lundy

Moved that the legal budget for renewing the Bylaws not exceed \$25,000.00.

Carried. 07-10.19-1201

CANADIAN PYROLYSIS RECYCLING PROJECT REQUEST FOR CONSIDERATION

The Town of Pincher Creek sent a proposal to the Board of Directors for consideration from the Canadian Pyrolysis Recycling Project. The board reviewed the project and decided that this proposal is not something that this landfill is interested in undertaking.

Dave Filipuzzi

Moved this correspondence be accepted as information. Carried. 07.10.19-1202

Correspondence:

Thank you card from the Pincher Creek Dolphins Swim Club.

NEXT MEETING DATES

August 21st, 2019

November 20th, 2019

September 18th, 2019

December 18th, 2019

October 16th, 2019


Tabled Items

ADJOURNMENT


Terry Yagos

Moved the meeting adjourn 10:00 a.m.

Carried. 07.10.19-1203



CHAIRMAN



SECRETARY

Operations Report August 22, 2019

Operations Activity Includes:

- July 17, 2019 Hired seasonal class 1 driver for Public Works.
- July 22, 2019 Hired additional seasonal class 1 driver for Public Works.
- August 20, 2019 Provide Program Capital Projects Status update.

Public Works Activity Includes:

Cold Mix Asphalt Applications for minor repairs

- Cold mix asphalt applications for minor and large patching sections of road have been completed for Gladstone and Christie Mines roads.
- Cold mix reworking of 1km on Gladstone road and 1km on Willow Valley road has started with an expected completion date of August 29, 2019
- Pothole repair and skin patching work required for Maycroft Road will start on September 3, 2019 with a completion date by September 12, 2019.

Bridge Maintenance and Texas Gates

- Texas gate inspections have been completed this year.
- 7 Texas gates have been cleaned with 2 more to be cleaned at locations in Carbondale and in Division No. 2. Scheduled completion date is by the end of September 2019.
- Class B Bridge inspections are in progress. 46 bridge inspections will be completed by mid September, 2019. Currently, there are 30 bridge inspections completed with 16 more bridge inspections still in progress.

Fence Repair

- Fence Repair work in Division No. 3 on Christie Mines Road (RR30-4) has been completed.

Mowing and maintenance

- Lundbreck and Beaver Mines maintenance is ongoing.
- Mowing around all bridge structures is almost completed with a completion date by August 29, 2019.
- Roadside mowing with Public Works Department in Divisions No. 1, 2, & 3 has not started. Completion date for remaining roadside mowing in all Divisions is September 30, 2019.
- Roadside mowing with the Public Works Department in Division No. 4 has been completed.
- Roadside mowing with the Public Works Department in Division No. 5 is in progress.

Continuous Dust Suppression Program

- Dust suppression for all Divisions has been completed by Sinnott Farms Limited and Public Works staff.

Gravel Hauling

- Contract hauling in all Divisions has been completed.
- Additional hauling with Public Works forces is in progress with an approximate completion date of September 15, 2019.

Road Works

- Installation of new guard rail and slide repair work located in Division No. 4 at Higginbotham's road was completed on August 8, 2019.

Upcoming:

- September, 2019 Beaver Mines and Capital Projects
- September, 2019 Crushing aggregate update in pits
- September, 2019 Drainage addition for Beaver Mines

Capital Projects Update:

Bridges

Bridge File:	1744
Location:	Crook Road
Scope of Work:	Replacement of bridge sized culvert
Contractor:	Ossa Terra Ltd.

Original Budget:	\$1,081,000.00
Total Project Costs	<u>\$770,920.81</u>
Total Amount Remaining on Project	\$310,079.19

Status: Tender closed. Project to restart on September 4, 2019 and with a completion date at the end of September, 2019 as the hawk's nest has left the nest. Notification on bus routes and to the public will be sent out prior to starting work.

Bridge File:	6613
Location:	Cabin Creek
Scope of Work:	Replacement of bridge sized culvert
Contractor:	Ossa Terra Ltd.

Original Budget:	\$982,000.00
Total Project Costs	<u>\$697,243.59</u>
Total Amount Remaining on Project	\$284,756.40

Status: Project is currently on hold due to the Department Fisheries approvals not being received. DFO is requiring a 3DQ10 model be completed for fish passage, modeling has been completed and has submitted to DFO for review. Fish passage has been also achieved as per Alberta Transportation requirements. The project has a fish window restriction where work is only allowed between the months of August 15 and September 1. Without DFO approval project will move to a 2020 project.

Bridge File: 70175
Location: Yarrow Creek - Spread Eagle Deck
Scope of Work: Bridge deck replacement
Contractor: M Johnston Construction Ltd.

Original Budget: \$100,000.00
Total Project Costs \$87,257.21
Total Amount Remaining on Project \$12,742.79

Status: Contract awarded. Preconstruction to occur August 26, 2019 and with a completion date at the end of September, 2019.

Bridge File: 76293
Location: Grumpy Road
Scope of Work: Replacement with Bridge Sized Culvert

Original Budget: \$30,000.00
MD Engineering Costs \$21,491.00
Total Amount Remaining on Project \$8,509.00

Status: Project is only to do the culvert design with the Engineering Company. Design to be completed in September 30, 2019. Estimated constructions are preliminary since the design is not complete and will change.

Bridge File: 7235
Location: Olin Creek -Scottons
Scope of Work: Replacement with Bridge Sized Culvert

Original Budget: \$30,000.00
MD Engineering Costs \$29,491.00
Total Amount Remaining on Project \$509.00

Status: Project is only to do the culvert design with Engineering Company. Design is to be completed in September 30, 2019. Estimated constructions are preliminary since the design is not complete and will change.

Bridge File: 70177
Location: Upper Tennessee Overflow
Scope of Work: Replacement of Culvert
Contractor: Don Boyce Construction
Original Budget: \$15,000.00
Total Project Costs \$13,000.00
Total Amount Remaining on Project \$2,000.00

Status: Project will proceed this year to supply and install a new culvert with engineering testing. No engineering design is required. Completion date is Friday, August 23, 2019.

Bridge File: 84238
Location: Willow Valley Road Culvert
Scope of Work: Replace culvert
Contractor: Vicary Resources

Original Budget: \$500,000.00
Total Project Costs \$467,511.98
Total Amount Remaining on Project \$32,488.02

Status: Tendered closed. Contract awarded to Vicary Resources Inc. with a project start date of September 16, 2019 and with a completion date by October 15, 2019.

Bridge File: 8860
Location: Beaver Mines Creek
Scope of Work: Cap replacement, pile repair work

Original Budget: \$20,000.00
MD Engineering Costs \$21,488.00
Total Amount Remaining on Project (\$1,488.00)

Status: Project is only to do bridge design for cap replacement and pile repair work with the Engineering Company. Design is to be completed in September 30, 2019.

Bridge File: 13957
Location: Connelly Creek
Scope of Work: Cap replacement

Original Budget: \$18,000.00
MD Engineering Costs \$8,720.00
Total Amount Remaining on Project \$9,280.00

Status: Project is only to do bridge design of replacement of abutement caps with the Engineering Company. Design is to be completed in September 30, 2019.

Gravel Roads

Roads: Summerview Road Surface Treatment
Location: Summerview Road
Scope of Work: GBC and Double seal coat
Contractor: TBL Construction

Revised Budget: \$884,798.21
Total Project Costs \$884,798.21
Total Amount Remaining on Project \$0

Status: Contract for Summerview has been awarded to TBL Construction Ltd. Project is to start in the beginning of September, 2019 and with a completion date at the end of September, 2019.

Kerr Road Status: Project will be put on hold until 2020 due to tender pricing coming in higher than expected. There have been no costs to this project.

Lundbreck Pave and Drainage: Project has been tendered with a closing date of August 30, 2019. Project will only do 1st street due to project costs. Proposed scope of work will improve drainage and remove, add, compact, and shape new granular coarse material for new asphalt. Notification will be sent out to the School board and to the public prior to commencement of work. Completion date is scheduled for October 15, 2019.

Highway 3A – Landfill road repairs: Project is on hold until 2020 due to grant funding.

Beaver Mines Regional Water Supply Contracts 1 Pipeline & Contracts 2 Mechanical:

- Lien Hold back for outstanding deficiencies or deductions of work has not been released for contracts 1 and contracts 2.
- Project is under budget for both contracts 1 and contracts 2.
- Contractor has notified MPE Engineering that all work except the downspouts and minor electrical items have been completed. Deficiency walkthrough for remaining outstanding deficiencies is scheduled for August, 28, 2019.
- Leaks for piping have been resolved for contracts 1 with re-pressure testing was done August 7 and August 8, 2019. Both passed the test.

Beaver Mines Water & Waste Water Collection

- Land negotiations are ongoing for this project.
- Package of preliminary drawings by MPE Engineering is scheduled to be released at or before September, 15, 2019. MD review of drawings is required prior to tendering the contract.
- Service cards have been sent off to MPE Engineering. MD is contacting the remaining residents to complete the forms.

Beaver Mines Waste Water Treatment

- Land negotiations are ongoing and once finalized we can proceed with finalizing a tender or quote package for the initial phase of the project.

Castle Area Regional Water Supply Contracts 1 Pipeline & Contracts 2 Mechanical:

- LW Dennis has completed approx. 9200 meters of pipeline installation.
 - Adverse ground conditions have continued to slow progress.
 - Currently they are in hard rock and location of work is at Castle Park Boundary
- Nitro Construction has begun construction at the Castle Mountain Booster Station site.
 - Concrete footings, interior slab on grade, curbs and equipment pad have been completed at the Beaver Mines site.
 - All brick has been completed at the Castle Mountain Lift Station. Mechanical contractor is working on mechanical installation work.
 - Land negotiations have been completed.

Attachments

Program Capital Projects Status
Call Logs

Recommendation:

That the Operations report for the period of August 22, 2019 will receive Program Capital Projects Status update, and call log be received as information.

Prepared by: Aaron Benson 

Date: August 22, 2019

Reviewed by: Troy 

Date: August 22, 2019

Submitted to: Council

Date: August 22, 2019

WORK ORDER	DIVISION	LOCATION	Approach Number	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	COMPLETION DATE
1558	Division 1	SW36 T4 R30 W4		Re getting an approach built	Jared Pitcher	waiting on agreement with Development	Wednesday, April 18, 2018	
1617	Division 1	West Kerr		Trees on the west side of Kerr road need cut back	Jared Pitcher	Fall Project/Contractor	Wednesday, May 30, 2018	
1643	Division 4	SW22 T7 R1 W5		Would like a culvert put in to solve water problem	Jared Pitcher	To be actioned	Tuesday, June 26, 2018	
1709	Division 1	SE 33-3-29 W4M		portion of RR 29-3 south of TR 4-0. Culvert needs repaired	Jared Pitcher	To be actioned	06-09-2018	
1725	Division 4	NW4 T8 R1 W5	#8017 RR1-3A By glider strip	Caragana Bush in ditch needs to be removed	Jared Pitcher	Fall project/Contractor	Monday, October 1, 2018	
1750	Division 3	NE23 T6 R1 W5	#1101 TWP6-4	Would like Caragana Shubs cut down	Jared Pitcher	Fall Project/Contractor	Monday, October 22, 2018	
1878	Division 3	SE11 T6 R2 W5		Wants to build a new approach	Jared Pitcher	Owner will do	Monday, March 25, 2019	Monday, July 15, 2019
1880	Division 2	NW32 T5 R29 W4		Would like an approach put in	Jared Pitcher	To be actioned	Tuesday, March 26, 2019	
1885	Division 2	NE17 T6 R30 W4	#30332 TWP6-2A	Grader took out fence and left lawn damaged/we need to check also neighbors	Jared Pitcher	Completed	Friday, March 22, 2019	Monday, July 15, 2019
1913	Division 5	SW29 T7 R2 W5 ?		Needs approach widened Moving house - Need 21' added to approach	Jared Pitcher	On list to do	Tuesday, April 23, 2019	
1922	Division 3	Beaver Mines	Park	Trees are marked (floescent Paint) for cutting down	Eric Blanchard	Completed	Thursday, May 2, 2019	Tuesday, July 9, 2019
1923	Division 4	NE33 T8 R29 W4		Wanting a culvert put in	Jared Pitcher	On list to do	Wednesday, May 1, 2019	
1934	Division 5	313 Robinson Ave Lundbreck		RQ tree trimming/problem with neighbor (301) yard, an eye sore and realtors are saying it is deterring the sale. Needs bylaw officer	Eric Blanchard	Completed	Friday, May 10, 2019	Tuesday, July 9, 2019
1939	Division 5	33 Railway Street Lundbreck		Lawn was damaged with snowplow & would like grass replaced	Eric Blanchard	Completed	Wednesday, May 15, 2019	Monday, July 22, 2019
1942	Division 1	SE17 T4 R28 W4	#4216 RR28-4	Wants a new approach onto 1/4 section that has no access	Jared Pitcher	Location approved	May 17 2019	
	Division 1	SE21 T4 R28 W4 SW16 T4 R28 W4		w/ Lastuka			Tuesday, June 11, 2019	
1947	Division 1	RR 30-3		Unhappy with road maintence done on unimproved Road 30-3, and states it needs repair.	Jared Pitcher	Completed/Jared	May 21 2019	Thursday, July 18, 2019
1959	Division 3	NW12 T6 R1 W5	#1018	Looking at getting a sign "Slow Children Playing"	Jared Pitcher	On sign list	Sunday, June 2, 2019	
1967	Division 1	SE34 T4 R30 W5		Building a new house RQ ? Road Maintenance	Jared Pitcher	Completed/Jared	Tuesday, June 11, 2019	Thursday, July 4, 2019
1971	Driveway	Bobby Burns Pond		Fence got cut down & items taken can the MD fix the fence	Eric Blanchard	Completed	June 13. 2019	Wednesday, July 17, 2019
1972	Division 3	NE23 T7 R2 W5		Hole and a mess at the culvert needs fixing	Tony Tuckwood	Completed	Friday, June 14, 2019	Tuesday, June 25, 2019
1974	Division 5	39 Villa Vega		Wants to have a road allowance access to his property Has spoken to Leo in the past	Eric Blanchard	Completed /by owner	Monday, June 17, 2019	Monday, July 15, 2019
1978	Division 1	NE28 3 29 W4		Would like an approach put in by gate TWP4-0 not living there yet (in Lethbridge) but will meet up	Eric Blanchard	Needs approval	June 18,2019	
1979	Division 1	SE10 T5 R29 W4		RQ gravel on 2 approachs +Children at Play sign	Jared Pitcher	On the sign List	Wednesday, June 19, 2019	
1981	Division 2	SE15 T5 R30 W4	#5216 RR30-2A	Would like unimproved road upgraded so grader can get in	Jared Pitcher	Completed	Tuesday, June 25, 2019	Thursday, July 4, 2019
1982	Division 2			The old Reed Pit needs to be reclaimed	Jared Pitcher	On the list	Thursday, June 27, 2019	
1983	Division 5	NE30 T9 R2 W5	#2512 TWP9-4A	Willow Valley Ranch Road 2018 Cold Mix has broken up and road a mess What can be done	Eric Blanchard	To have a look	Thursday, June 27, 2019	
1984	Division 4	SW35 T8 R1 W5	#8501	RQ driveway to be graded	Tony Naumczyk	On the list	Thursday, June 27, 2019	
1985	Division 3	SE22 T5 R2 W5		Two Cattle guards need cleaning	Jared/Bob M	Completed	Tuesday, July 2, 2019	Wednesday, July 17, 2019
1986	Division 2	SE7 T5 R28 W4	Near Fish Lake	RR30-3 N - S steep hill mud hole needs gravel also detour been for years around slew N/pitrun	Eric Blanchard	To have a look	Wednesday, July 3, 2019	
1987	Division 4	NE34 T8 R1 W5	#1215 TWP9-0	Would like to put in a cattle guard/blding house	Eric Blanchard	to Contact	Wednesday, July 3, 2019	

WORK ORDER	DIVISION	LOCATION	Approach Number	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	COMPLETION DATE
1988	Division 1	NE26 T4 R30 W4	#4426 RR30-1	Driveway needs blading and gravel (Jason Jack)	Gravel Crew	advised	Friday, July 5, 2019	
1989	Division 5	SE27 T7 R2 W5	#2219 Hwy 3A	House to Tracks RQ driveway	Dave Sekella	On the list	Monday, July 8, 2019	
1990	Division 1	SW6 T5 R29 W4	#5006	Small part of MD Road needs gravel	Rod/Gravel crew	Advised	Monday, July 8, 2019	
1991	Division 4	NE3 T7 R29 W4	#7020 RR29-2	Big bump by RR-track & texas gate	Tony Naumczyk	Completed	Tuesday, July 9, 2019	Thursday, July 11, 2019
1992	Division 3	SW30 T6 R2 W5	#3001 TWP6-5	Carbondale Rd RQ grader to go up to front of cabin	Tim Oczkowski	Can not be done	Wednesday, July 10, 2019	Wednesday, July 17, 2019
1993	Lundbreck	NE23 T7 R2 W5	Old rd s./Lund.	Snow fence decrepit/nails sticking out/needs fixing a danger for the cattle If we supply the material they have offered to do the work	Jared/Tony N	Completed	July 15, 2019 and July 24, 2019	Thursday, July 25, 2019
1994	Division 2	Fishburn Community Park		Needs gravel (pot holes) -	Don/Jared	On the list to do	Monday, July 15, 2019	July 31 2019
1995	Division 2	NW23 T5 R29 W4	#5313	Wetland/shoulder of road & drainage problem	Jared/Bob Millar	Engineer to look at	Tuesday, July 16, 2019	
1996	Division 2	Hwy 507 East		grass mowing concern (near Mennonite Church)	Jared Pitcher	Action to be taken	Tuesday, July 16, 2019	
1997	Division 4	SW29 T7 R1 W5	#7411 RR1-5	Explain the gravel process/getting gravel then will request us to grade Driveway between cattleguard		completed	Tuesday, July 16, 2019	
1998	Division 5	#9 Rainbow Acres		Concerned & hoping trees in ditch don't get cut down they have mowed around them	Jared/Eric	To pass on to Mowers	Tuesday, July 16, 2019	
1999	Division 1	SE20 T2 R29 W4	#2313 Hwy 6	Re Gravel/Jason Jack will haul & will RQ driveway graded after		Completed for now	Wednesday, July 17, 2019	Wednesday, July 17, 2019
2000	Division 3	SW28 T5 R1 W4		Concerned about the maintenance of Alberta Ranch Road	Tim Oczkowski	Completed	July 17, 2019	
2001	Division 2			Concerned about the potholes on Christie Mines Rd	Tim Oczkowski	Noted	Wednesday, July 17, 2019	
2002	Division 3	SW14 T5 R1 W5	#5203 RR1-0A	Driveway request 1 time free n.side 200 meters up hill miss him last year/we have been there before	Tim Oczkowski	Completed	Wednesday, July 17, 2019	Thursday, July 25, 2019
2003	Division 5	SE24 T7 R3 W4	Burmis Road	Approach / Culvert needs to be checked	Jared Pitcher	Action to be taken	July 17, 2019	
2004	Division 3	NW34 T4 R28 W4	#4531	Near Waterton Dam very upset about the lack of road maintenance & tall grass making a single lane	Rod Nelson	Operator checked/OK	Thursday, July 18, 2019	Thursday, July 25, 2019
2005	Division 4	SW28 T5 R1 W4	#8410 RR1-3	Paridaen Hill area Asking how effective Children at Play signs are. Huge concern of fast traffic	Jared Pitcher	I said not very	Thursday, July 18, 2019	
2006	Shooting The Breeze			Needs info re posting Safety comments for paper	Jared Pitcher	Completed	Thursday, July 18, 2019	Thursday, July 18, 2019
2007	Clint/Ag Grounds			Need pavilion packed for rodeo days & parking lot graded (lots of potholes)	Brad Barbero	Completed	Monday, July 22, 2019	August 14 2019
2008	Division 3	NE15 T5 R1 W5	#5204 RR1-0A	RQ driveway to be graded and after will get gravel hauled in by Turnbull one time free	Tim Oczkowski	22-Jul-19		
2009	Division 1	NE12 T5 R30 W4	#30021 TWP5-2	RQ driveway to be graded one time free	Rod Nelson	On the list	Tuesday, July 23, 2019	
2010	Division 4	SE28 T8 R29 W4		RQ roadside mowing	Tony Naumczyk	Completed	Tuesday, July 23, 2019	July 31, 2019
2011	Division 4	SW16 T9 R1 W5	#9205 RR1-4	Requesting a "Slow" sign be put in	Tony Naumczyk	Checking it out	Tuesday, July 23, 2019	
2012	Division 2	NE13 Tr R30 W4	#30012 TWP 5-2	RQ to grade driveway	Rod Nelson	On the list	July 26, 2019	
2013	Division 3	NE12 T6 R1 W5	#1016 TWP6-2A	Pot holes on Christie Mines Road are a hazzard	Jared Pitcher	Completed	Monday, July 29, 2019	August 14 2019
2014	Division 3	NW3 T6 R2 W5		Culvert plugged or smashed	Jared Pitcher	On list to check	Monday, July 29, 2019	
2015	Division 5	NE20 T9 R2 W5		Willow Valley Culvert installation concerns	Jared Pitcher	Completed	Monday, July 29, 2019	August 19 2019
2016	Division 4	SE25 T8 R30 W4	#8406 RR30-0	No road maintenance since May Very angry	Brian Layton	Completed	Monday, July 29, 2019	August 14 2019
2017	Division 3	Gladstone		Gladstone Road is a hazzard Potholes witnessed a near problem with a bus w/Children	Jared Naumczyk	Completed	Monday, July 29, 2019	August 14 2019
2018	Division 4	NW36 T8 R1 W4	#8541	Would like is driveway mowed	Tony Naumczyk	Completed	Wednesday, July 31, 2019	August 7 2019

WORK ORDER	DIVISION	LOCATION	Approach Number	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	COMPLETION DATE
2019	Aardema/Lorlin	#13 Lowland Heights		Potholes on road by her place need fixing	Eric Blanchard	On the list	Wednesday, July 31, 2019	
2020	Division 3	NW14 T6 R30 W4	#6221 RR30-2	Re Dust Control /Town or us /MD authorized	Jared Pitcher	Sinnott	Wednesday, July 31, 2019	Wednesday, August 7, 2019
2021	Pincher Stn	403 Queen Street		Has not heard from anyone re an approach	Jared Pitcher	To Contact	Thursday, August 1, 2019	
2022	Division 3	NW16 T6 R30 W4	#30318 TWP6-2A	Needs fence fixed that grader damaged in winter	Eric Blanchard	Completed	Tuesday, August 6, 2019	August 14 2019
2023	Division 1			Scheduled for Gordon Turnbull to haul gravel out of Waterton Pit Aug 7 (9-10am)		Apparently no show	Tuesday, August 6, 2019	Wednesday, August 7, 2019
2024	Nelson/Jan			Dead horse HWY 3 near Burmus Tree	Volker Steven	Volker to action	Wednesday, August 7, 2019	Wednesday, August 7, 2019
2025	Division 5	NW13 T8 R3 W5	#8227 RR3-1	RQ to grade driveway	Dave Sekella	Completed	Wednesday, August 7, 2019	Thursday, August 8, 2019
2026	Division 4	NE10 T8 R1 W5	#8120 RR1-2	RQ grass to be mowed up driveway	Levi Anderson	In the area	Thursday, August 8, 2019	Thursday, August 8, 2019
2027	Division 4	SE15 T8 R29 W4	N side/property	Permanent snow fence needs repairing before putting cattle in field	Tony Naumczyk	On the snow fence list	Thursday, August 8, 2019	
2028	Division 5	SW19 T7 R2 W5	#7305 RR2-5B	RQ to grade driveway	Dave Sekella	Road complete not driveway yet	Thursday, August 8, 2019	
2029	Division 4	SW7 T8 R1 W5	#1521 TWP8-0	RQ to grade driveway	Brian Layton	Completed	Friday, August 9, 2019	August 20 2019
2030	Division 4	SE6 T8 R29 W4	#29510 TWP8-1	RQ to grade driveway	Tony Naumczyk	On the list	Friday, August 9, 2019	
2031	Division 4			Wanting road graded from Pincher Stn up towards their place Stated it had not been done for 2 Mths	Tony Naumczyk	Being done by Whistle as per Jared	Monday, August 12, 2019	August 15 2019
2032	Division 3	SW5 T7 R1 W5	#1432	RQ to grade driveway /Also <u>Kudos</u> re Dust Control	Tony Tuckwood	On the list	Monday, August 12, 2019	
2033	Division 3	SW10 T6 R2 W5	#6110 Hwy 774	RQ to grade driveway	Tony Tuckwood	On the list	Tuesday, August 13, 2019	
2034	Division 3	CHRISTIE MINES RD		Extremely bad potholes causing tire and other vehicle damage Lots of concerned people	Jared Pitcher	Completed		August 20 2019
2035	Division 2			Private <u>grass mowing</u> requested	Tony Naumczyk	On the list	Monday, August 12, 2019	
2036	Division 4	NE15 T8 R1 W5		Private grass mowing requested	Eric Blanchard	Completed	Thursday, August 8, 2019	August 12 2019
2037	Division 2	SW15 T6 R30 W4	#30222/TWP6-2	Wanting dust control & since too costly would appreciate better road maintenance/Russ Cyr Hill	Eric Blanchard	Watered & Graded by Sinnott	Monday, August 12, 2019	August 14 2019
2038	Division 2	SW3 T7 R29 W4	#7002 RR29-4	RQ Road and Driveway to be graded	Don Jackson	Completed	Wednesday, August 14, 2019	August 21 2019
2039	Division 3	1 mile S on Hwy 3A	West side	RQ to grade or fix berm so he can mow & bale	Eric Blanchard	noted to be done	Wednesday, August 14, 2019	
2040 +	Division 3	NE21 T6 R30 W4	#6323 RR30-3A	Road needs grading	Tony T/Tim	On the list	August 19. 2019	
2041	Evolve/Hope Albrecht			No call back re approvals since June	Jared	Completed	Monday, August 19, 2019	August 20 2019
2042	Lundbreck	Cell 403 582-0342		Speed sign needs fixing	Jared	To check it out	Monday, August 19, 2019	
2043	Division 2	NE31 T5 R27 W4		MD Road needs attention	Don Jackson	Completed	Monday, August 19, 2019	August 20 2019
2044	Division 4	SW19 T8 R1 W5	#8305	RQ to mow driveway	Larry Salomans	Completed	Monday, August 19, 2019	August 19 2019
2045	Division 3	NW/NE15 T6 R2 W5		Snow fence needs repair	Tony Naumczyk	On the list	Monday, August 19, 2019	
2046	Division 3	SW30 T6 R2 W5	#3001 TWP6-5	Re another request for road maintenance reference WO #1992	Eric Blanchard	Will look at it again	Monday, August 19, 2019	
2047 +	Division 3	SE21 T6 R30 W4	#30315 Hwy507	Road needs grading	Tony T/Tim	On the list	Monday, August 19, 2019	
2048	Division 3	NW16 T6 R30 W4	#30318 TWP6-2A	RQ to grade driveway	Tim Oczkowski	On the list	Tuesday, August 20, 2019	
2049	Division 2	NW1 T6 R29 W4	#6031	Doesn't feel dust control was effective and would like to pay for cold mix like used on Christie Mines	Jared	TO be advised	Wednesday, August 21, 2019	

Capital Budget Summary

Project #	Service Area	Description	Total Cost	Sources of Project Funding				
				Grants	Debt	Reserves	Operations	Total Revenue
Infrastructure								
PW-R-1	Roads	Highway 3A - Landfill road repairs	1,070,000			1,070,000		1,070,000
PW-R-2	Roads	Summerview road surface treatment (4.4 km)	550,000	550,000				550,000
PW-R-3	Roads	Kerr road surface treatment (4.8 km)	600,000	600,000				600,000
PW-R-4	Roads	Lundbreck pave and drainage (1st & 3rd Street)	400,000	400,000				400,000
PW-R-5	Roads	Willow Valley road culvert	500,000	500,000				500,000
PW-BF-1	Bridges	BF 1744 Pincher Creek (Crook Road)	1,081,000			1,081,000		1,081,000
PW-BF-2	Bridges	BF 6613 Cabin Creek	982,000			982,000		982,000
PW-BF-3	Bridges	BF 70175 Spread Eagle deck	100,000			100,000		100,000
PW-BF-4	Bridges	BF 7235 Scottons	30,000			30,000		30,000
PW-BF-5	Bridges	BF 76293 Grumpy Road	30,000			30,000		30,000
PW-BF-6	Bridges	BF 70177 Upper Tennessee overflow	15,000			15,000		15,000
PW-BF-7	Bridges	BF 8860 Beaver Mines Creek	20,000			20,000		20,000
PW-BF-8	Bridges	BF 13957 Connelly Creek	18,000			18,000		18,000
RWCAST	Water	Castle Area water servicing	10,572,000	10,572,000				10,572,000
BMDC	Water/Wastewater	Beaver Mines water servicing & wastewater collection	5,000,000	3,333,332	1,666,668			5,000,000
BML	Water/Wastewater	Beaver Mines waste water treatment system	5,360,000	4,020,000	1,340,000			5,360,000
PW-P-1	Parks	Patton Park shelterbelt	28,000			28,000		28,000
Infrastructure Total			26,356,000	19,975,332	3,006,668	3,374,000	0	26,356,000
Equipment								
	Public works	Grader	565,000			565,000		565,000
	Public works	Tandem axle truck with snow plow	500,000			500,000		500,000
	Water	Water meter reader	14,000			14,000		14,000
AG-01	Agriculture	Sprayer truck with tank/sprayer boom	131,500			131,500		131,500
	Administration	Postscript printer	8,000			8,000		8,000
Equipment Total			1,218,500	0	0	1,218,500	0	1,218,500
Fleet								
Fleet Total			0	0	0	0	0	0
Information Services								
		GPS/GIS Upgrade	53,000	53,000				53,000
Information Services Total			53,000	53,000	0	0	0	53,000
Facilities								
ADMIN-SEC-1	Public works/Admin	Security camera system	30,000	30,000				30,000
PW-O-1	Public works	Electric sliding gate at Public Works yard	75,000	2,500			72,500	75,000
Facilities Total			105,000					
Grand Total			27,732,500					

LEGEND

- █ Projects on Hold
- █ Projects in Planning & Design Stage
- █ Projects in Tender Stage
- █ Projects in Construction Stage
- █ Projects in Close Out Stage
- █ Proposed Preliminary Engineering Costs

Progress Report for Projects as of August 22, 2019

Ag Services Report, August, 2019August 2019 Report for Weeds in our AreaProhibited Noxious

1. Spotted Knapweed, will have gone to seed by August 21, will be looking to get regrowth in September
2. Diffuse Knapweed, sprayed early, no new patches, still picking scattered plants
3. Nodding Thistle, found many new plants scattered over two known infestations with one new area being found
4. Orange Hawkweed, a few patches called in and dealt with
5. Russian Knapweed, old patches checked and none found

Widespread Noxious

1. Canada Thistle, will be spraying this in as much of the MD as possible, starting in late August/September.
2. Houndstongue, very few scattered plants found throughout the year, all had biocontrol damage
3. Burdock, few scattered plants on roads, but Burdock and Blueweed are the two biggest causes of people needing Premixed Herbicides.
4. Oxeye Daisy, many small areas controlled with spot crews, some of the more heavily infested areas will be fall sprayed
5. Perennial Sowthistle, another bumper crop this year, will do patches in ditches with Canada Thistle spraying

Noxious

1. Wild Caraway, spent a lot of time on this weed this year, but was not as much expansion as usual. Roads had many scattered plants but big patches were rare.
2. Blueweed, was mostly growing as an annual this year (it's a biennial)! Will have gotten rid of many patches and will continue all fall with that
3. Leafy Spurge, not many small patches found but known infestations that the biocontrol hasn't reached full potential expanded a lot this year
4. Hoary Cress, did significant spring spraying on known patches, will spend fair amount of time in the fall on this weed
5. Common Toadflax, biocontrol test plots still going well, very few patches seen or reported this year
6. Scentless Chamomile, known areas had fair amount but mostly was pretty sparse
7. Field Scabious, fairly sparse but still expanding in area in one area, need to do more control work on the other area this fall
8. Dame's Rocket, only a couple of new patches, old patches getting very thin or non-existent, town is getting bad
9. Dalmatian Toadflax, had six releases of biocontrol put out on it this year, but could have used more (was too late), was quite prevalent overall. Most patches had biocontrol on them though.

10. Common Mullein, becoming pretty common on our waterways, and is almost out of control in the Forestry
11. Field Bindweed, couple of old patches returned, otherwise nothing new
12. Common Tansy, plants starting to show up in places never before seen and are very prevalent on the Crowsnest River.
13. Baby's Breath, few plants found but overall very good
14. Black Henbane, very few plants found
15. Creeping Bellflower, were many plants found scattered on roads and in town, quite an increase over what was almost nothing before
16. Yellow Clematis, no new patchews discovered
17. Japanese Brome, we don't presently do control work on this plant
18. Downy Brome, looking to take this on this fall in gravel pits with new chemical that has been shown to be effective.
19. White Cockle, some in one crop noted but was quickly sprayed

Weeds of serious concern

1. Queen Anne's Lace, sprayed it heavily in June, picked some in July, will be back to it in September, is showing up in completely unrelated places to known area
2. Yellow Hawkweeds, several small patches seen and sprayed, none showing heavy patching outside of Forestry yet
3. Poison Hemlock (and native Hemlocks), no Poison Hemlock, heavy growth of native Hemlock
4. Wild Parsnip, none yet in our MD

- August 1 – 7, Last week to spray Blueweed, Spotted Knapweed going into flower
- August 1, 3, 7, Safety meetings and inspections
- August 7 – 14, Grasshopper Survey & samples
- August 12, 13, crop report, inspections
- August 12 – 20, Concerted effort on Spotted Knapweed
- August 14, JHS meeting
- August 19 – 29, MRF mapping & records
- August, 16 – 31, Summer Weed Program is winding down, but there is going to be no gap this year with fall regrowth showing up significantly in many plants already.
- August 26 – 29, winding down season for 3 summer staff, will be keeping on four until October 31
- August 27, preparation of agenda package for ASB Meeting September
- August 29, staff appreciation lunch
- August 29, three staff gone for the season

Sincerely,

Shane Poulsen,
Agricultural Services

Environmental Services Technician August 2019

August 1st – 15th, 2019

- Canadian Agricultural Partnership application (producer assistance) – August 1
- Cows and Fish board conference call – August 7
- Elevating weed species research/inquiries – August 8
- CFIA SRM permit renewals – August 8- ongoing
- Dust control product field investigation – August 12

August 16th – 31st, 2019

- Cows and Fish board conference call #2 – August 19
- Staff meeting – August 20
- Canadian Agricultural Partnership application and EFP assistance – August 20
- Meet with Megan Evans RE: hawkweed species discussion – August 21
- Stephen Bevans (South Region AAAF director), discussion on fall meeting regarding potential date and agenda items – August 22
- ASB agenda package prep – August 27, 28
- Summer Safety BBQ – August 29

Sincerely,

Lindsey Davidson,
Environmental Services Technician

Environmental Services Technician July 2019

July 1st – 15th, 2019

- Canada Day holiday – July 1
- ASB meeting prep, post-vacation emails – July 2
- CFIA SRM permits – July 2 – ongoing (renewals)
- Southern Alberta Summer Games volunteer – July 3
- ASB Meeting – July 4
- Southern Alberta Summer Games volunteer – July 5
- Jim Gerrish Grazing School prep meeting – July 6
- ~~BMO Farm Family Award, Calgary Stampede – July 8~~
- ~~SWIM Field Day agenda package/logistics – July 10~~
- ~~SWIM Field Day Tour – July 11~~
- ~~Jim Gerrish Grazing School – July 15 – 17~~
- Out of office – July 8 – 19

July 16th – 31st, 2019

- Nutrient Management workshop conference call – July 22
- Violence and Harassment Prevention training – July 23
- Grasshopper survey training – July 24
- Discussion with Laura Gibney – fall soils event – July 30
- Bylaw and policy review - ongoing

Sincerely,

Lindsey Davidson,
Environmental Services Technician

WOID	Request Date	Caller/Phone Number	Division	Location	Description	Assigned To	Action Taken	Status	Actual Completion Date
	30-Jul-19			4th St 3 Beaver Mines Highway 774	Blueweed on the boulevard	Shane			
	07-Aug-19	Beaver Mines Community Association		3 and 4th Street	Blueweed on the boulevard	Shane			
	08-Aug-19			5 North Burmis Road	Requested information on how animal carcasses will be disposed of going forward. Asked how Volker Stevin will be disposing of wildlife.	Lindsey	Explained parameters of deadstock bin program (for which she would qualify for). Cannot speak to road waste disposal as I have no information on what Volker Stevens current practices are	Satisfied with information	08-Aug-19

09-Aug-19 Lorraine	highway 3 5 (Burmis area)	Dead horse in highway right of way - has been there since Lindsey Saturday, August 3	<p>Rendering truck has been arranged but will not be in the area until Monday, August 12. Domestic animals are responsibility of owner, right of way is responsibility of Volker Stevin. No VS employees are working today (Friday). Called Rick Lemire and he will notify VS foreman for Crowsnest.</p>	<p>Awaiting animal to be removed by West Coast Reductions. Arrangements were made by horse owner. RCMP was involved. Situation is outside responsibility of MD.</p>	12-Aug-19
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**MD OF PINCHER CREEK ENHANCED POLICING
MONTHLY REPORT JULY 2019**

G2b

Cst. Laurence Harvey RCMP Pincher Creek		Shifts worked :18
Monthly Traffic Ticket Summary		MD Hamlet Patrols
Speeding	57	Beaver Mines: 5 Lundbreck:8 Castle Mountain & provincial Parks: 5 Twin Butte: 5
Stop Sign Violations		
Administrative Violations		
Equipment Violations		
Other		
Warnings Given	10	

Monthly Total:

Distance Driven: 5454 km

Number of Violation Tickets Issued: 57

Violation ticket location:



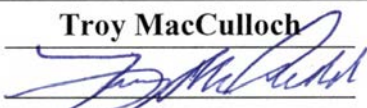
Beaver Mines:1
Hwy 3/6/507:20
Hwy 22: 36

Public Meetings/Events/Training:

Patrolled Provincial Parks, Old man Dam, Waterton Dam
Patrolled the Shell road, Chapel Rocks road, Willow Creek road, and Snake trail road, interacting with lands owners.
Presentation to the Pincher Creek colony youth on firearm safety
Assisted general duty members with investigation
Responded to a motor vehicle collision of a delivery truck vs 10 cows in Twin Butte and provided advice to the rancher for his next cattle drive.

Recommendation to Council

G2c

TITLE: ROAD CLOSURE BYLAW NO. 1299-19 SE 4-7-2 W5M		
PREPARED BY: Roland Milligan		DATE: August 22, 2019
DEPARTMENT: Planning and Development		
		ATTACHMENTS: 1. Road Closure Bylaw 1299-19 2. Public Hearing Notes
Department Supervisor	Date	
APPROVALS:		
Roland Milligan 	2019-08-22	Troy MacCulloch 
Department Director	Date	CAO
		22 Aug 2019 Date

RECOMMENDATION:

That Council give both the second and the third and final reading to Road Closure Bylaw No. 1299-19.

BACKGROUND:

On December 12, 2018, the MD received a request from Peter Maloff requesting to close and purchase a statutory road allowance adjacent to his parcel of land (W/SW 3-7-2 W5M). Also in the request, Mr. Maloff is proposing to provide land in exchange for the road allowance (N/SE 4-7-2 W5M), in order to create a legal access to adjacent parcels.

At their January 8, 2019 regular meeting, Council approved the applicant's request. The applicant is to consolidate the portion of the undeveloped Statutory Road Allowance with the SE 4-7-2 W5M.

Road Closure Bylaw No. 1299-19 (Attachment No. 1) received first reading at the February 26, 2019 Council meeting.

A public Hearing for the road closure was advertised and held on March 26, 2019. The notes from the public hearing are attached (Attachment No. 2).

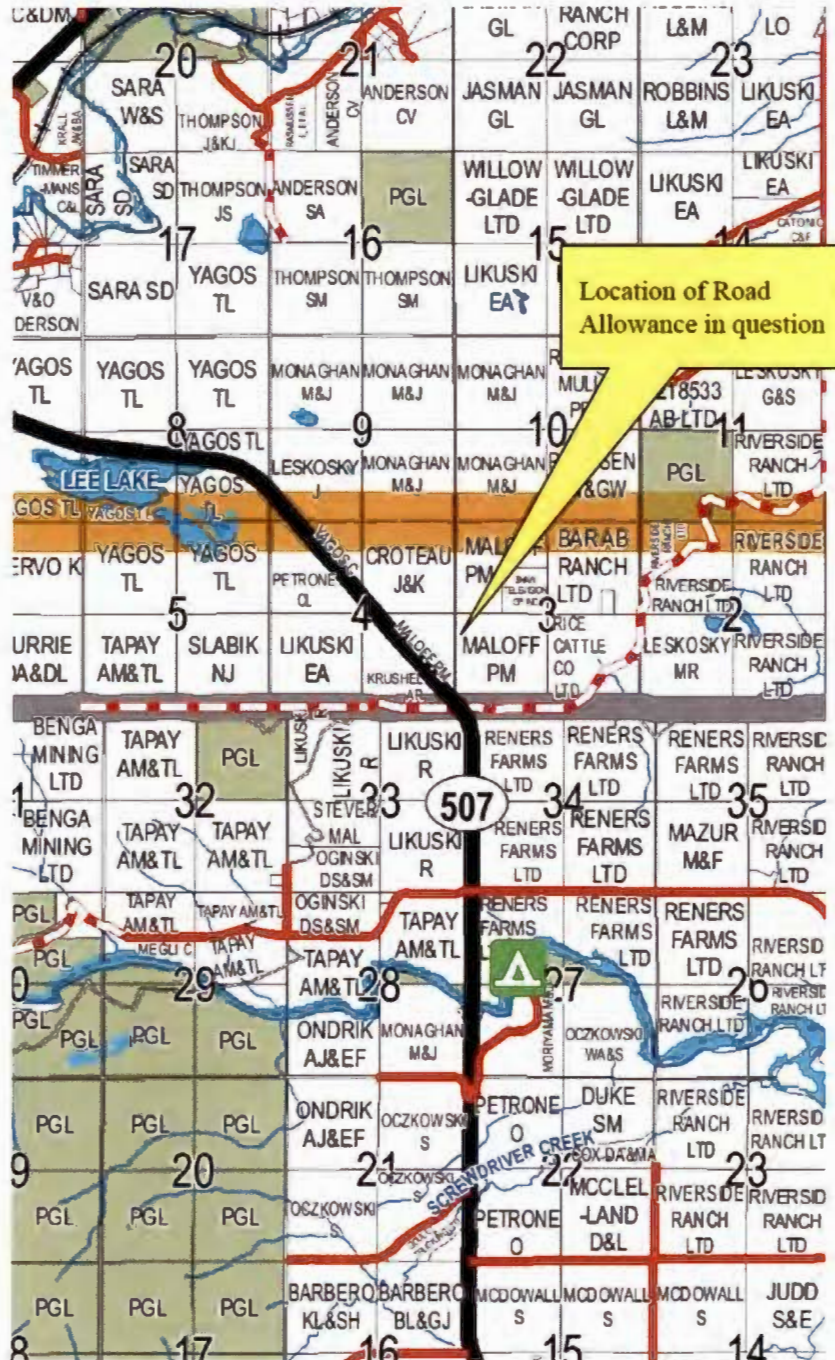
The Bylaw, Hearing minutes, and responses from utility companies circulation were forwarded to the Alberta Transportation on April 5, 2019. The MD received the Minister of Transportation endorsed copy of the Bylaw on July 5, 2019.

Recommendation to Council

FINANCIAL IMPLICATIONS:

None at this time. The applicant is responsible for all costs associated with this closure and consolidation.

Location of Request



Attachment No. 1

**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
BYLAW NO. 1299-19**

A Bylaw of Municipal District of Pincher Creek No. 9 in the Province of Alberta, for the purpose of closing to public travel, and creating title to and disposing of, portions of a public highway in accordance with Section 22 of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, as amended.

The Council of the Municipal District of Pincher Creek No. 9 of the Province of Alberta, duly assembled, hereby enacts as follows:

WHEREAS the lands hereafter described are no longer required for public travel;

AND WHEREAS application has been made to Council to have the roadway closed;

AND WHEREAS the Council of the Municipal District of Pincher Creek No. 9 deems it expedient to provide for a bylaw for the purpose of closing to public travel certain roads or portions thereof, situated in the said municipality and thereafter creating title to and disposing of same;

AND WHEREAS notice of intention of Council to pass a bylaw has been given in accordance with Section 606 of the *Municipal Government Act*;

AND WHEREAS Council was not petitioned for an opportunity to be heard by any person claiming to be prejudicially affected by the bylaw;

NOW THEREFORE BE IT RESOLVED that the Council of Municipal District of Pincher Creek No. 9, in the Province of Alberta, does hereby close to Public Travel and creating title to and disposing of the following described highways, subject to rights of access granted by other legislation.

All that portion of Government Road Allowance adjacent to SE ¼ 4-7-2-5
forming part of Lot 1, Block 1, Plan _____
Containing 1.464 hectares (3.62 acres) more or less
Excepting thereout all mines and minerals

Received first reading this 26th day of February, 2019.


Brian C. Hammond REEVE

 (Seal)
CHIEF ADMINISTRATIVE OFFICER

APPROVED this 28th day of June, 2019.

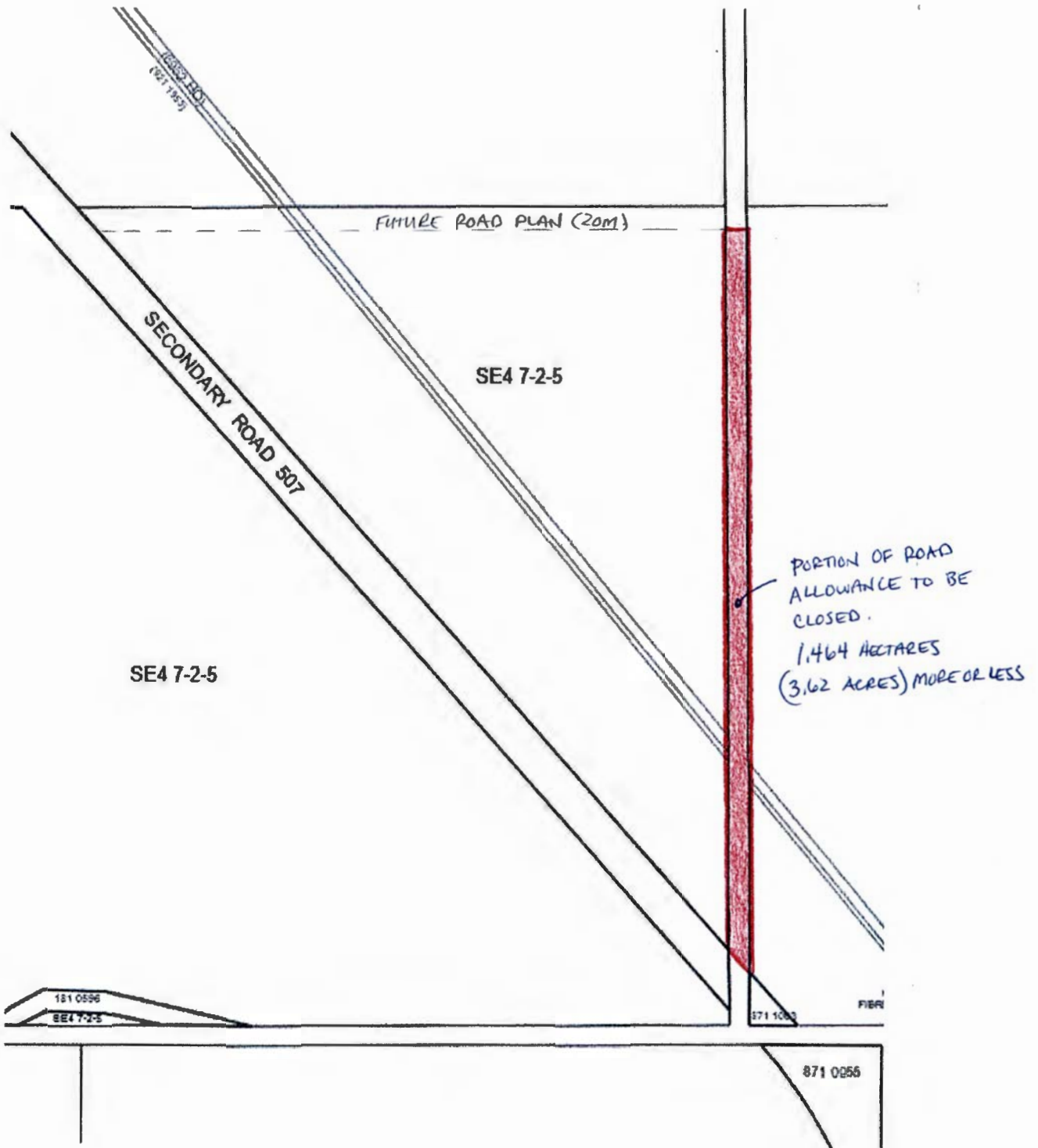

Michael Botres
MINISTER OF TRANSPORTATION

Received second reading this _____ day of _____, 20__.

Received third reading this _____ day of _____, 20__.

REEVE
(Seal)
CHIEF ADMINISTRATIVE OFFICER

Attachment No. 1



**MINUTES
PUBLIC HEARING
Municipal District of Pincher Creek No. 9
Bylaw No. 1299-19
Tuesday, March 26, 2019
1:00 pm
MD Council Chambers**

In order to receive public input on proposed Bylaw No. 1299-19, a Public Hearing, conducted by the Council of the Municipal District of Pincher Creek No. 9, was held on Tuesday, March 26, 2019, in the Council Chambers of the Administration Building.

In attendance:

Council: Reeve Brian Hammond, Councillors Quentin Stevick, Rick Lemire, Bev Everts, and Terry Yagos

Staff: Chief Administrative Officer Troy MacCulloch, Sheldon Steinke, Director of Development and Community Services Roland Milligan, Director of Finance Meghan Dobie, and Executive Assistant Tara Cryderman

1. Call Public Hearing to Order

The Public Hearing was called to order, the time being 1:00 pm.

Councillor Rick Lemire declared a conflict of interest, as he is an employee of Alberta Transportation, and left the Public Hearing, the time being 1:01 pm.

2. Advertising Requirement

This Public Hearing has been advertised in accordance with Section 606 of the *Municipal Government Act*. This Public Hearing was advertised in the Pincher Creek Echo on March 13, 2019 and March 20, 2019, as well as the MD website and MD Social Media pages.

3. Purpose of Public Hearing

The purpose of this Public Hearing is to receive public input on proposed Bylaw No. 1299-19.

The purpose of Bylaw No. 1299-19 is to close to public travel and creating title to and disposing of land described as:

All that portion of Government Road Allowance adjacent to SE 4-7-2 W4M
Forming part of Lot 1, Block 1, Plan _____
Containing 1.464 hectares (3.62 acres) more or less
Excepting thereout all mines and minerals

4. Overview of Bylaw No. 1299-19

Director of Development and Community Services Roland Milligan spoke to Bylaw No. 1299-19.

5. Correspondence and Presentations

a. Verbal

Reeve Hammond asked if any audience members wished to make a presentation at this time. No one indicated their desire to speak.

b. Written

An email from Joy and Ken Croteau, dated March 15, 2019 and the letter from Alger Zadeiks Shapiro, on behalf of Michael Monaghan, dated March 21, 2019, were received. No further written submissions were received.

6. Closing Comments / Further Questions

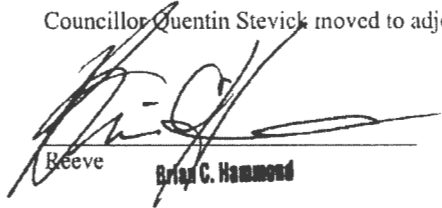
An alternate location, as mentioned in the email from Joy and Ken Croteau, was discussed.

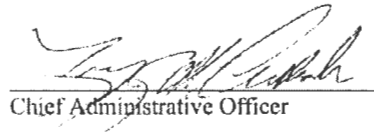
The approval of the Minister of Transportation was discussed. The Minister of Transportation is required to approve the road closure, prior to second and third reading. The bylaw is then returned to Council for their final approval.

Additional public consultation was discussed. The Public Hearing is the avenue to address and receive public input.

7. Adjournment

Councillor Quentin Stevick moved to adjourn the Public Hearing, the time being 1:13 pm.


Reeve
Brian C. Hammond


Chief Administrative Officer

Recommendation to Council

G2c

TITLE: Nature Conservancy of Canada Conservation Easements			
PREPARED BY: Roland Milligan		DATE: August 21, 2019	
DEPARTMENT: Planning and Development			
			ATTACHMENTS: 1. Letters from NCC 2. Locations GIS Aerial Maps
Department Supervisor		Date	
APPROVALS:			
<u>Roland Milligan</u> 	2019-08-21		21 Aug 2019
Department Director	Date	CAO	Date

RECOMMENDATION:

That Council acknowledge the receipt of the notice of the Conservation Easements for Nature Conservancy of Canada projects Chapel Rock 1, Chapel Rock 2, Chapel Rock 3, and Shoderee (CA), and further;

That Council waive the 60-day notice period prior to registration for the Conservation Easement.

BACKGROUND:

On July 11, 2019, the MD received the attached four letters (Attachment No. 1) from the Nature Conservancy of Canada.

These are Form 1, Notice Prior to Registration of a Conservation Easement on the following four projects:

Chapel Rock 1
SE 3-8-2 W5M, Ptn NE 10-8-2 W5M, Ptn NW 10-8-2 W5M, SW 25-8-3 W5M and NW 25-8-3 W5M containing 750 acres (303 ha).

Chapel Rock 2
NE 19-8-2 W5M, NW 19-8-2 W5M, NW 31-8-2 W5M, SW 24-8-2 W5M, Ptn NE 26-8-3 W5M, Ptn E1/2 35-8-3 W5M, Ptn SE 35-8-3 W5M, Ptn NE 35-8-3 W5M and SW 7-9-2 W5M containing 1,107 acres (448 ha).

Chapel Rock 3
Ptn NE 26-8-3 W5M and NW 8-9-2 W5M containing 314 acres (127 ha).

Shoderee (CA)
Ptn N½ 1-3-29 W4M, Ptn SW 7-3-28 W4M, Ptn NW 7-3-28 W4M, SE 12-3-29 W4M, NE 12-3-29 W4M, NE 13-3-29 W4M, SW 13-3-29 W4M, SE 13-3-29 W4M, SE-14-3-29 W4M, Ptn SW 18-3-28 W4M and Ptn NW 18-3-28 W4M containing 1,396 acres (565 ha).

Recommendation to Council

Section 33(2)(a)(iii) of the Alberta Land Stewardship Act, states that the Council of the municipality must be given prior notice to the registration of a conservation easement.

NCC is requesting that the Council of the MD acknowledge the receipt of Form 1 and agree to waive the 60-day notice period and that they may register the Conservation Easements immediately.

While the MD can register an objection to the registering of the conservation easement, the easement may still be registered.

However, the request for acknowledgement of the receipt of Form 1, acts as the notification process for the municipality that the Conservation Easement is going to be placed on certain properties.

FINANCIAL IMPLICATIONS:

None.



VIA EMAIL

July 11, 2019

Municipal District of Pincher Creek No. 9
Box 279
1037 Herron Avenue
Pincher Creek, Alberta T0K 1W0

Attention: Roland Milligan
Director of Development and Community Services
admindirdev@mdpincercreek.ab.ca

Re: Conservation Easement Form 1 – Chapel Rock 1

Please find attached a Form 1 document which outlines details of the subject Conservation Easement.

We would appreciate if you could complete the acknowledgement below and mail the document to the address below or email a scanned copy back to my attention at doug.vincent@natureconservancy.ca.

Please do not hesitate to contact me with any questions you may have.

Thank you for your assistance,

A handwritten signature in black ink, appearing to read "Doug Vincent", with a horizontal line extending to the right.

Doug Vincent, Habitat Acquisition Manager
Nature Conservancy of Canada – Alberta Region
Suite 890, 105 - 12 Avenue SE Calgary, AB T2G 1A1
Tel: 403 817-2109 · Cell: 403 609-1482
doug.vincent@natureconservancy.ca
www.natureconservancy.ca

cc Tara Worobetz – Surface Access Coordinator

Encl. – Form 1

FORM 1 - Notice Prior to Registration

Conservation Easement Registration Regulation

Notice to the Municipal District of Pincher Creek No. 9

This Notice is to advise you that:

1. We, The Nature Conservancy of Canada, #890, 105 – 12 Avenue SE, Calgary Alberta T2G 1A1, 403-262-1253 intend to register an Agreement under section 33(2) of the *Alberta Land Stewardship Act* creating a conservation easement, not sooner than 60 days after the date you receive this notice.
2. The conservation easement will affect the land described as SE 3-8-2 W5M, Ptn NE 10-8-2 W5M, Ptn NW 10-8-2 W5M, SW 25-8-3 W5M and NW 25-8-3 W5M containing 750 acres (303 ha) located in Municipal District of Pincher Creek No. 9 (contextual maps attached).
3. The name and phone number of the registered owner of the affected land is:
B R 7 Ranch Ltd.
Box 4
Lundbreck, Alberta T0K 1H0
Email address: br7.bjp@gmail.com
Phone: 250-428-3024
4. The purpose of the conservation easement is to: conserve the water bodies and associated riparian areas, montane habitat and access for wildlife movement to, from and within the property.
5. A summary of the terms of the Agreement creating the conservation easement relating to the use of the land include: No subdivision or development, no cultivation or tree removal, no draining or alteration of waterbodies or riparian areas.

Dated this 11th day of July, 2019.



Name: Doug Vincent
Position: Habitat Acquisition Manager

Attachment No. 1

We, the Municipal District of Pincher Creek No. 9, acknowledge the receipt of the Form 1 for the above Conservation Easement.

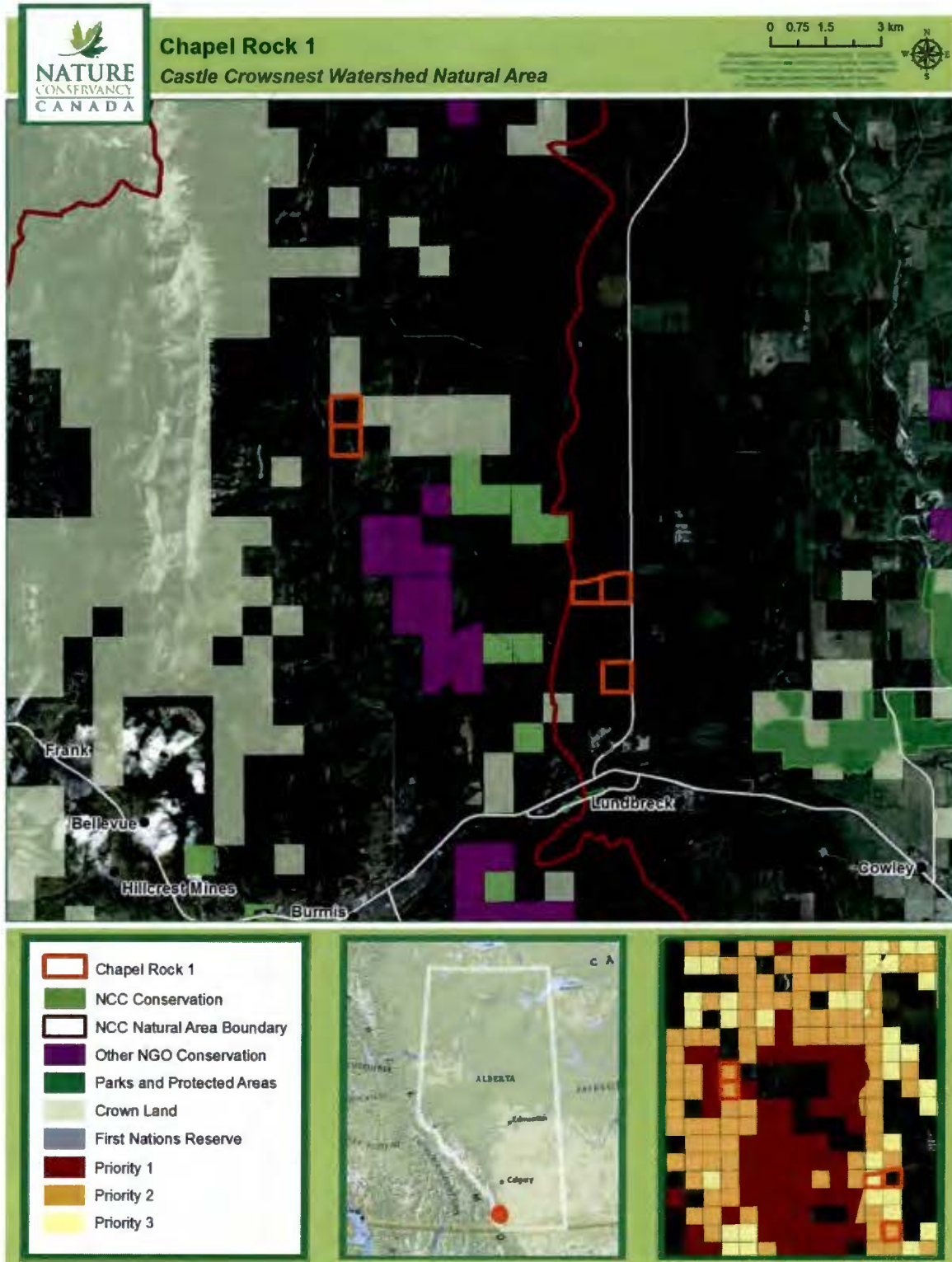
- We agree to waive the 60 day notice period and you may register the Conservation Easement immediately.
- We do not agree to waive the 60 day notice period.

SIGNATURE ACKNOWLEDGING RECEIPT OF THIS NOTICE

SIGNATURE CONFIRMING WAIVER BY THE MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9 OF THE SIXTY DAY WAITING PERIOD FOR REGISTRATION OF THE CONSERVATION EASEMENT

SIGNATORY'S POSITION WITH THE MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9

DATED this _____ day of _____, _____.







VIA EMAIL

July 11, 2019

Municipal District of Pincher Creek No. 9
Box 279
1037 Herron Avenue
Pincher Creek, Alberta T0K 1W0

Attention: Roland Milligan
Director of Development and Community Services
admindirdev@mdpincer creek.ab.ca

Re: Conservation Easement Form 1 – Chapel Rock 2

Please find attached a Form 1 document which outlines details of the subject Conservation Easement.

We would appreciate if you could complete the acknowledgement below and mail the document to the address below or email a scanned copy back to my attention at doug.vincent@natureconservancy.ca.

Please do not hesitate to contact me with any questions you may have.

Thank you for your assistance,

A handwritten signature in black ink, appearing to read "Doug Vincent", with a horizontal line extending to the right.

Doug Vincent, Habitat Acquisition Manager
Nature Conservancy of Canada – Alberta Region
Suite 890, 105 - 12 Avenue SE Calgary, AB T2G 1A1
Tel: 403 817-2109 · Cell: 403 609-1482
doug.vincent@natureconservancy.ca
www.natureconservancy.ca

cc Tara Worobetz – Surface Access Coordinator

Encl. – Form 1

FORM 1 - Notice Prior to Registration

Conservation Easement Registration Regulation

Notice to the Municipal District of Pincher Creek No. 9

This Notice is to advise you that:

1. We, The Nature Conservancy of Canada, #890, 105 – 12 Avenue SE, Calgary Alberta T2G 1A1, 403-262-1253 intend to register an Agreement under section 33(2) of the *Alberta Land Stewardship Act* creating a conservation easement, not sooner than 60 days after the date you receive this notice.
2. The conservation easement will affect the land described as NE 19-8-2 W5M, NW 19-8-2 W5M, NW 31-8-2 W5M, SW 24-8-2 W5M, Ptn NE 26-8-3 W5M, Ptn E1/2 35-8-3 W5M, Ptn SE 35-8-3 W5M, Ptn NE 35-8-3 W5M and SW 7-9-2 W5M containing 1,107 acres (448 ha) located in Municipal District of Pincher Creek No. 9 (contextual maps attached).
3. The name and phone number of the registered owner of the affected land is:
Berwyn Pisony
Box 4
Lundbreck, Alberta T0K 1H0
Email address: br7.bjp@gmail.com
Phone: 250-428-3024
4. The purpose of the conservation easement is to: conserve the water bodies and associated riparian areas, montane habitat and access for wildlife movement to, from and within the property.
5. A summary of the terms of the Agreement creating the conservation easement relating to the use of the land include: No subdivision or development, no cultivation or tree removal, no draining or alteration of waterbodies or riparian areas.

Dated this 11th day of July, 2019.



Name: Doug Vincent
Position: Habitat Acquisition Manager

Attachment No. 1

We, the Municipal District of Pincher Creek No. 9, acknowledge the receipt of the Form 1 for the above Conservation Easement.

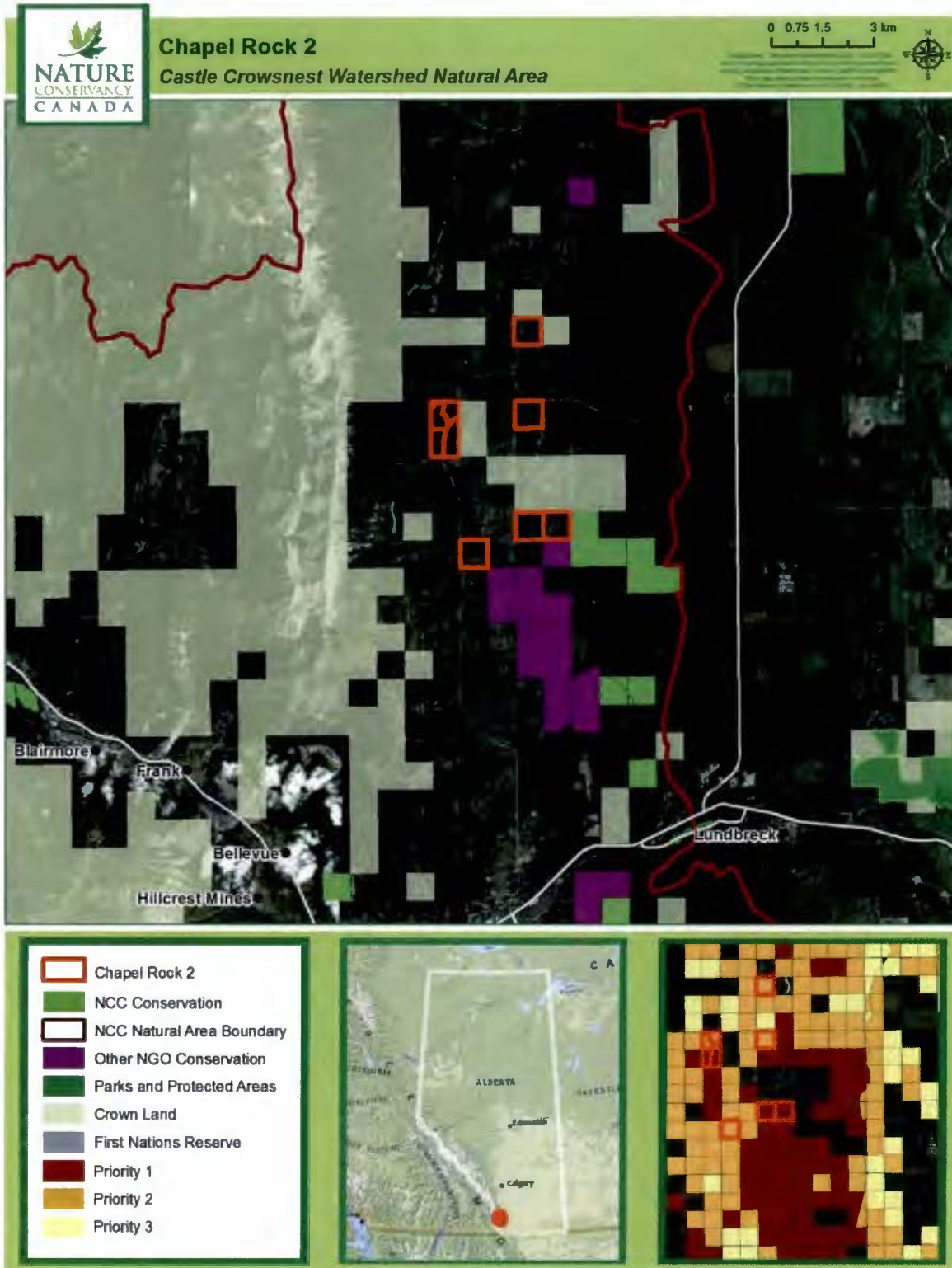
- We agree to waive the 60 day notice period and you may register the Conservation Easement immediately.
- We do not agree to waive the 60 day notice period.

SIGNATURE ACKNOWLEDGING RECEIPT OF THIS NOTICE

SIGNATURE CONFIRMING WAIVER BY THE MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9 OF THE SIXTY DAY WAITING PERIOD FOR REGISTRATION OF THE CONSERVATION EASEMENT

SIGNATORY'S POSITION WITH THE MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9

DATED this _____ day of _____, _____.







VIA EMAIL

July 11, 2019

Municipal District of Pincher Creek No. 9
Box 279
1037 Herron Avenue
Pincher Creek, Alberta T0K 1W0

Attention: Roland Milligan
Director of Development and Community Services
admindirdev@mdpincer creek.ab.ca

Re: Conservation Easement Form 1 – Chapel Rock 3

Please find attached a Form 1 document which outlines details of the subject Conservation Easement.

We would appreciate if you could complete the acknowledgement below and mail the document to the address below or email a scanned copy back to my attention at doug.vincent@natureconservancy.ca.

Please do not hesitate to contact me with any questions you may have.

Thank you for your assistance,

A handwritten signature in black ink, appearing to read "Doug Vincent".

Doug Vincent, Habitat Acquisition Manager
Nature Conservancy of Canada – Alberta Region
Suite 890, 105 - 12 Avenue SE Calgary, AB T2G 1A1
Tel: 403 817-2109 · Cell: 403 609-1482
doug.vincent@natureconservancy.ca
www.natureconservancy.ca

cc Tara Worobetz – Surface Access Coordinator

Encl. – Form 1

FORM 1 - Notice Prior to Registration

Conservation Easement Registration Regulation

Notice to the Municipal District of Pincher Creek No. 9

This Notice is to advise you that:

1. We, The Nature Conservancy of Canada, #890, 105 – 12 Avenue SE, Calgary Alberta T2G 1A1, 403-262-1253 intend to register an Agreement under section 33(2) of the *Alberta Land Stewardship Act* creating a conservation easement, not sooner than 60 days after the date you receive this notice.
2. The conservation easement will affect the land described as Ptn NE 26-8-3 W5M and NW 8-9-2 W5M containing 314 acres (127 ha) located in Municipal District of Pincher Creek No. 9 (contextual maps attached).
3. The name and phone number of the registered owner of the affected land is:
Berwyn and Rhonda Pisony
Box 4
Lundbreck, Alberta T0K 1H0
Email address: br7.bjp@gmail.com
Phone: 250-428-3024
4. The purpose of the conservation easement is to: conserve the water bodies and associated riparian areas, montane habitat and access for wildlife movement to, from and within the property.
5. A summary of the terms of the Agreement creating the conservation easement relating to the use of the land include: No subdivision or development, no cultivation or tree removal, no draining or alteration of waterbodies or riparian areas.

Dated this 11th day of July, 2019.



Name: Doug Vincent
Position: Habitat Acquisition Manager

Attachment No. 1

We, the Municipal District of Pincher Creek No. 9, acknowledge the receipt of the Form 1 for the above Conservation Easement.

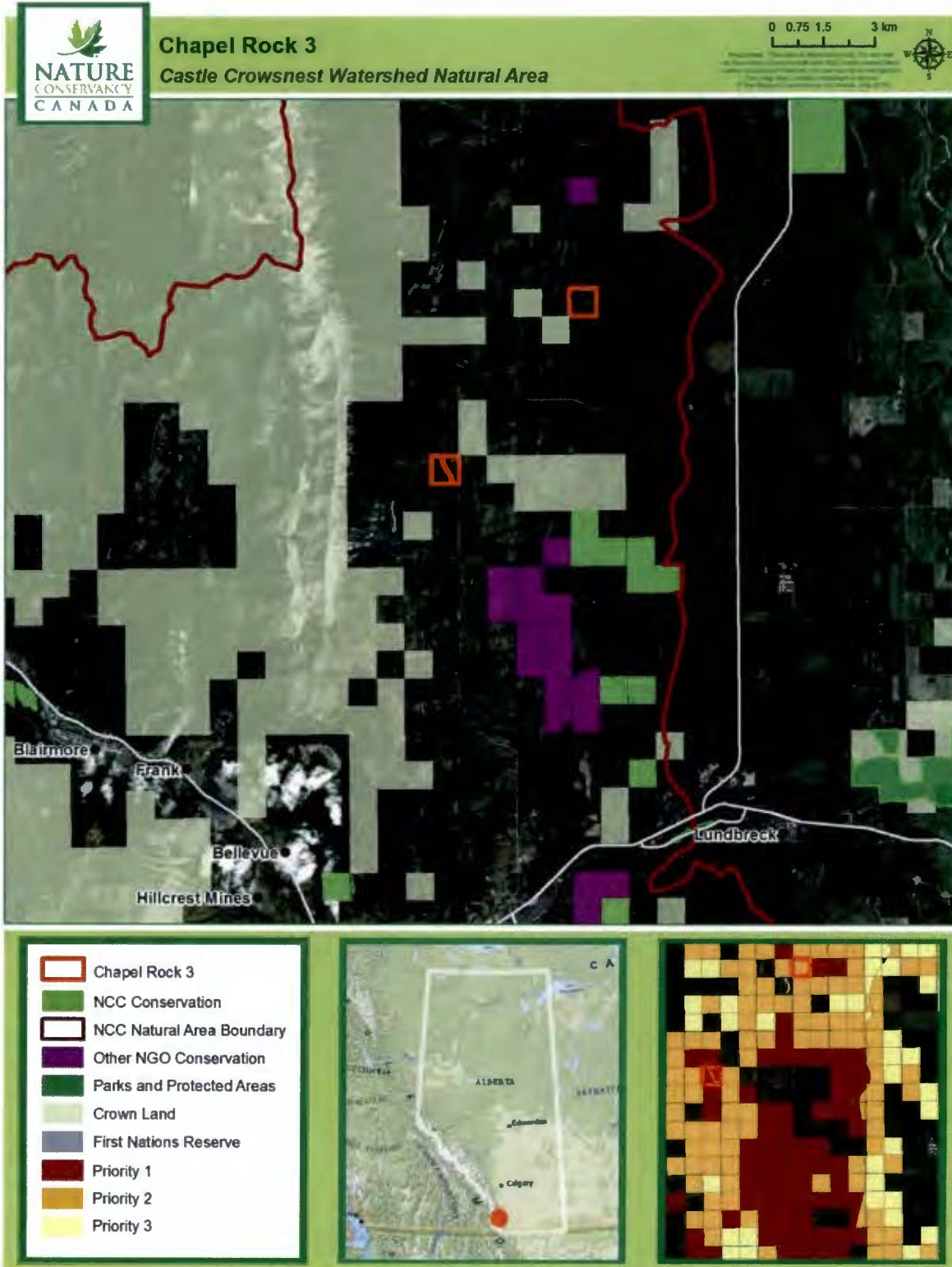
- We agree to waive the 60 day notice period and you may register the Conservation Easement immediately.
- We do not agree to waive the 60 day notice period.

SIGNATURE ACKNOWLEDGING RECEIPT OF THIS NOTICE

SIGNATURE CONFIRMING WAIVER BY THE MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9 OF THE SIXTY DAY WAITING PERIOD FOR REGISTRATION OF THE CONSERVATION EASEMENT

SIGNATORY'S POSITION WITH THE MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9

DATED this _____ day of _____, _____.







VIA EMAIL

July 11, 2019

Municipal District of Pincher Creek No. 9
Box 279
1037 Herron Avenue
Pincher Creek, Alberta T0K 1W0

Attention: Roland Milligan
Director of Development and Community Services
admindirdev@mdpincer creek.ab.ca

Re: Conservation Easement Form 1 – Shoderee (CA)

Please find attached a Form 1 document which outlines details of the subject Conservation Easement.

We would appreciate if you could complete the acknowledgement below and mail the document to the address below or email a scanned copy back to my attention at doug.vincent@natureconservancy.ca.

Please do not hesitate to contact me with any questions you may have.

Thank you for your assistance,

A handwritten signature in black ink, appearing to read "Doug Vincent", followed by a horizontal line.

Doug Vincent, Habitat Acquisition Manager
Nature Conservancy of Canada – Alberta Region
Suite 890, 105 - 12 Avenue SE Calgary, AB T2G 1A1
Tel: 403 817-2109 · Cell: 403 609-1482
doug.vincent@natureconservancy.ca
www.natureconservancy.ca

cc Tara Worobetz – Surface Access Coordinator

Encl. – Form 1

FORM 1 - Notice Prior to Registration

Conservation Easement Registration Regulation

Notice to the Municipal District of Pincher Creek No. 9

This Notice is to advise you that:

1. We, The Nature Conservancy of Canada, #890, 105 – 12 Avenue SE, Calgary Alberta T2G 1A1, 403-262-1253 intend to register an Agreement under section 33(2) of the *Alberta Land Stewardship Act* creating a conservation easement, not sooner than 60 days after the date you receive this notice.
2. The conservation easement will affect the land described as Ptn N½ 1-3-29 W4M, Ptn SW 7-3-28 W4M, Ptn NW 7-3-28 W4M, SE 12-3-29 W4M, NE 12-3-29 W4M, NE 13-3-29 W4M, SW 13-3-29 W4M, SE 13-3-29 W4M, SE-14-3-29 W4M, Ptn SW 18-3-28 W4M and Ptn NW 18-3-28 W4M containing 1,396 acres (565 ha) located in the Municipal District of Pincher Creek No. 9 (contextual maps attached).
3. The name and phone number of the registered owner of the affected land is:
Kathryn Anne Flundra
PO Box 1210
Pincher Creek Alberta T0K 1W0
Email address: kathyflundra@gmail.com
Phone: 403-627-7943
4. The purpose of the conservation easement is to: conserve the native grassland, water bodies and associated riparian areas and conserve access for wildlife movement to, from and within the property.
5. A summary of the terms of the Agreement creating the conservation easement relating to the use of the land include: No subdivision or development, no cultivation or tree removal, no draining or alteration of waterbodies or riparian areas.

Dated this 11th day of July, 2019.



Name: Doug Vincent
Position: Habitat Acquisition Manager

We, the Municipal District of Pincher Creek No. 9, acknowledge the receipt of the Form 1 for the above Conservation Easement.

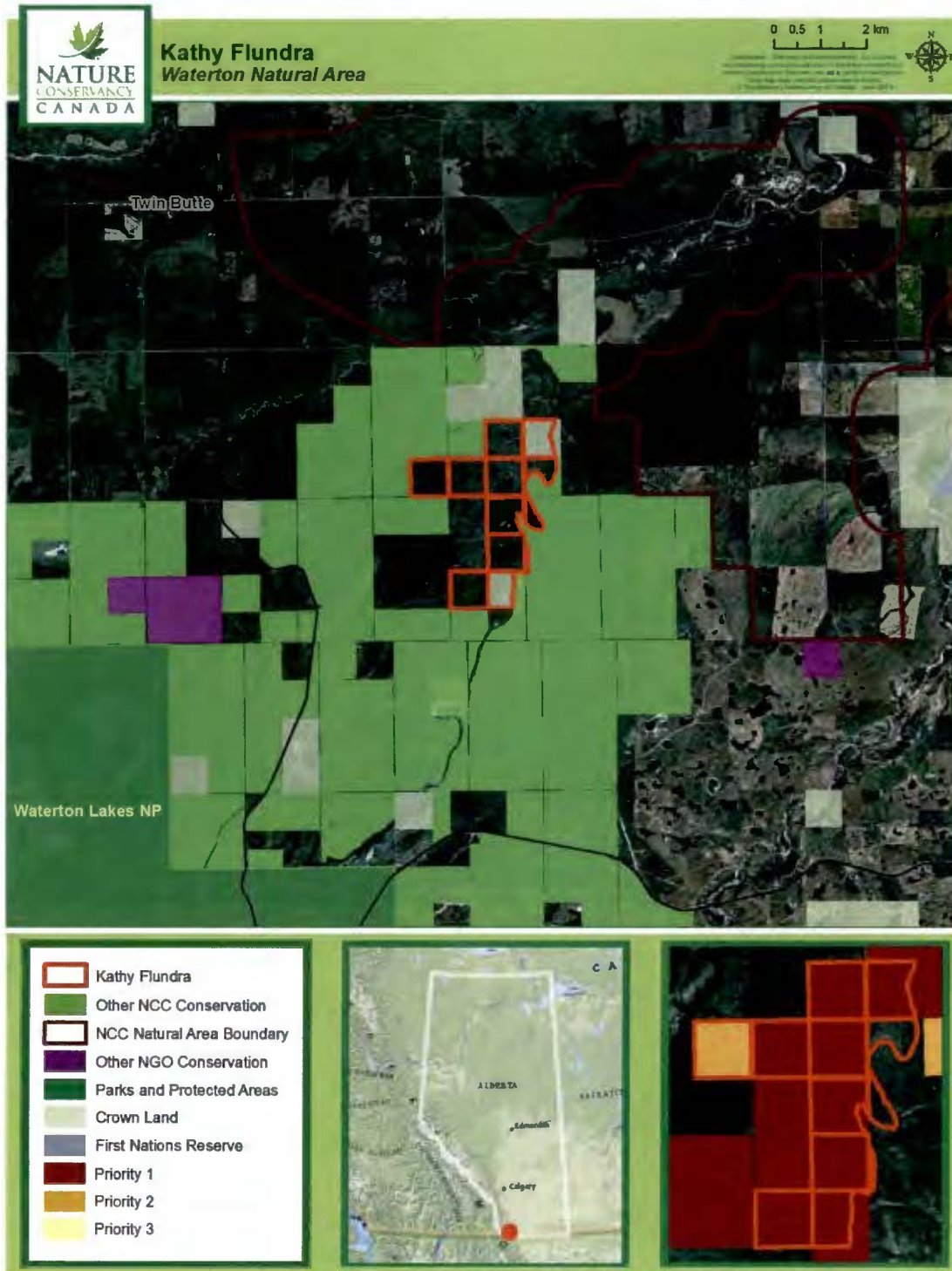
- We agree to waive the 60 day notice period and you may register the Conservation Easement immediately.
- We do not agree to waive the 60 day notice period.

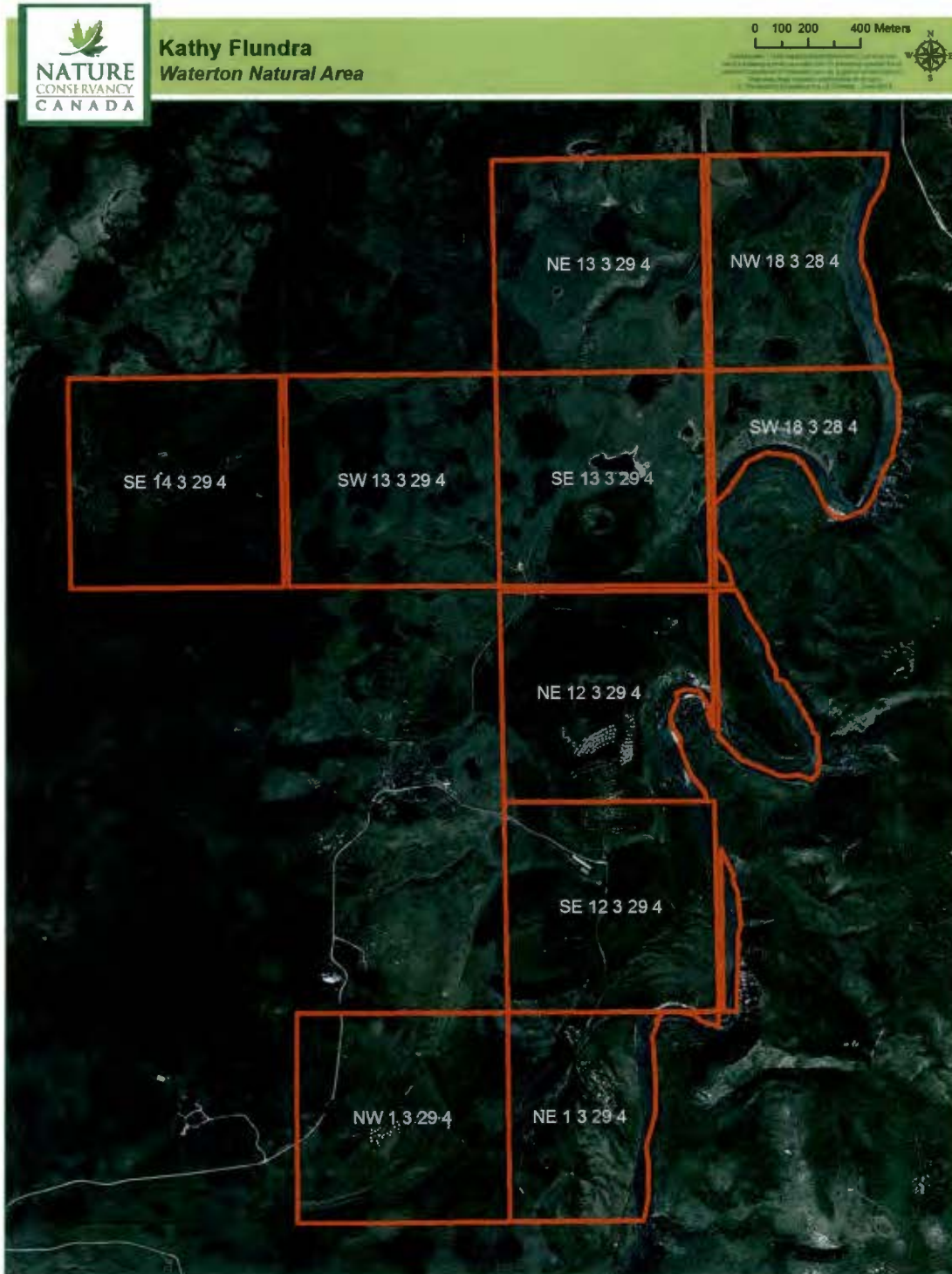
SIGNATURE ACKNOWLEDGING RECEIPT OF THIS NOTICE

SIGNATURE CONFIRMING WAIVER BY THE MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9 OF THE SIXTY DAY WAITING PERIOD FOR REGISTRATION OF THE CONSERVATION EASEMENT

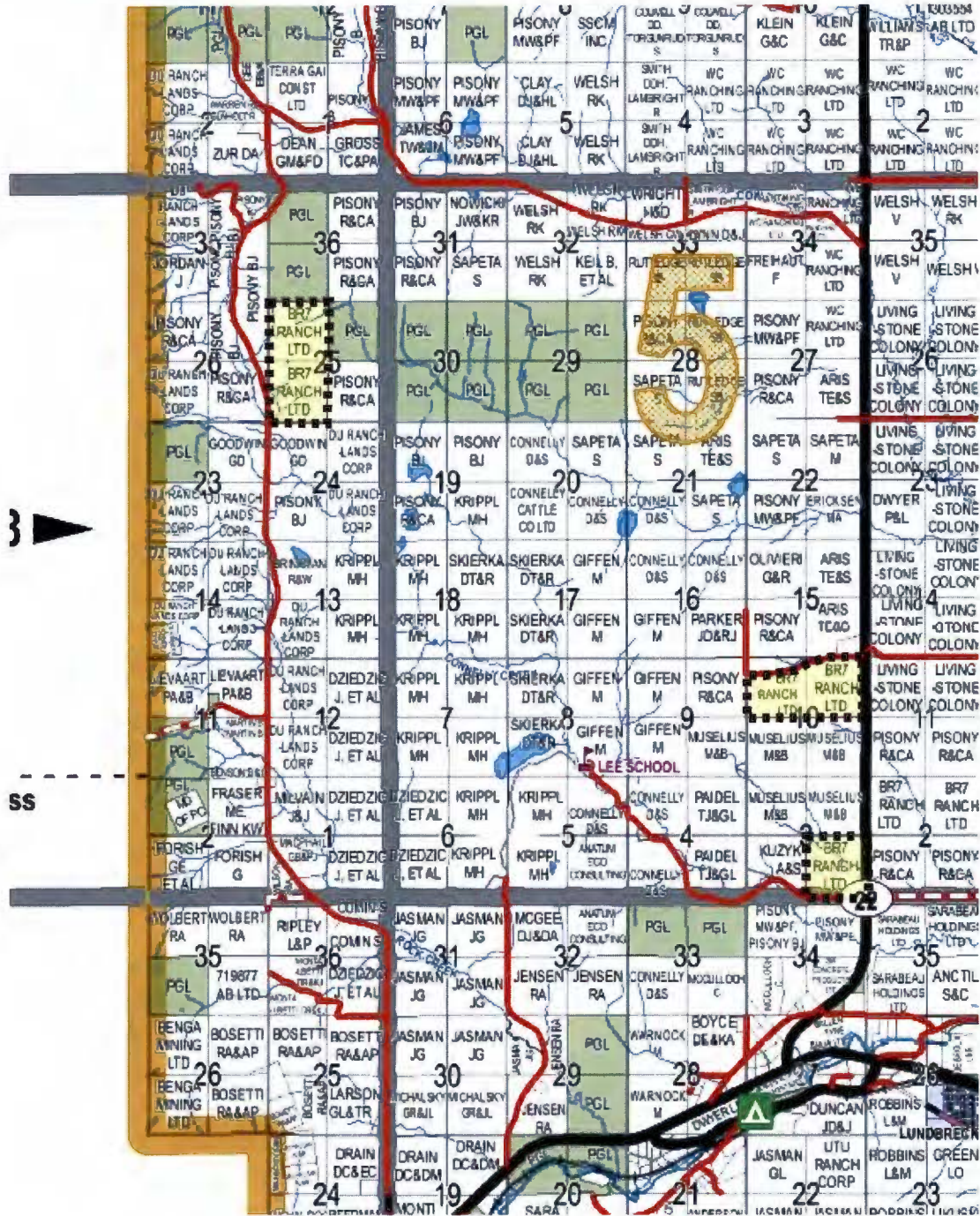
SIGNATORY'S POSITION WITH THE MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9

DATED this _____ day of _____, _____.

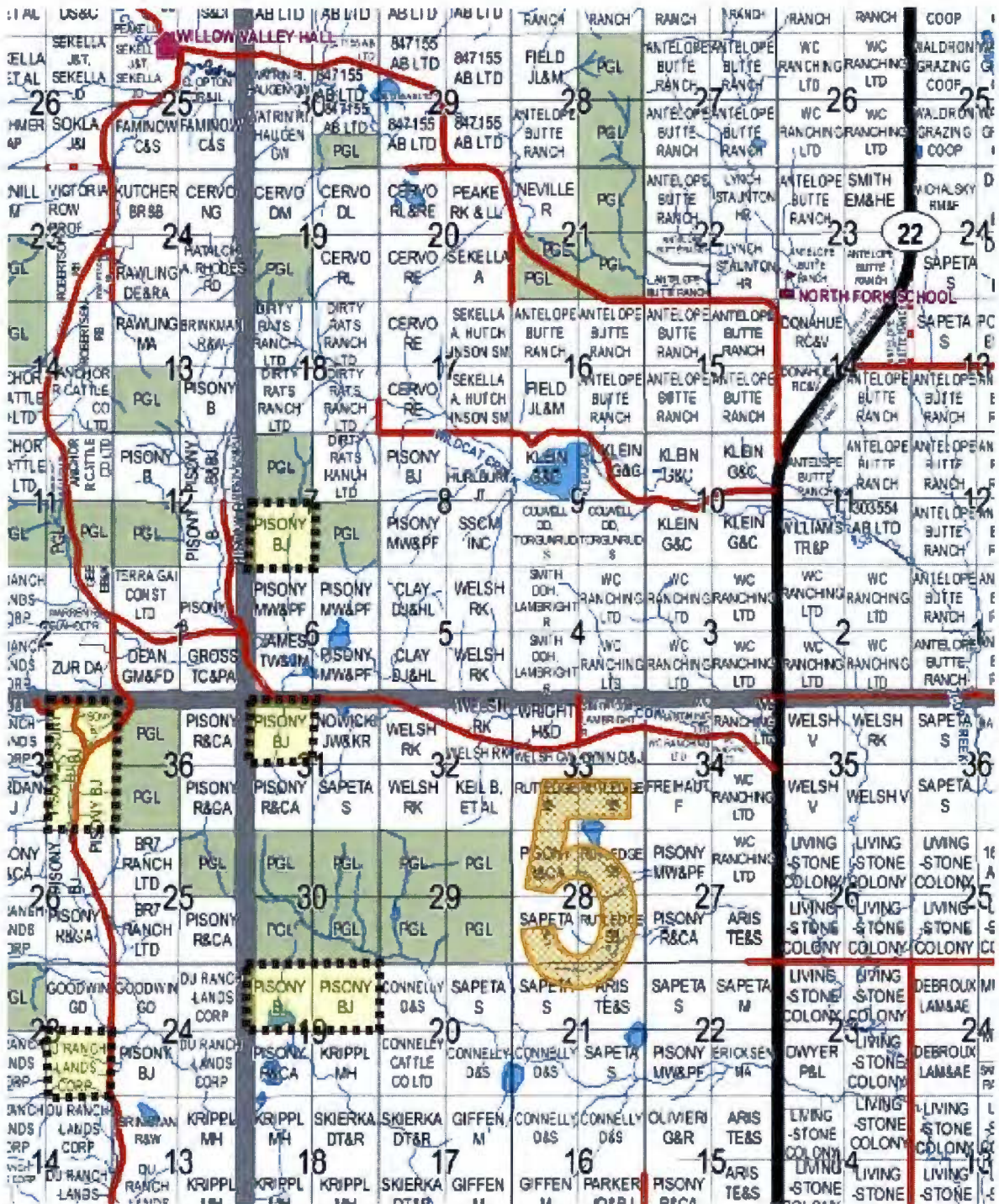




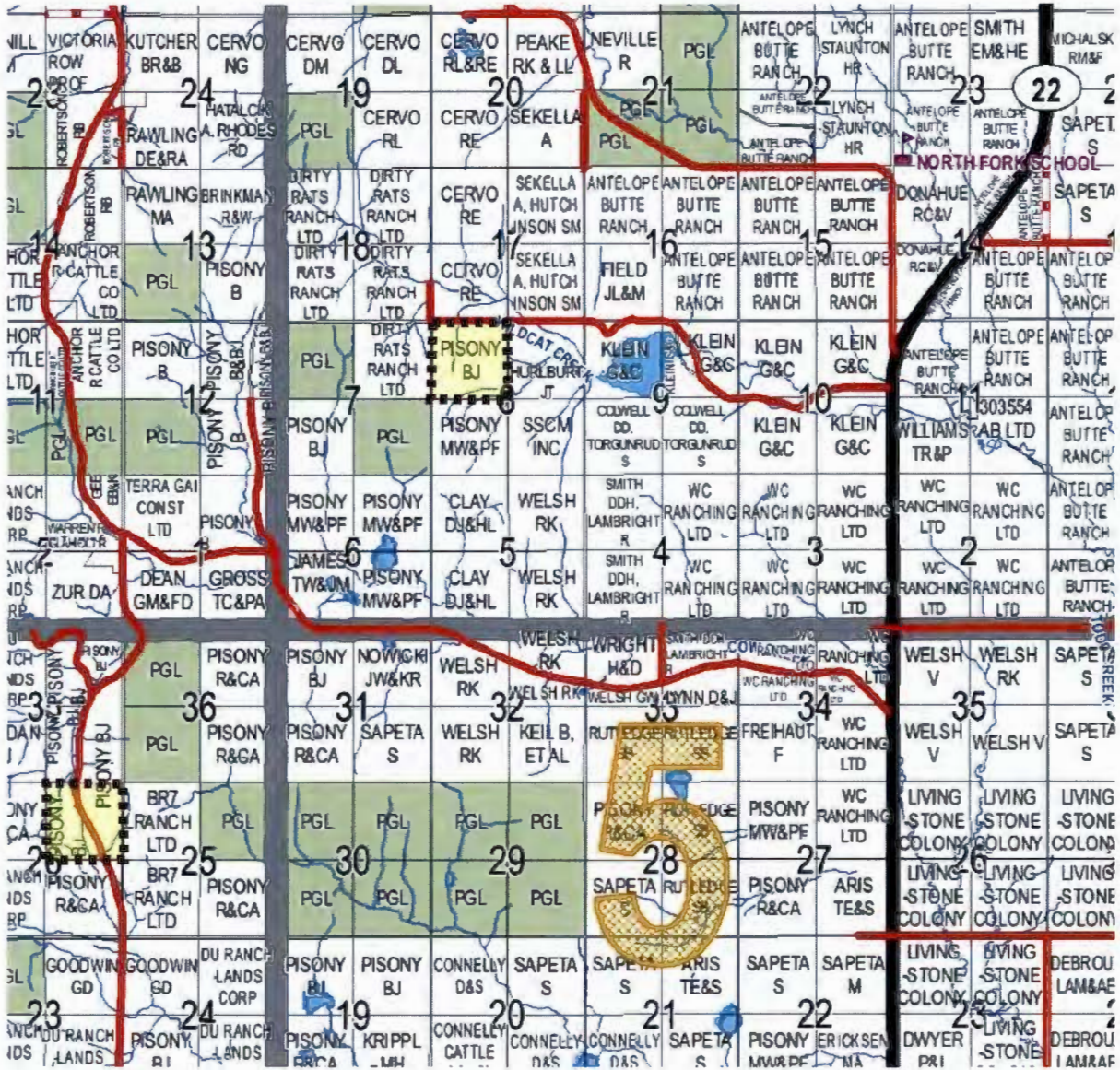
Chapel Rock 1



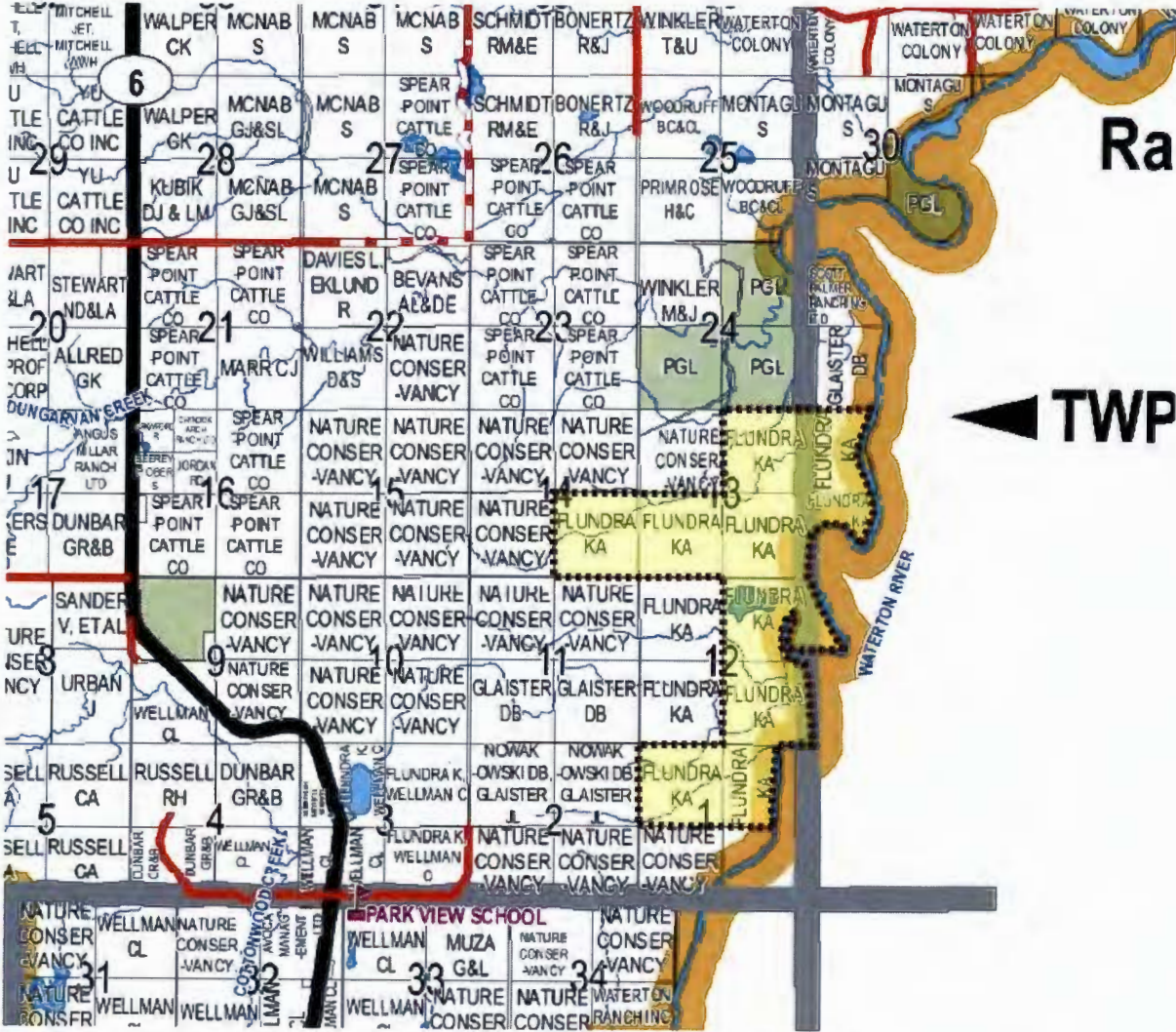
Chapel Rock 2



Chapel Rock 3



Shoderee (CA)



Recommendation to Council

G2d

TITLE: Southern Alberta Land Trust Society Conservation Easements			
PREPARED BY: Roland Milligan		DATE: August 21, 2019	
DEPARTMENT: Planning and Development			
			ATTACHMENTS: 1. Letters from SALTS 2. Location Maps
Department Supervisor	Date		
APPROVALS:			
Roland Milligan 	2019-08-21		21 Aug 2019
Department Director	Date	CAO	Date

RECOMMENDATION:

**That Council acknowledge the receipt of the notice of the Conservation Easements for Southern Alberta Land Trust Society’s Paton and Davis projects, and further;
That Council waive the 60-day notice period prior to registration for the Conservation Easement.**

BACKGROUND:

On August 6, 2019, the MD received the attached two letters (Attachment No. 1) from the Southern Alberta Land Trust Society.

These are Form 1, Notice Prior to Registration of a Conservation Easement on the following two projects:

Paton
SE 5-8-2 W5M and NE 32-7-2 W5M containing 319.7 acres (129.4 ha).

Davis
NW 27-8-30 W4M, NE 27-8-30 W4M, SW 27-8-30 W4M, SE 27-8-30 W4M, and Fractional 28-8-30 W4M, containing 703.9 acres (284.8 ha).

Section 33(2)(a)(iii) of the Alberta Land Stewardship Act, states that the Council of the municipality must be given prior notice to the registration of a conservation easement.

NCC is requesting that the Council of the MD acknowledge the receipt of Form 1 and agree to waive the 60-day notice period and that they may register the Conservation Easements immediately.

While the MD can register an objection to the registering of the conservation easement, the easement may still be registered.

However, the request for acknowledgement of the receipt of Form 1, acts as the notification process for the municipality that the Conservation Easement is going to be placed on certain properties.

Recommendation to Council

FINANCIAL IMPLICATIONS:

None.



August 6, 2019

Municipal District of Pincher Creek No. 9
C/o Mr. Troy MacCulloch, CAO
1037 Herron Avenue
PO Box 279
Pincher Creek, Alberta T0K1W0

Re: **Conservation easement Form 1 – Paton, MD of Pincher Creek No. 9**

Dear Mr. MacCulloch,

Please find attached a Form 1 document in accordance with Section 33 of the Alberta Land Stewardship Act. I would appreciate your completing the following and returning to SALTS to the address below with your response to the Form 1, at your earliest convenience.

Yours sincerely,

Justin Thompson
Executive Director

We acknowledge the receipt of Form 1 for the referenced proposed Conservation Easement and:

- We agree to waive the 60-day notice period and you may register the Conservation Easement immediately.
- We do not agree to waive the 60-day notice period.

Signed: _____

Dated this _____ day of _____, 2019



**Form 1
Notice Prior to Registration**

Notice to: Municipal District of Pincher Creek No. 9
C/o Mr. Troy MacCulloch, CAO
1037 Herron Avenue
PO Box 279
Pincher Creek, Alberta T0K1W0

This Notice is to advise you that:

1. We, the Southern Alberta Land Trust Society, P.O. Box 45016, High River, Alberta, T1V 1R7, 403-652-9998, intend to register an agreement under Section 33 of the *Alberta Land Stewardship Act* creating a conservation easement, not sooner than 60-days after the date that you receive this notice, or sooner if you agree to our request to waive the 60-day notice period in accordance with section 2(3) of the Act.
2. The conservation easement will affect the land described as:

MERIDIAN 5 RANGE 2 TOWNSHIP 8
SECTION 5
QUARTER SOUTH EAST
EXCEPTING THEREOUT ALL MINES AND MINERALS AND THE RIGHT TO WORK THE SAME
AREA: 64.7 HECTARES (160 ACRES) MORE OR LESS ESTATE

MERIDIAN 5 RANGE 2 TOWNSHIP 7
SECTION 32
QUARTER NORTH EAST
EXCEPTING THEREOUT ALL MINES AND MINERALS
AREA: 64.7 HECTARES (160 ACRES) MORE OR LESS ESTATE

ALL EXCEPTING THEREOUT ALL MINES AND MINERALS
ALL IN MUNICIPALITY: PINCHER CREEK NO. 9
3. The name and phone number of the registered owners of the affected land is Dale and Karen Paton telephone: (403) 563-8000.
4. The purpose of the conservation easement is to protect, conserve and enhance the environment, including without limitation, the biological diversity, the natural, scenic, aesthetic, and ranching values of the Property, and other similar purposes.
5. A summary of the terms of the agreement creating the conservation easement relating to the use of the land includes: (please see attached Restrictions).



Dated this 6th day of August, 2019

A handwritten signature in blue ink, appearing to read "Justin Thompson". The signature is fluid and cursive, with a long horizontal stroke at the end.

Justin Thompson
Executive Director



Part 1 - Restrictions

To maintain and conserve the Conservation Values of the Property, the Landowner agrees to the following Restrictions. Accordingly, the Landowner shall not conduct, pursue or permit any of the following.

1. **Subdivision** –The division, partition or subdivision of the Property, or any action which creates an actual or de facto subdivision of the Property.

2. **Construction** – The construction of buildings, structures, Roads, Trails, facilities, and/or the advertent or inadvertent creation of Trails, except for those identified in Part 2 of these Restrictions. The existing buildings, structures, Roads, Trails and facilities, described and located in the Baseline Report, may be replaced and repaired in their same size and location. New structures required for Ranching purposes such as calving shelters or wind breaks are permitted, with the prior written approval of SALTS. “**Ranching**” specifically means the practice of breeding and raising cattle, horses, and sheep, but excluding Game Farm Animals. “**Roads**” mean any path designed, built and intended for the passage of vehicles that is developed with either gravel or pavement and built-up in such a fashion to permit drainage off of the surface through ditches and culverts. “**Trails**” means any path designed, created and intended for the passage of vehicles, horses or foot traffic but has not been developed with gravel, pavement or built-up in a fashion to permit drainage off the surface.

3. **Fencing** –Any fencing that does not conform to the following fence designs:
 - (a) fencing that consists exclusively of up to four strands of non-electrified barbed or other wire or rails horizontally installed;
 - (b) fencing that consists exclusively of up to four strands of barbed or other wire horizontally installed only one of such wires electrified; or
 - (c) fencing that consists exclusively of up to two electrified wires.

Notwithstanding the foregoing, the above fencing restrictions shall not apply:

- (i) where some other fencing design is required by provincial or municipal highway standards for fences on the Property that borders provincial Highways or municipal roads;
 - (ii) to fencing required for the purposes of excluding livestock at stream crossings, ravines or wash-out areas;
 - (iii) to corrals for Ranching purposes, and;
 - (iv) to fencing around existing stack yards identified in the Baseline Report to protect livestock feed.
4. **Cultivation** –The cultivation, breaking, or re-cultivation of any part of the Property.

 5. **Waterbodies** –The draining or alteration of naturally occurring lakes, ponds, streams or wetlands or the alteration in any way of the topography of the surface of the ground on the Property. The development of natural springs and/or dugouts for the purpose of livestock watering is permitted, provided that the spring and any proximate riparian zones are protected from livestock damage. Dugouts will also be protected from livestock damage while allowing for access to a portion of the dugout for cattle watering. The drilling of wells for the purpose of livestock watering or domestic use is also permitted as is the construction of pump sheds located on top of the well casing.



Habitat enhancements to riparian or in-stream areas may be permitted with the prior written permission of SALTS, if these enhancements are being done in conjunction with a government or non-government agency specializing in this work and if all necessary approvals have been granted.

6. **Non-native Plants** –The intentional introduction of Non-native Species of plants including all those listed and designated in the Alberta Weed Control Act. The Landowner may practice livestock winter feeding on the Property but will endeavour to do so in the Forage Management Areas, tame grass areas, or areas already highly modified by invasive agronomic species so as not to introduce non-native plants into predominantly native areas. Further, the Landowner agrees to use reasonable efforts to avoid using winter feed that is contaminated with plants or seeds listed as Prohibitive Noxious or Noxious or any similar future designation under the Alberta Weed Control Act. “**Non-native Species**” means plants and animals that have been introduced to Alberta and are in direct competition with native species.
7. **Non-native Animals** –The intentional introduction of Non-native Species of animals except for those species associated with Ranching and those species that could be used as approved biological control agents for Non-native Species.
8. **Dumping and Contamination** –The dumping, release, disposing, or stockpiling of toxic and/or hazardous materials anywhere on the Property including non-compostable garbage or material or any garbage or material that threatens the Property’s Conservation Values.
9. **Motor Vehicles** –Use of motor vehicles, including without limitation off-highway vehicles of any sort, off of existing roads and travel-ways in a manner which may result in:
 - (d) erosion or compaction of the soil;
 - (e) impact on the natural appearance of the Property;
 - (f) interference with native vegetation or the natural habitats of those animal species occurring on the Property; or
 - (g) disturbance to riparian zones.

Responsible use of off-highway vehicles such as tractors, trucks, or ATV’s for normal Ranching operations is allowed.
10. **Permanent or Seasonal Recreational Vehicles** –the parking of recreational vehicles or trailers on a permanent or seasonal basis anywhere on the property. Occasional camping with a tent or RV is permitted subject to Restriction 2 regarding no construction of Trails.
11. **Confined Feeding Operations** –The establishment or maintenance of Confined Feeding Operations, except if identified as existing in the Baseline Report. “**Confined Feeding Operations**” means fenced or enclosed land or buildings where animals are confined for the purposes of growing, finishing or sustaining by means other than grazing and any other buildings or structures relating to that purpose, but does not include winter feeding. Confined Feeding Operations include, but are not limited to, beef or lamb feedlots, cattle backgrounding lots, dairy, farrow to finish hog operations and poultry operations.



12. **Surface Materials** –Excavation or exploration for, or extraction of Surface Materials. “**Surface Materials**” means any loam, clay, sand, gravel, rock, or other minerals or materials located on or near the surface of the Property that can be extracted for domestic or commercial purposes.
13. **Herbicides and Pesticides** –The broad use of chemical herbicides and/or pesticides except in the Forage Management Area, if any. Targeted spot spraying is permitted of individual plants or localized invasive weed or insect infestations to a maximum of eight acres of any one quarter section in any given year. For parcels smaller than a quarter section, the Landowner can spray up to five percent (5%) of the parcel area in any given year. Should the Landowner feel that they need to spray a larger area than described above it requires prior written permission of SALTS unless required by the local municipal district government operating in accordance with the *Weed Control Act* of Alberta. The Landowner agrees to take extra precaution when spraying near waterbodies or riparian areas and to follow provincial guidelines in this respect.
14. **Tree Removal** –The removal of trees except for: (a) the cutting of trees to ensure the protection of fence lines or along existing Roads and Trails, (b) cutting of dead trees for the Landowners personal firewood, (c) limited selective tree harvesting with prior written permission from SALTS.

Brushing to control the encroachment of woody species into grasslands is permitted, provided it is not detrimental to the Conservation Values of the Property in the opinion of SALTS acting reasonably. “**Brushing**” means the removal of willow brush or other tree species including young aspen that are encroaching on grasslands or fencing through the use of a mower, front-end loader, bobcat, or other appropriate equipment, or chemicals subject to Restriction 13.

15. **Commercial Facilities** – Commercial or industrial facilities or activities on the Property. On a case by case basis, certain low-impact activities may be permitted by SALTS. By way of example, low-impact activities directly related to eco-tourism, scientific research, arts and crafts, and artist workshop activities may be permitted by SALTS provided they are not in conflict with the Restrictions and are not detrimental to the Conservation Values of the Property in the opinion of SALTS acting reasonably. No such activities will be undertaken until SALTS has given its prior written permission in respect thereof. Commercial activities conducted by the Landowner and exclusively within the farmstead, if defined in Part 2 of the Restrictions and in Schedule C, are allowed, except those creating noise or emissions that may impact the Conservation Values of the Property in the sole opinion of SALTS.
16. **Game Farms** – Constructing, conducting, or operating of a Game Farm, or the raising or holding of Game Farm Animals on the Property. “**Game Farm**” means land used for the business of domesticating, raising, keeping, herding or otherwise enclosing Game Farm Animals. “**Game Farm Animal**” means:
- (h) any large mammal indigenous to Alberta, including but not limited to, whitetail deer, mule deer, moose, elk, bison, caribou, black bear, grizzly bear, mountain lion, wolf, cougar, antelope, bighorn sheep and mountain goat; and
 - (i) any other animal which could interbreed with any of the foregoing species.
17. **Aircraft Facilities** –Constructing, conducting, or operating aircraft facilities or aircraft landing facilities on the Property.
18. **Communication and Renewable Energy Structures** –The creation, construction or operation of Communication Structures and Renewable Energy Structures, as well as any associated buildings or access Roads or Trails, except for small-scale Renewable Energy Structures, and their associated Trails,



that are intended for on-site usage on the Property and with the prior written approval of SALTS. “**Communication Structures**” means any communication facilities, structures and equipment including, but not limited to, any radio, cellular or other communication towers or structures whether or not supporting antennas or aerials for telecommunication and/or broadcasting that are intended for primarily off-site usage. “**Renewable Energy Structures**” means instrumentation, equipment, machinery, facilities and structures, that are designed and built to capture and convert the energy of the wind, water or sun into other forms of energy or power, including but not limited to, electrical energy and mechanical power. Renewable Energy Structures include, but are not limited to, items commonly known as windmills, wind turbines, wind or water pumps, solar panels, solar modules or solar arrays.

19. **Signs and Billboards** – Constructing, maintaining or erecting any notices or commercial signs or billboards on the Property, including those attached to a trailer or vehicle parked on the Property. Notwithstanding this restriction, limited signage of 2 square meters or less may be used for:

- (j) stating the name of the owner of the Property;
- (k) advising that the Property is protected by this Agreement;
- (l) deterring any unauthorized entry or use; or
- (m) advertisement for the sale of the Property.

20. **Utility Structures** –The installation of Utility Structures except:

- (n) as required by law;
- (o) as may be required by the Landowner for Ranching and domestic purposes.

“**Utility Structures**” means any item constructed, erected, or built that transmit electricity, oil, gas or water for commercial sale, including but not limited to transmission lines, gas lines, pipelines and/or water lines.

Part 2 – Exemptions to the Restrictions

Notwithstanding the above Restrictions, the Landowner is expressly permitted to:

1. Seasonally erect a temporary wall tent or yurt, constructed on a wooden platform, adjacent to the existing Trail which is identified in the Baseline Report. The Landowner may also build a rearing hutch and pens for Game Birds and a “hack station” for falconry on the Property.
2. Introduce non-native Game Birds. “Game Birds” means those birds defined as such in Government of Alberta Regulations.
3. Work to restore native grasses in small areas that are currently dominated by non-native grass species. The restoration may use several techniques including but not limited to no-till seed drills or intensive grazing but not including breaking or cultivation. Should the Landowner decide to



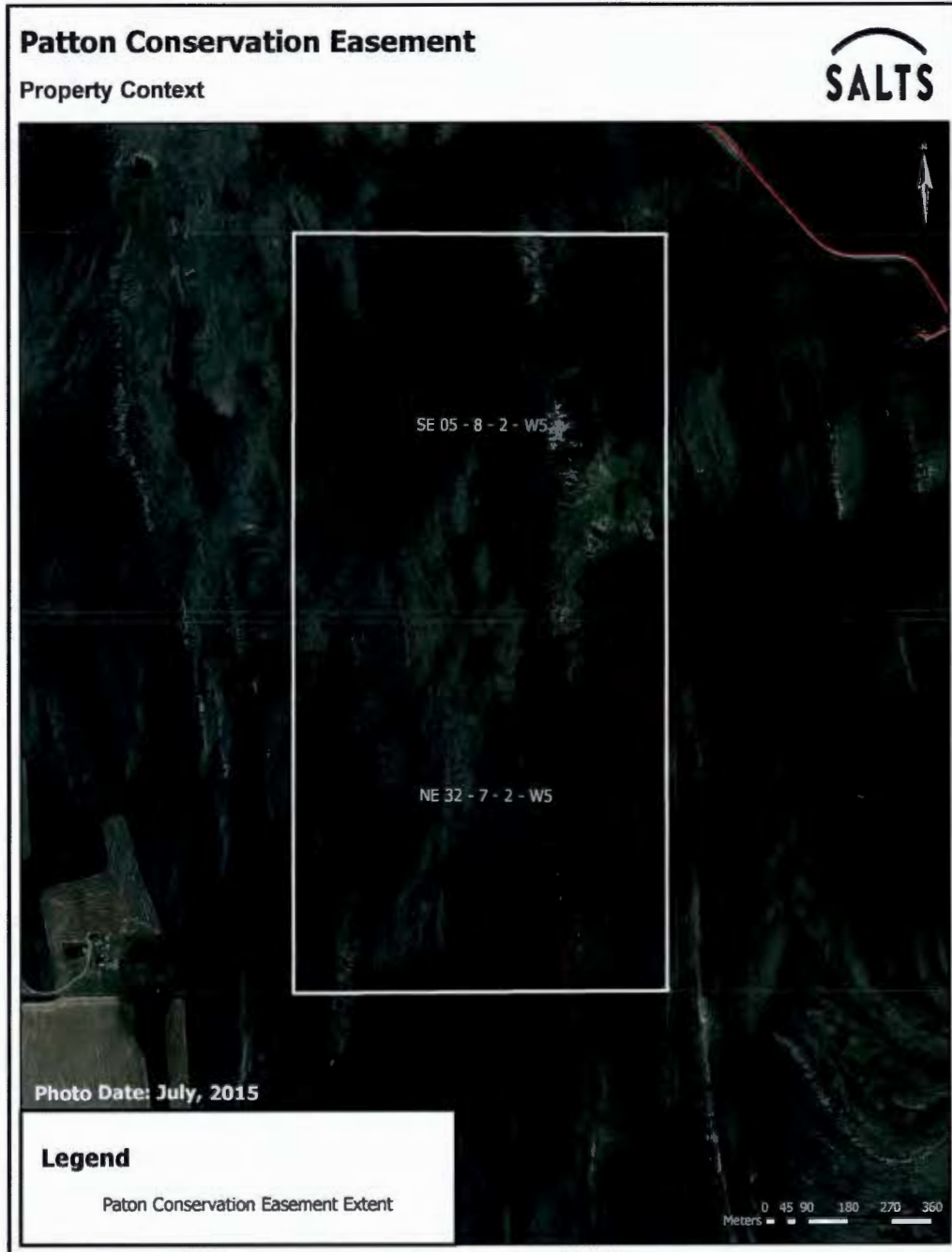
undertake such restoration they will consult with SALTS regarding the restoration plan in advance of beginning any restoration work.

Any permits or approvals required for the activities described above will be the sole responsibility of the Landowner. The Landowner further agrees that, notwithstanding SALTS has permitted any of the forgoing to be exceptions to the Restrictions and notwithstanding anything to the contrary, SALTS shall have no responsibility or liability in connection with the Landowner undertaking any of the activities listed under Part 2 above. For greater certainty, the indemnity provisions of Section 15.1 shall be applicable to all such activities of the Landowner without exception.



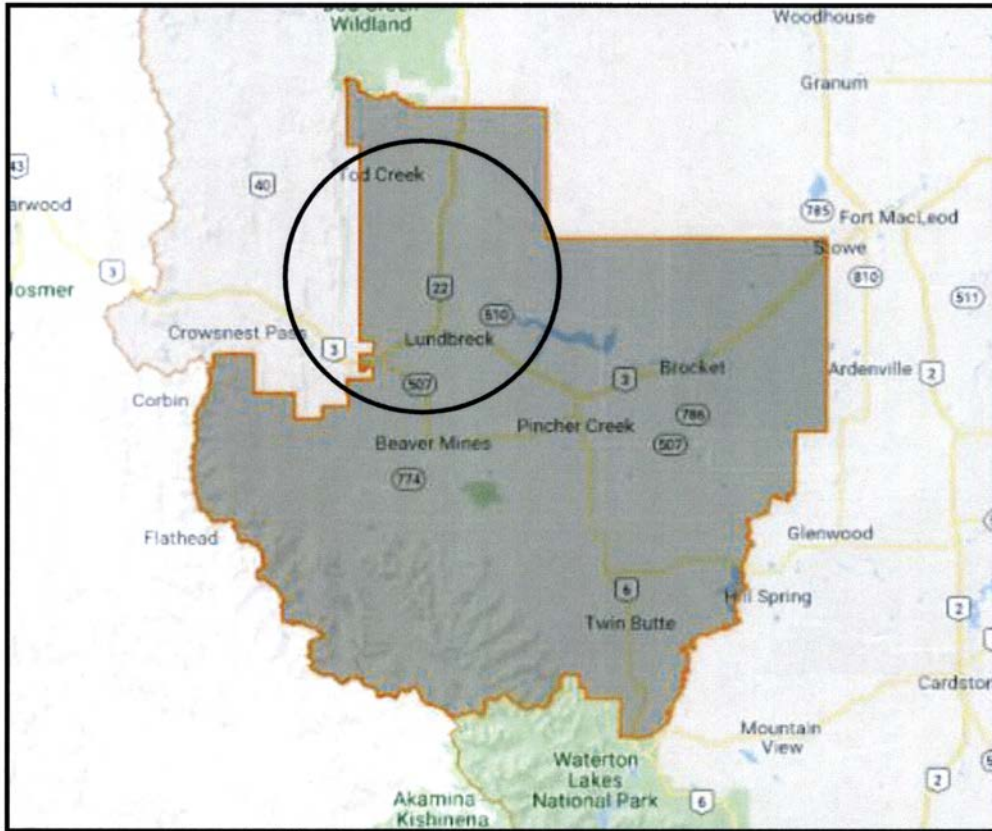
SCHEDULE "C"

Map One (Property)



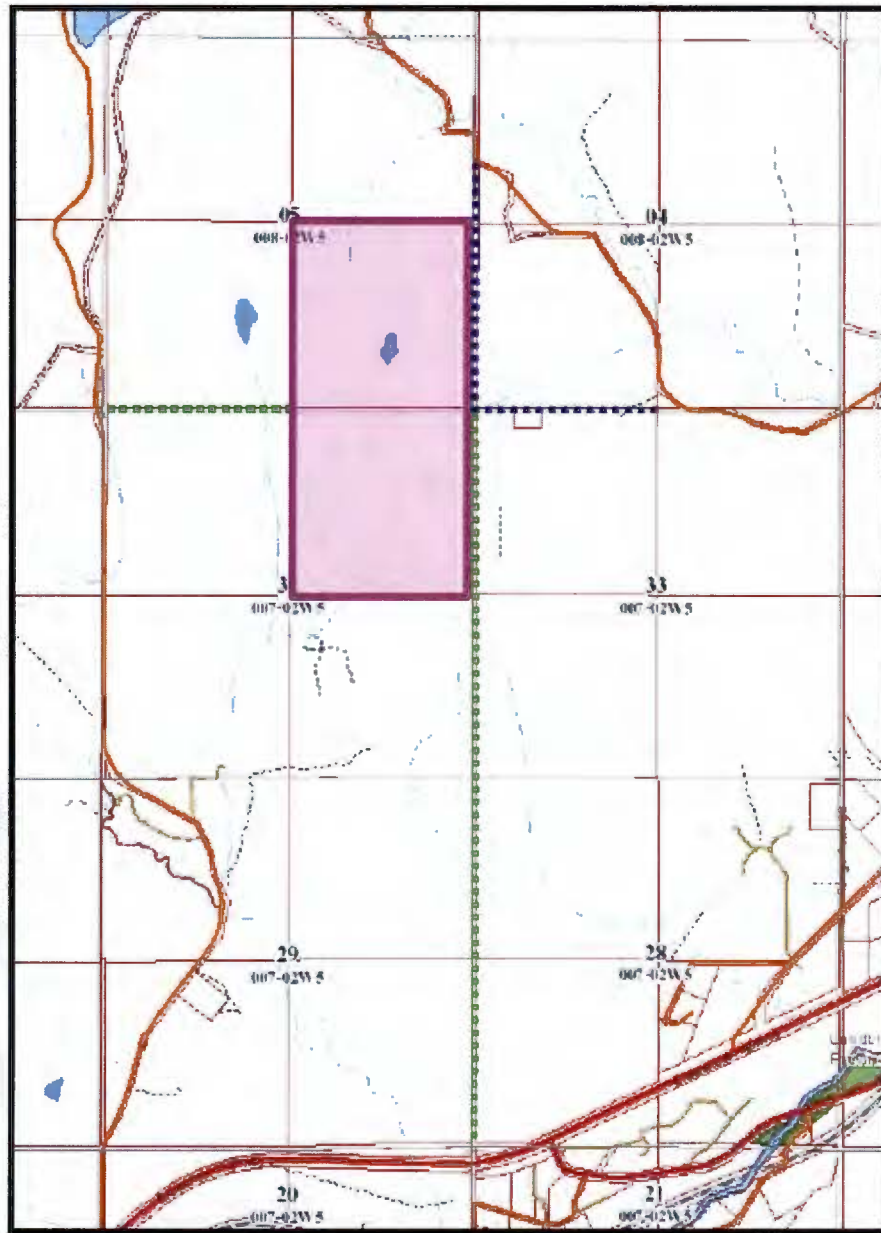


Map Two (Boundary Map of MD of Pincher Creek No. 9)





Map Three (Area Map)





August 6, 2019

Municipal District of Pincher Creek No. 9
C/o Mr. Troy MacCulloch, CAO
1037 Herron Avenue
PO Box 279
Pincher Creek, Alberta T0K1W0

Re: **Conservation easement Form 1 – Davis, MD of Pincher Creek No. 9**

Dear Mr. MacCulloch,

Please find attached a Form 1 document in accordance with Section 33 of the Alberta Land Stewardship Act. I would appreciate your completing the following and returning to SALTS to the address below with your response to the Form 1, at your earliest convenience.

Yours sincerely,

Justin Thompson
Executive Director

We acknowledge the receipt of Form 1 for the referenced proposed Conservation Easement and:

- We agree to waive the 60-day notice period and you may register the Conservation Easement immediately.
- We do not agree to waive the 60-day notice period.

Signed: _____

Dated this _____ day of _____, 2019



**Form 1
Notice Prior to Registration**

Notice to: Municipal District of Pincher Creek No. 9
 C/o Mr. Troy MacCulloch, CAO
 1037 Herron Avenue
 PO Box 279
 Pincher Creek, Alberta T0K1W0

This Notice is to advise you that:

1. We, the Southern Alberta Land Trust Society, P.O. Box 45016, High River, Alberta, T1V 1R7, 403-652-9998, intend to register an agreement under Section 33 of the *Alberta Land Stewardship Act* creating a conservation easement, not sooner than 60-days after the date that you receive this notice, or sooner if you agree to our request to waive the 60-day notice period in accordance with section 2(3) of the Act.

2. The conservation easement will affect the land described as:

FIRST
MERIDIAN 4 RANGE 30 TOWNSHIP 8
SECTION 27
QUARTER NORTH WEST
EXCEPTING THEREOUT ALL MINES AND MINERALS
AREA: 64.7 HECTARES (160 ACRES) MORE OR LESS

SECOND
MERIDIAN 4 RANGE 30 TOWNSHIP 8
SECTION 27
QUARTER NORTH EAST
EXCEPTING THEREOUT ALL MINES AND MINERALS
AREA: 64.3 HECTARES (159 ACRES) MORE OR LESS

THIRD
MERIDIAN 4 RANGE 30 TOWNSHIP 8
SECTION 27
QUARTER SOUTH WEST
EXCEPTING THEREOUT ALL MINES AND MINERALS
AND THE RIGHT TO WORK THE SAME
AREA: 64.7 HECTARES (160 ACRES) MORE OR LESS

FOURTH
MERIDIAN 4 RANGE 30 TOWNSHIP 8
SECTION 27



QUARTER SOUTH EAST
EXCEPTING THEREOUT ALL MINES AND MINERALS
AND THE RIGHT TO WORK THE SAME
AREA: 64.3 HECTARES (159 ACRES) MORE OR LESS
MUNICIPALITY: MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9

MERIDIAN 4 RANGE 30 TOWNSHIP 8
FRACTIONAL SECTION 28
AS SHOWN ON THE TOWNSHIP PLAN APPROVED AT OTTAWA
4 NOVEMBER 1909 CONTAINING:

FRACTIONAL SECTION	HECTARES MORE OR LESS	ACRES MORE OR LESS
NORTH 1/2	14.04	34.6
SOUTH 1/2	14.04	34.6 EXCEPTING THEREOUT:
PLAN	NUMBER	HECTARES ACRES (MORE OR LESS)
ROAD DIVERSION	7803Q	0.474 1.17 (NORTH 1/2)
ROAD DIVERSION	7803Q	0.765 1.89 (SOUTH 1/2)

ALL EXCEPTING THEREOUT ALL MINES AND MINERALS
ALL IN MUNICIPALITY: PINCHER CREEK NO. 9

3. The name and phone number of the registered owners of the affected land is Ron and Donna Davis telephone: (403) 625-2351.
4. The purpose of the conservation easement is to protect, conserve and enhance the environment, including without limitation, the biological diversity, the natural, scenic, aesthetic, and ranching values of the Property, and other similar purposes.
5. A summary of the terms of the agreement creating the conservation easement relating to the use of the land includes: (please see attached Restrictions).

Dated this 6th day of August, 2019

Justin Thompson
Executive Director



Part 1 - Restrictions

To maintain and conserve the Conservation Values of the Property, the Landowner agrees to the following Restrictions. Accordingly, the Landowner shall not conduct, pursue or permit any of the following.

1. **Subdivision** –The division, partition or subdivision of the Property, or any action which creates an actual or de facto subdivision of the Property. Without limiting the foregoing restriction and in addition, it is expressly acknowledged and agreed that the Property shall not be divided into more than X parcels as specifically identified below (each a “Parcel of Land”), with the intention that a Parcel of Land shall only be transferred or disposed of as a whole and that all lands contained in such Parcel of Land shall have common ownership, in perpetuity. It is further expressly acknowledged and agreed that the foregoing restrictions are reasonable and are included in this Agreement so as to ensure that the Conservation Values of the Property may be upheld and that the terms of this Agreement may be effectively and properly enforced by SALTS in pursuance of the objectives and purposes of this Agreement and the Act.

The X Parcels of Land are described below based on the lands of which they are comprised and are also identified on Map One in Schedule C and together make up all of the lands described as the Property.

2. **Construction** – The construction of buildings, structures, Roads, Trails, facilities, and/or the advertent or inadvertent creation of Trails, except for those identified in Part 2 of these Restrictions. The existing buildings, structures, Roads, Trails and facilities, described and located in the Baseline Report, may be replaced and repaired in their same size and location. New structures required for Ranching purposes such as calving shelters or wind breaks are permitted, with the prior written approval of SALTS. “**Ranching**” specifically means the practice of breeding and raising cattle, horses, and sheep, but excluding Game Farm Animals. “**Roads**” mean any path designed, built and intended for the passage of vehicles that is developed with either gravel or pavement and built-up in such a fashion to permit drainage off of the surface through ditches and culverts. “**Trails**” means any path designed, created and intended for the passage of vehicles, horses or foot traffic but has not been developed with gravel, pavement or built-up in a fashion to permit drainage off the surface.
3. **Fencing** –Any fencing that does not conform to the following fence designs:
 - (a) fencing that consists exclusively of up to four strands of non-electrified barbed or other wire or rails horizontally installed;
 - (b) fencing that consists exclusively of up to four strands of barbed or other wire horizontally installed only one of such wires electrified; or
 - (c) fencing that consists exclusively of up to two electrified wires.

Notwithstanding the foregoing, the above fencing restrictions shall not apply:

- (i) where some other fencing design is required by provincial or municipal highway standards for fences on the Property that borders provincial Highways or municipal roads;
- (ii) to fencing required for the purposes of excluding livestock at stream crossings, ravines or wash-out areas;
- (iii) to corrals for Ranching purposes, and;



- (iv) to fencing around existing stack yards identified in the Baseline Report to protect livestock feed.

4. **Cultivation** –The cultivation, breaking, or re-cultivation of any part of the Property, except within the Forage Management Area, if identified on map 3 of Schedule C and the Baseline Report. “Forage Management Areas” means the areas that may be cultivated periodically to rejuvenate lands for hay production.

5. **Waterbodies** –The draining or alteration of naturally occurring lakes, ponds, streams or wetlands or the alteration in any way of the topography of the surface of the ground on the Property. The development of natural springs and/or dugouts for the purpose of livestock watering is permitted, provided that the spring and any proximate riparian zones are protected from livestock damage. Dugouts will also be protected from livestock damage while allowing for access to a portion of the dugout for cattle watering. The drilling of wells for the purpose of livestock watering or domestic use is also permitted as is the construction of pump sheds located on top of the well casing.

Habitat enhancements to riparian or in-stream areas may be permitted with the prior written permission of SALTS, if these enhancements are being done in conjunction with a government or non-government agency specializing in this work and if all necessary approvals have been granted.

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- (d) erosion or compaction of the soil;
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Brushing to control the encroachment of woody species into grasslands is permitted, provided it is not detrimental to the Conservation Values of the Property in the opinion of SALTS acting reasonably. “**Brushing**” means the removal of willow brush or other tree species including young aspen that are encroaching on grasslands or fencing through the use of a mower, front-end loader, bobcat, or other appropriate equipment, or chemicals subject to Restriction 13.

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domesticating, raising, keeping, herding or otherwise enclosing Game Farm Animals. “**Game Farm Animal**” means:

- (h) any large mammal indigenous to Alberta, including but not limited to, whitetail deer, mule deer, moose, elk, bison, caribou, black bear, grizzly bear, mountain lion, wolf, cougar, antelope, bighorn sheep and mountain goat; and
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18. **Communication and Renewable Energy Structures** –The creation, construction or operation of Communication Structures and Renewable Energy Structures, as well as any associated buildings or access Roads or Trails, except for small-scale Renewable Energy Structures, and their associated Trails, that are intended for on-site usage on the Property and with the prior written approval of SALTS. “**Communication Structures**” means any communication facilities, structures and equipment including, but not limited to, any radio, cellular or other communication towers or structures whether or not supporting antennas or aerials for telecommunication and/or broadcasting that are intended for primarily off-site usage. “**Renewable Energy Structures**” means instrumentation, equipment, machinery, facilities and structures, that are designed and built to capture and convert the energy of the wind, water or sun into other forms of energy or power, including but not limited to, electrical energy and mechanical power. Renewable Energy Structures include, but are not limited to, items commonly known as windmills, wind turbines, wind or water pumps, solar panels, solar modules or solar arrays.

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- (j) stating the name of the owner of the Property;
- (k) advising that the Property is protected by this Agreement;
- (l) deterring any unauthorized entry or use; or
- (m) advertisement for the sale of the Property.

20. **Utility Structures** –The installation of Utility Structures except:

- (n) as required by law;
- (o) as may be required by the Landowner for Ranching and domestic purposes.

“**Utility Structures**” means any item constructed, erected, or built that transmit electricity, oil, gas or water for commercial sale, including but not limited to transmission lines, gas lines, pipelines and/or water lines.



SCHEDULE "C"

Map One (Property)



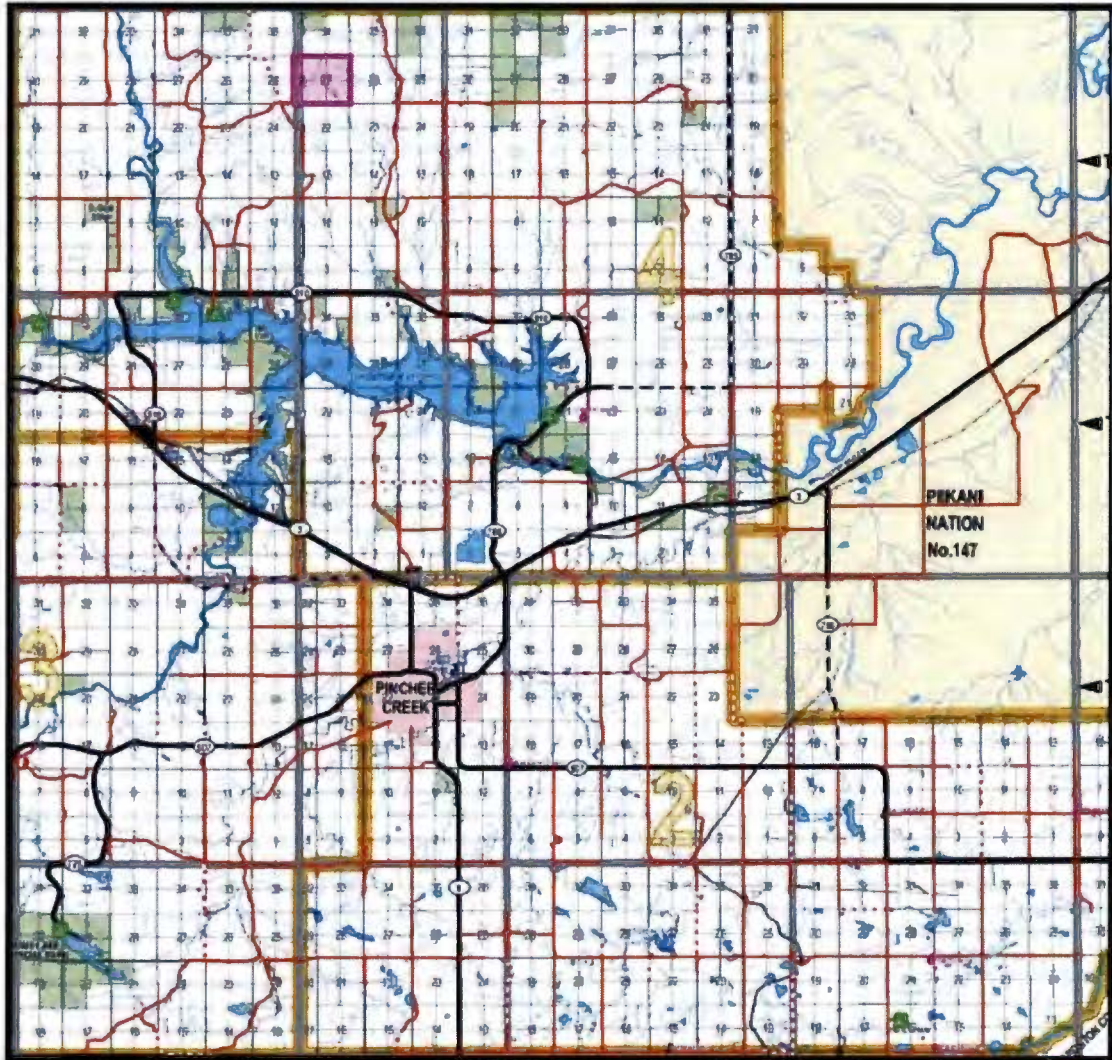


Map Two (Boundary Map of MD of Pincher Creek No. 9)



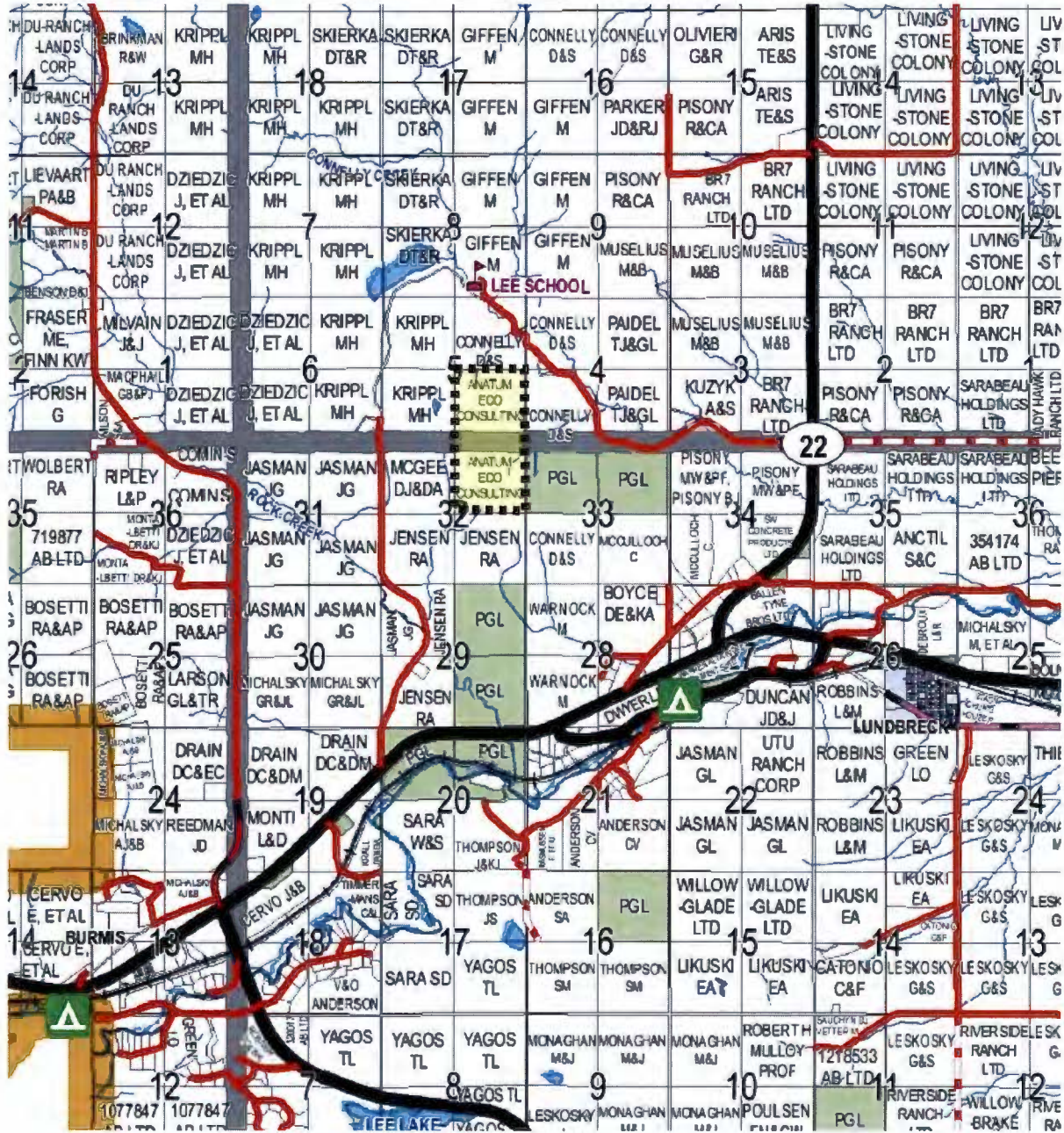


Map Three (Area Map)

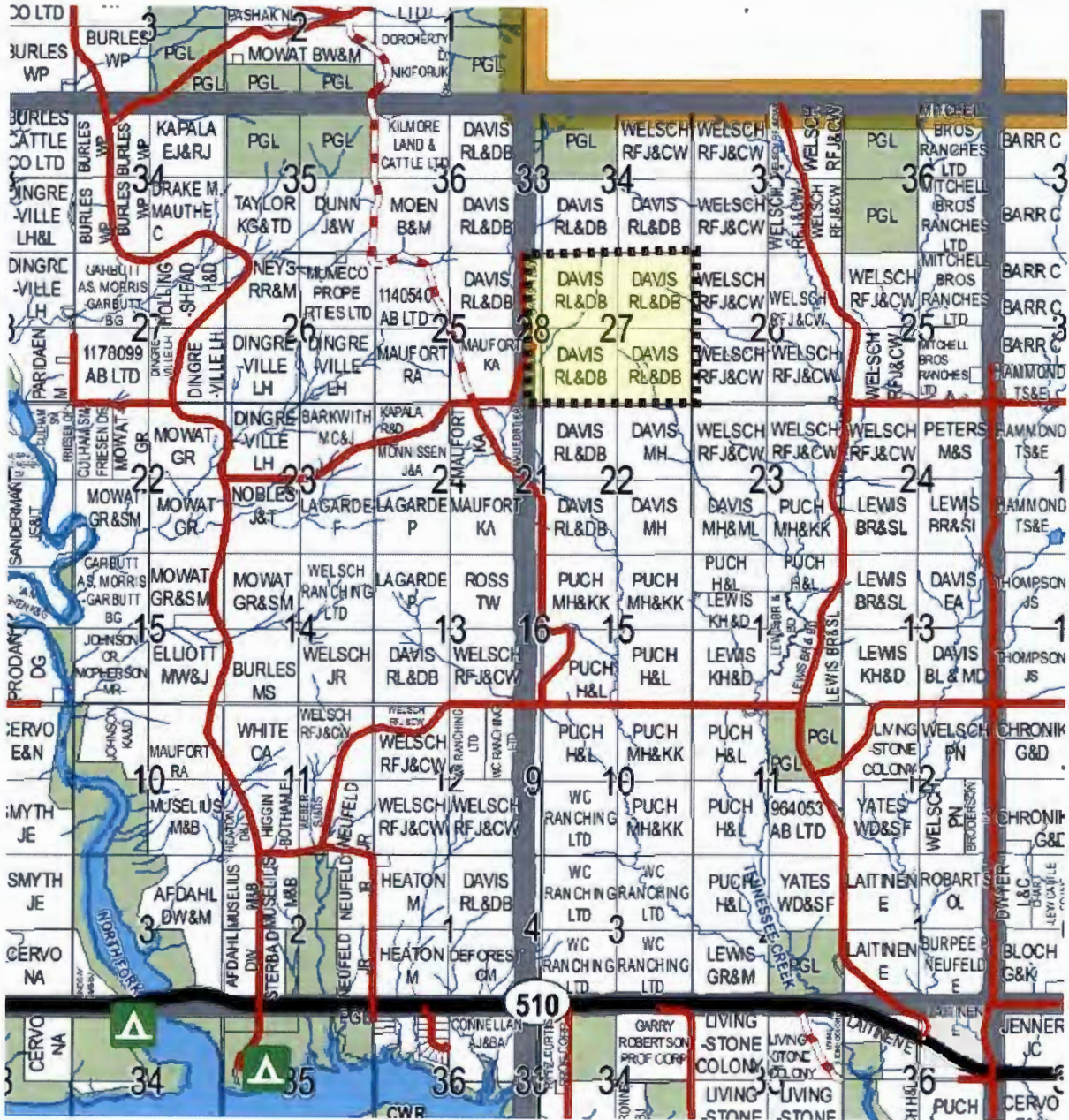


 Subject Properties

Paton



Davis



Recommendation to Council

G2f

TITLE: Road Closure Request - SE 15-8-1 W5M (Smithens)		
PREPARED BY: Roland Milligan		DATE: August 9, 2019
DEPARTMENT: Planning and Development		
		ATTACHMENTS:
Department Supervisor	Date	<ol style="list-style-type: none"> 1. Letters from Applicant 2. GIS Aerial Map 1 to 2000 3. GIS aerial Map 1 to 10000
APPROVALS:		
<u>Roland Milligan</u> 	2019-08-21	
Department Director	Date	CAO
		<u>21 Aug 2019</u> Date

RECOMMENDATION:

That the request to close a portion of Undeveloped Statutory Road Allowance located adjacent to the applicant's parcel, within the SE 18-81 W5M, be approved and that the applicant be responsible for all costs associated with the closure, purchase and consolidation with his parcel.

BACKGROUND:

On June 14 and July 26, 2019, the MD received the attached letters (Attachment No. 1) from Sheldon Smithens, requesting to close and purchase a portion of undeveloped MD road allowance adjacent to the south side of his parcel, Lot 1 Block 1, Plan 101 0997, located within the SE 15-8-1 W5M.

Pursuant to Policy 123 PURCHASE, SALE AND DISPOSAL OF ROAD ALLOWANCES OR ROADWAYS, statutory road allowances shall not be sold unless there is a clear benefit to the Municipality at large and does not adversely affect the legal or physical access.

Closing this road allowance will not adversely affect the legal or physical access to any adjacent parcel.

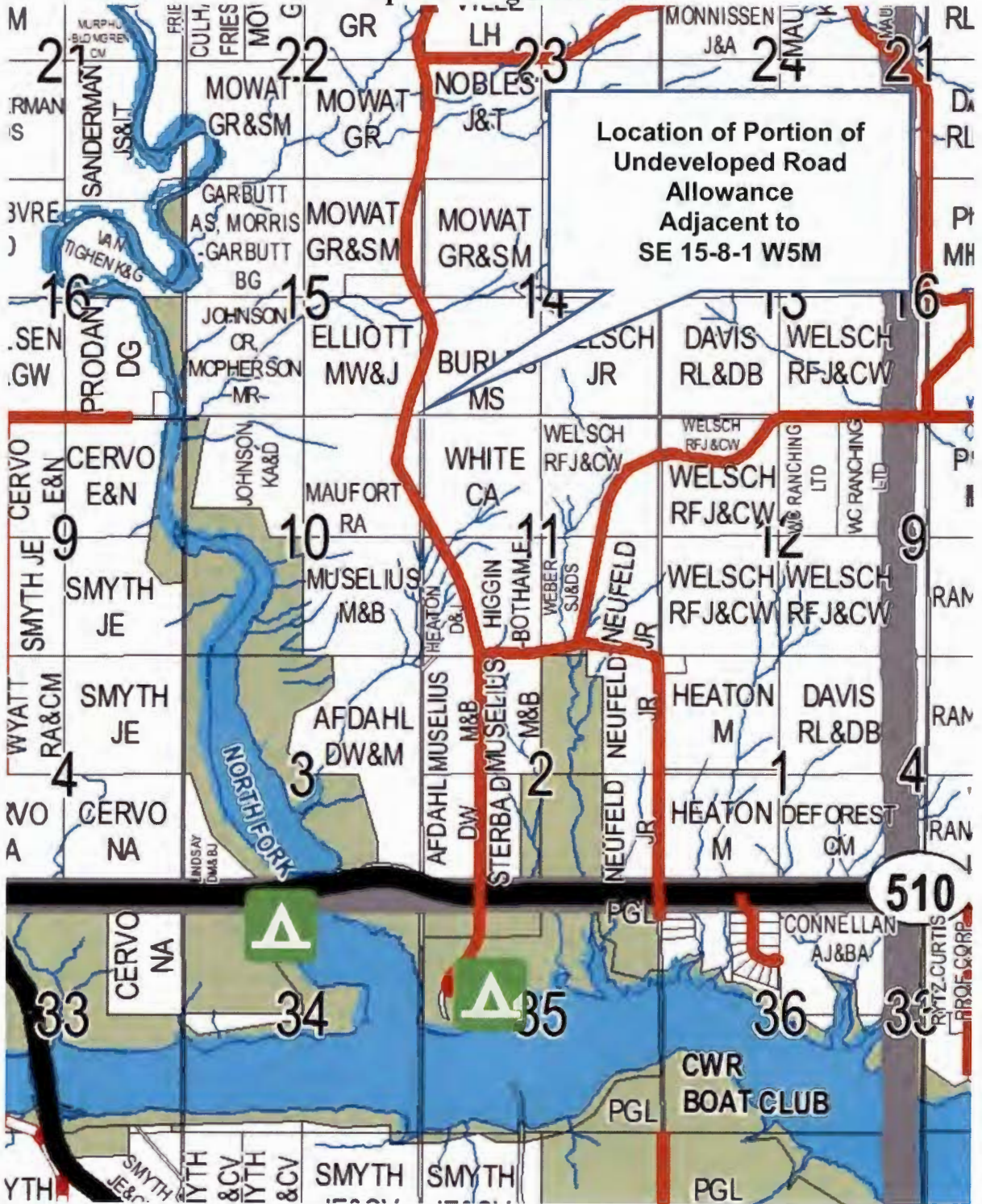
If Council approves this request, the applicants would be responsible for all costs associated with the closure (Road Closure Fee), purchase (Value as determined by MD Assessor), and the cost of survey plans of consolidation.

FINANCIAL IMPLICATIONS:

None at this time; the applicant would be responsible for all costs associated with this closure.

Recommendation to Council

Map Showing Location



RECEIVED

JUN 14 2019

M.D. OF PINCHER CREEK

Attachment No. 1

Sheldon Smithens

839 Royal Avenue S.W
Calgary, Alberta T2V 4Y8

RE: S E 15 ; 8 ; 1 W 5

Roland Milligan
M D Pincher Creek

Dear Mr. Milligan,

I would like to inquire about the purchase of the road allowance located to the immediate south of my property. That road allowance very quickly goes up a steep and rocky slope to the east, and would likely never have any potential development purpose.

Thank you in advance for giving this matter your attention.

Sincerely,


Sheldon Smithens

•

RECEIVED

JUL 26 2019

M.D. OF PINCHER CREEK

Sheldon Smithens
tel (403)263-4887
smithens@telus.net

Mr. Roland Milligan
M D Pincher Creek
Development Officer

July 20, 2019

RE: S E 15 – 08 – 01 W5 (SMITHENS)
APPLICATION TO PURCHASE ROAD ALLOWANCE TO
IMMEDIATE SOUTH

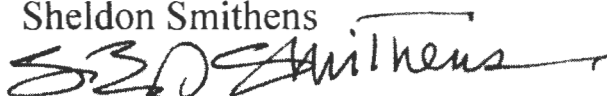
Facts Supporting this application:

1. this Road Allowance, proceeding east of my property, quickly turns into a severely steep slope, and includes old growth limber pine and very sizable sandstone outcroppings. It has absolutely no possibility of ever being a transportation right-of-way
2. the area I wish to join with my property offers a small piece of 'high ground' in close proximity to my house, with the potential of a small outbuilding for the storage of equipment
3. I have sought out, and been given the approval of this action by my immediate & adjacent neighbors (Rigaux to the south, Burles to the North & East)
4. The sale of this Road Allowance would eliminate public access, and thus provide additional privacy and security to the existing adjacent landowners

I would urge Council to seriously consider my proposal to purchase the existing Road Allowance to the immediate South of my property

Respectfully submitted,

Sheldon Smithens





20 0 20 40 60 Meters

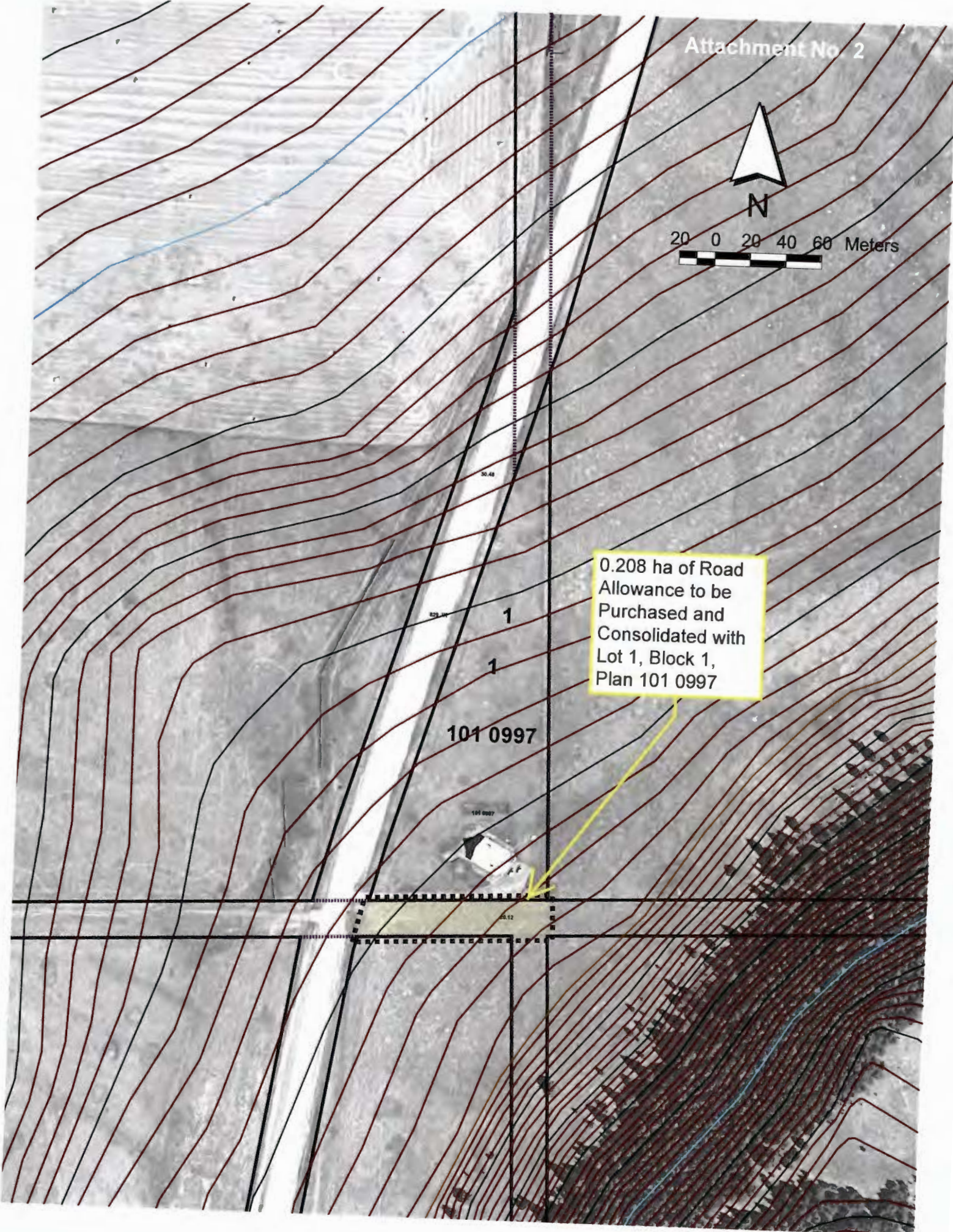
0.208 ha of Road Allowance to be Purchased and Consolidated with Lot 1, Block 1, Plan 101 0997

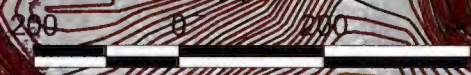
101 0997

1

1

25.12





Existing Parcel
Lot 1
Block 1
Plan 101 0997

SE 15-8-1 W5M

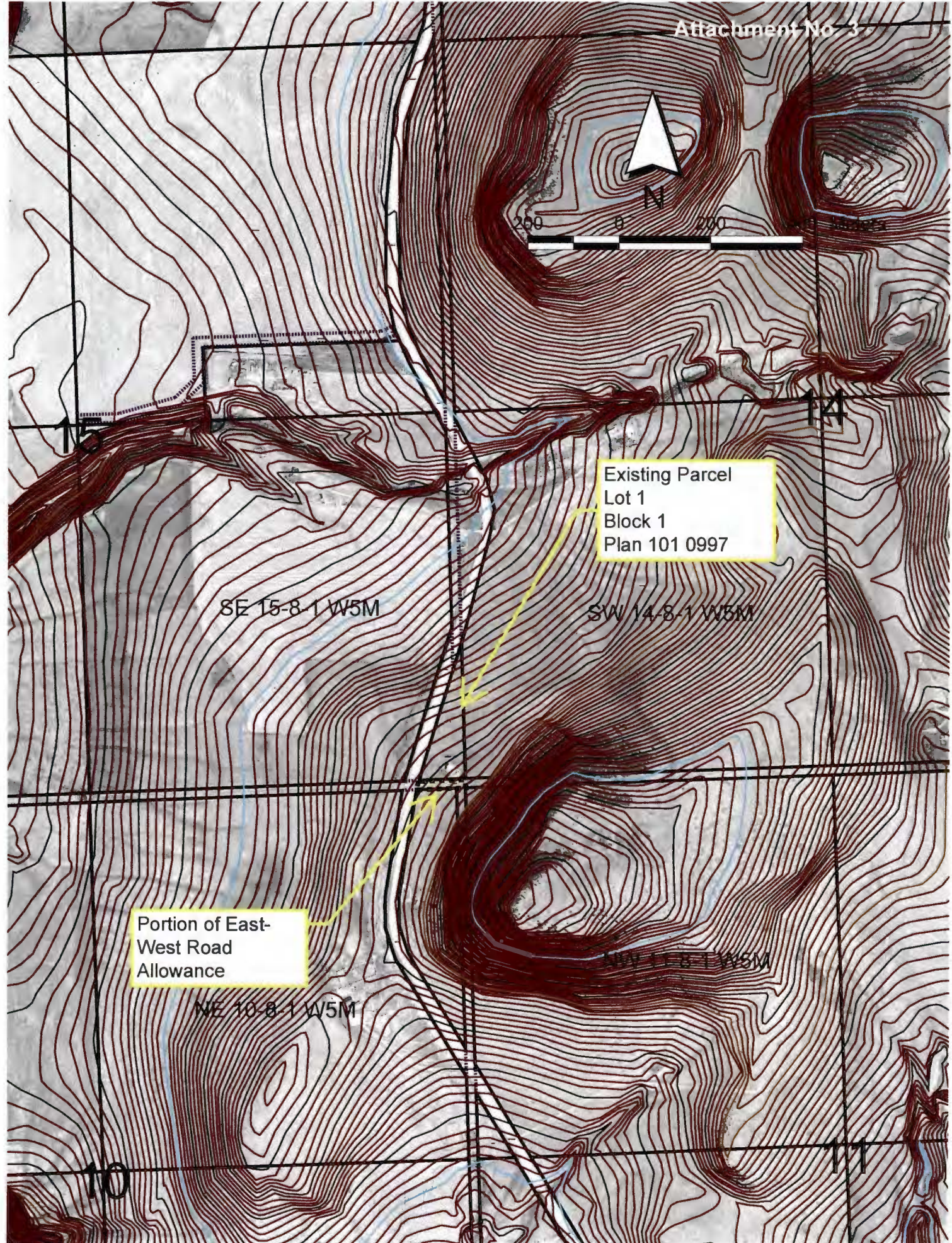
SW 14-8-1 W5M

Portion of East-
West Road
Allowance

NE 10-8-1 W5M

10

11



Recommendation to Council

G2g

TITLE: Road Closure Request - NE 10-8-1 W5M (Rigaux)			
PREPARED BY: Roland Milligan		DATE: August 21, 2019	
DEPARTMENT: Planning and Development			
		ATTACHMENTS:	
Department Supervisor	Date	<ol style="list-style-type: none"> 1. Email from Applicant 2. GIS Aerial Map 1 to 4000 3. GIS aerial Map 1 to 10000 	
APPROVALS:			
Roland Milligan	2019-08-21		21 Aug. 2019
	Date	CAO	Date

RECOMMENDATION:

That the request to close a portion of Undeveloped Statutory Road Allowance located adjacent to the applicants' parcel, within the NE 10-8-1 W5M, be approved and that the applicant be responsible for all costs associated with the closure, purchase and consolidation with their parcel.

BACKGROUND:

On August 20, 2019 the MD received the attached email (Attachment No. 1) from Jack and Susan Rigaux, requesting to close and purchase a portion of undeveloped MD road allowance adjacent to the east side of their parcel, portion of the NE 10-8-1 W5M.

Pursuant to Policy 123 PURCHASE, SALE AND DISPOSAL OF ROAD ALLOWANCES OR ROADWAYS, statutory road allowances shall not be sold unless there is a clear benefit to the Municipality at large and does not adversely affect the legal or physical access.

Closing this road allowance will not adversely affect the legal or physical access to any adjacent parcel.

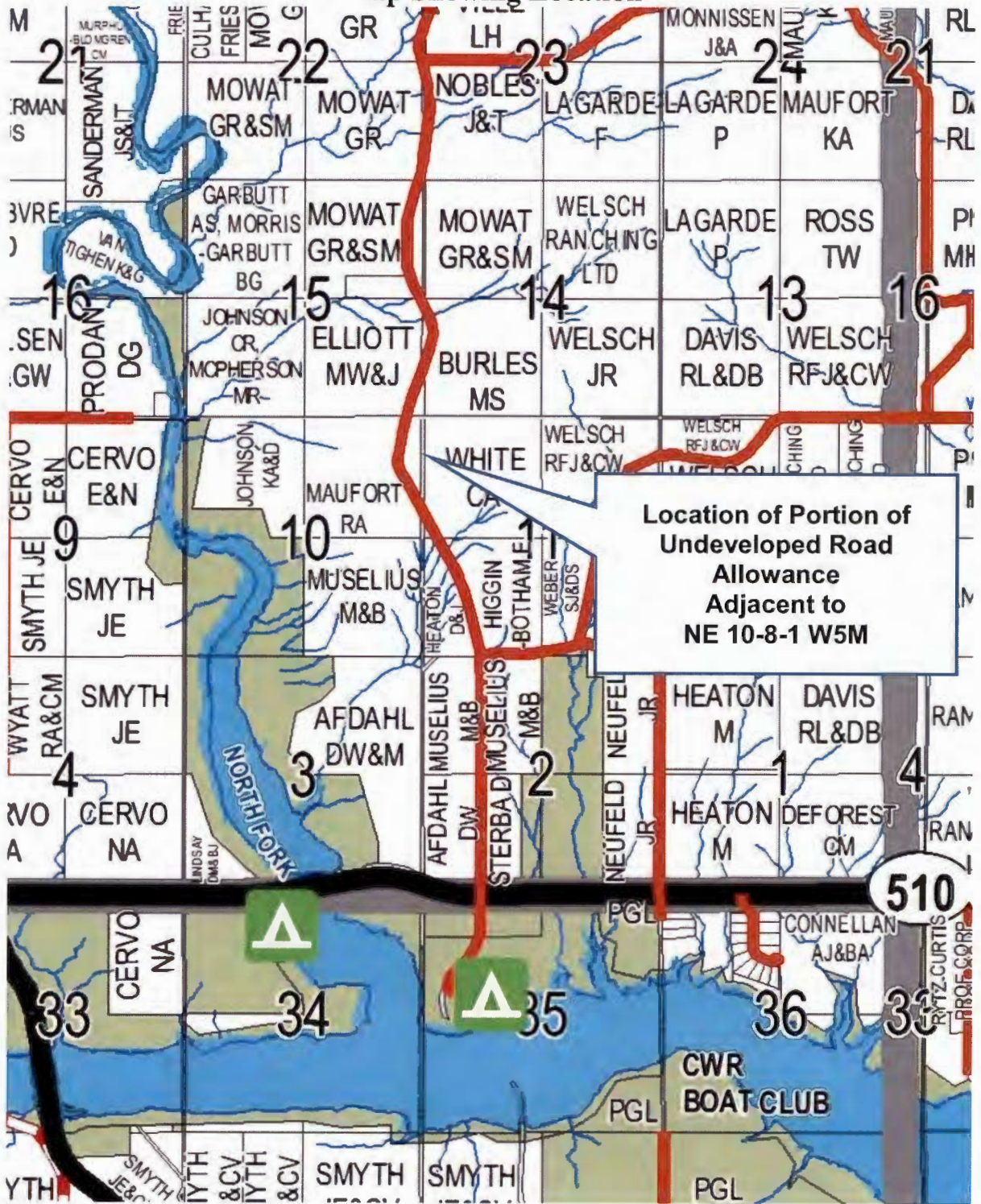
If Council approves this request, the applicants would be responsible for all costs associated with the closure (Road Closure Fee), purchase (Value as determined by MD Assessor), and the cost of survey plans of consolidation.

FINANCIAL IMPLICATIONS:

None at this time, the applicant would be responsible for all costs associated with this closure.

Recommendation to Council

Map Showing Location



Roland Milligan

From: MDInfo
Sent: August 20, 2019 10:48 AM
To: Roland Milligan; Joyce Mackenzie-Grieve
Subject: FW: Road Allowance

From: SUSAN RIGAUX <rigauxj@shaw.ca>
Sent: Tuesday, August 20, 2019 10:47 AM
To: MDInfo <MDInfo@mdpincercreek.ab.ca>
Subject: Road Allowance

To: Roland Milligan

Reference: E NE 10 8 1 W5M

We are writing to request the right to purchase the road allowance along the east side of above noted property for the purpose of limiting public access. The majority of the access is a steep, rocky slope and unsuitable for building a road. We also would like to inform you that we are in agreement with Sheldon Smithens purchasing the road allowance on the north side of our adjacent properties.

Should you have any questions or concerns please give us a call at 587-888-5547.
East Slope Design Calgary Ltd., c/o Jack and Susan Rigaux

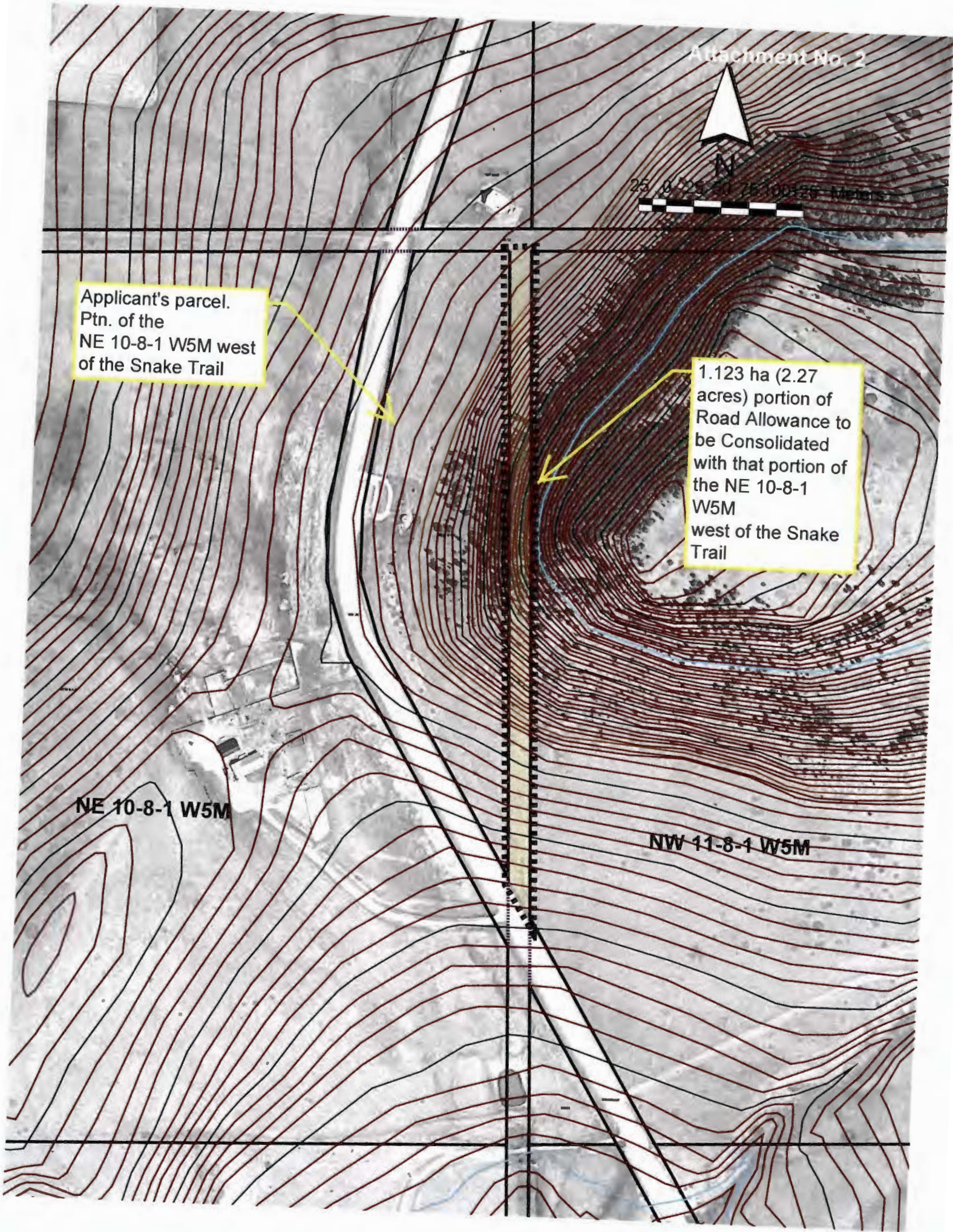


Applicant's parcel.
Ptn. of the
NE 10-8-1 W5M west
of the Snake Trail

1.123 ha (2.27
acres) portion of
Road Allowance to
be Consolidated
with that portion of
the NE 10-8-1
W5M
west of the Snake
Trail

NE 10-8-1 W5M

NW 11-8-1 W5M



15

14



SE 15-8-1 W5M

SW 14-8-1 W5M

Applicant's Parcel.
Ptn. of
NE 10-8-1 W5M
east of the Snake
Trail

Portion of Road
Allowance to be
consolidated with
Ptn. NE 10-8-1
W5M east of the
Snake Trail

NE 10-8-1 W5M

NW 11-8-1 W5M

10



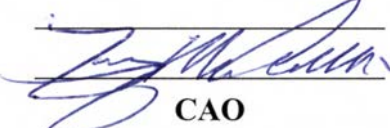
11

SE 10-8-1 W5M

SW 11-8-1 W5M

Recommendation to Council

G2h

TITLE: Road Closure Resolution - NE 36-4-30 W4M		
PREPARED BY: Roland Milligan		DATE: August 21, 2019
DEPARTMENT: Planning and Development		
		ATTACHMENTS:
Department Supervisor	Date	<ol style="list-style-type: none"> 1. Resolution 2. Subdivision Information
APPROVALS:		
Roland Milligan  <hr/> Department Director	2019-08-21 <hr/> Date	 <hr/> CAO
		21 Aug 2019 <hr/> Date

RECOMMENDATION:
 That Council pass the following resolution:

A Resolution of the MD of Pincher Creek No. 9 for the purpose of closing to public travel and cancelling a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26, Revised Statutes of Alberta 2000, as amended.

WHEREAS, the lands hereafter described are no longer required for public travel,
 NOW THEREFORE be it resolved that the Council of the MD of Pincher Creek does hereby close the following described road, subject to rights of access granted by other legislation.

NE 36-4-30-4

THAT PORTION OF ROAD PLAN 71EZ FORMING PART OF LOT 2, BLOCK 1, PLAN

CONTAINING 0.180 HECTARES (0.44 ACRES) MORE OR LESS

EXCEPTING THEREOUT ALL MINES AND MINERALS

BACKGROUND:

On May 7, 2019, the MD's Subdivision Authority approved Subdivision No. 2019-0-045 within the NE 36-4-30 W4M.

When the subdivision was initially considered, it was determined that the MD road through the parcel had strayed from its road plan.

Recommendation to Council

Condition 4 of the subdivision approval requires that a road closure resolution be prepared, with the resolution being approved and adopted by the MD prior to finalization.

Working with subdivision applicant's surveyor, the attached resolution was prepared for Council's consideration.

Once the subdivision plan is registered, the MD road that has strayed from Road Plan No. 71 EZ will once again be covered by a road plan.

The MD and the landowner have entered into an agreement to cover the costs of the surveying and realignment.

FINANCIAL IMPLICATIONS:

The MD is covering the cost of a portion of the surveying required to complete the new road plan.

MD of Pincher Creek No. 9

A Resolution of the **MD of Pincher Creek No. 9** for the purpose of closing to public travel and cancelling a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26, Revised Statutes of Alberta 2000, as amended.

WHEREAS, the lands hereafter described are no longer required for public travel,

NOW THEREFORE be it resolved that the Council of the MD of Pincher Creek does hereby close the following described road, subject to rights of access granted by other legislation.

NE 36-4-30-4

THAT PORTION OF **ROAD PLAN 71EZ** FORMING PART OF LOT 2, BLOCK 1, PLAN _____
CONTAINING 0.180 HECTARES (0.44 ACRES) MORE OR LESS
EXCEPTING THEREOUT ALL MINES AND MINERALS

To be transferred to Carol Lynn Haavardsrud and Donald Haavardsrud
Both of 367 Canyon Crescent, Pincher Creek, Alberta T0K 1W0
As joint tenants

Chief Elected Official

Seal

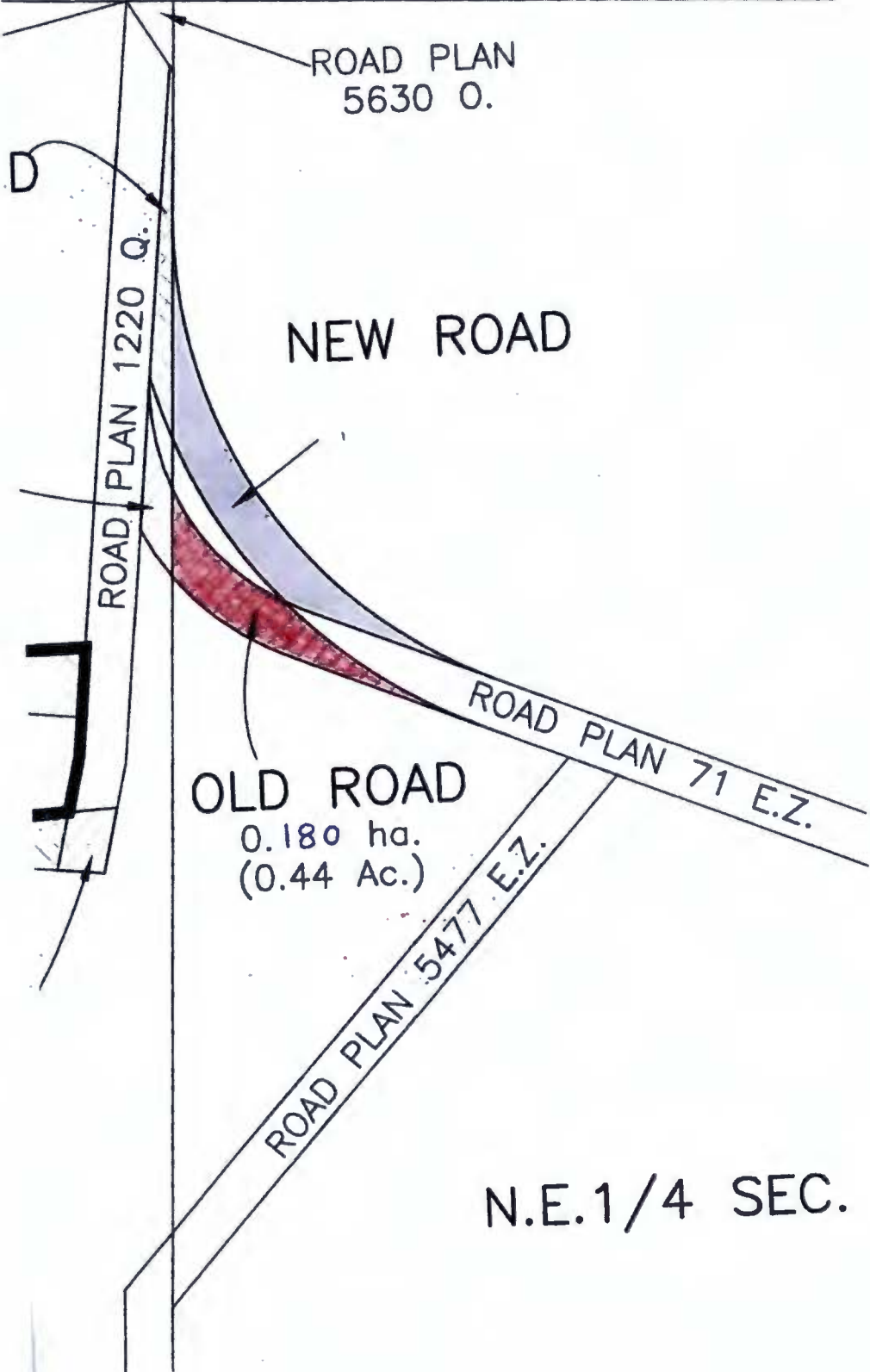
Chief Administrative Officer

Approved this ____ day of _____, 20__.

Minister of Transportation

S.E. 1/4

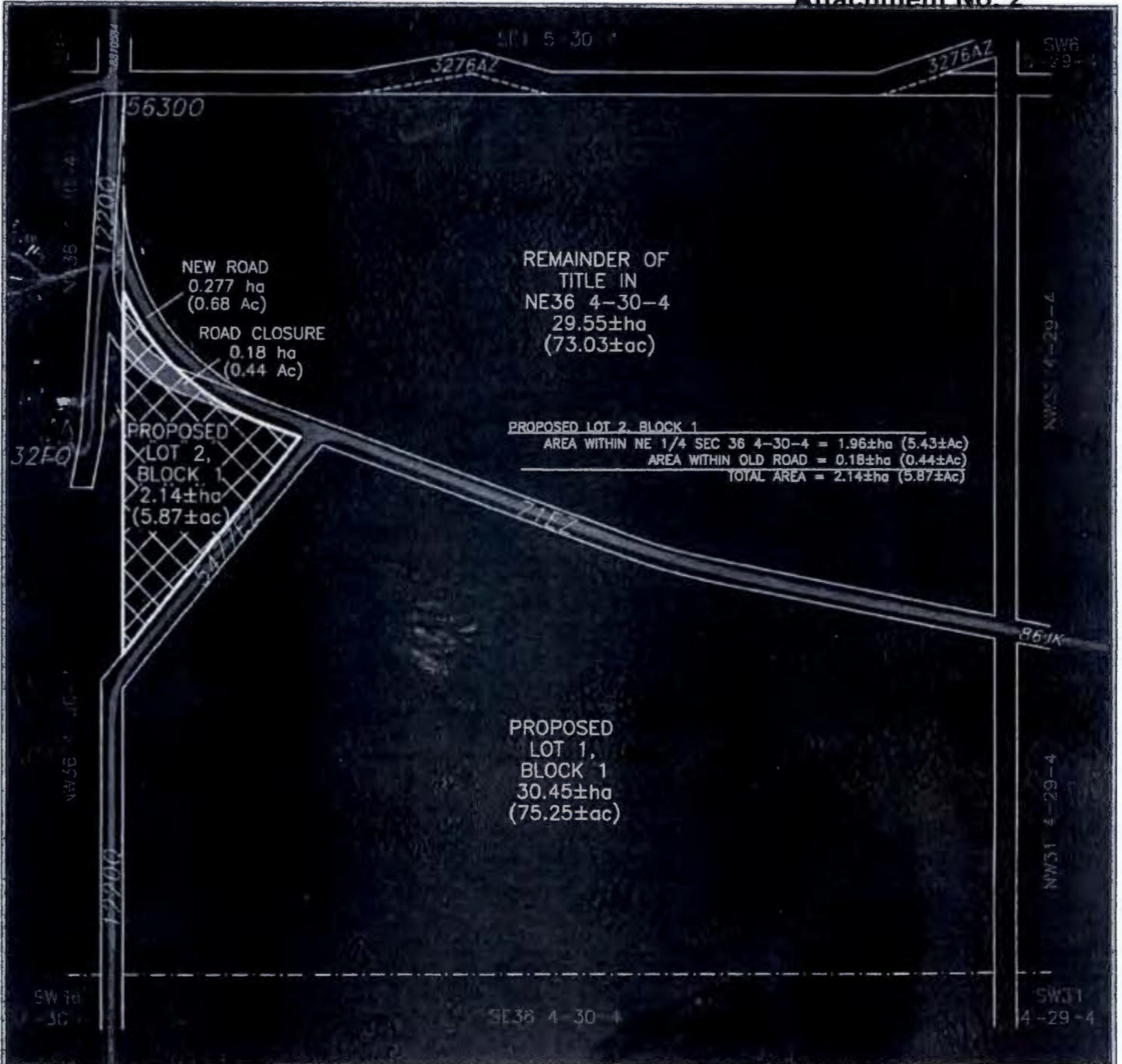
4



NEW ROAD

OLD ROAD
0.180 ha.
(0.44 Ac.)

N.E. 1/4 SEC.



SUBDIVISION SKETCH

See tentative plan of subdivision by Brown Okamura & Associates Ltd. file no. 17-13790T

NE 1/4 SEC 36, TWP 4, RGE 30, W 4 M

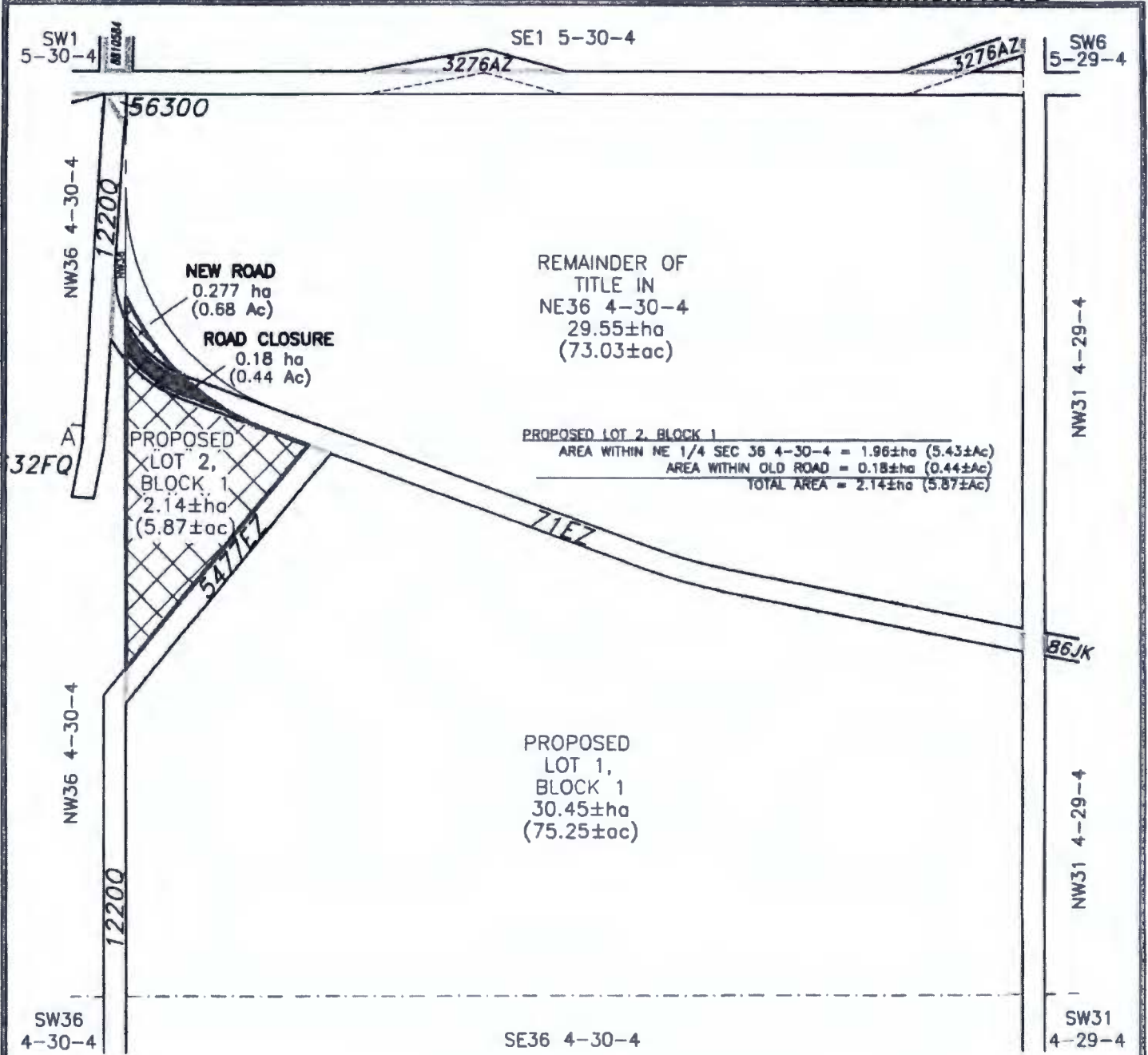
MUNICIPALITY: MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9

DATE: MARCH 14, 2019

FILE No: 2019-0-045



AERIAL PHOTO DATE: 2015



SUBDIVISION SKETCH

See tentative plan of subdivision by Brown Okamura & Associates Ltd. file no. 17-13790T

NE 1/4 SEC 36, TWP 4, RGE 30, W 4 M

MUNICIPALITY: MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9



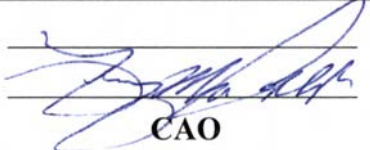
DATE: MARCH 14, 2019

FILE No: 2019-0-045



Administration Guidance Request

G3a

TITLE: 2020 Budget Direction			
PREPARED BY: Meghan Dobie		DATE: August 16, 2019	
DEPARTMENT: Finance			
			ATTACHMENTS: 1. 2020 Budget Direction
Department Supervisor		Date	
APPROVALS:			
 <hr/> Department Director	AUG 21, 2019 <hr/> Date	 <hr/> CAO	21 Aug 2019 <hr/> Date

REQUEST:
 That Council provide Administration with any potential service level changes they see in 2020, and provide Administration with a target percentage increase to municipal property tax revenue for the 2020 Budget.

BACKGROUND:

- The 2020 focus for setting municipal taxes will remain on tax revenue.
- The inflation rate in Alberta for June 2019 was 1.4%
- The cost of living rate in Canada for June 2019 was 2.0%

FINANCIAL IMPLICATIONS:

2020 Budget Direction

Tax Levy % Comparison

The 2020 focus will remain on tax revenue. The budget will be developed under the assumption that minimal real growth is anticipated. 'Real growth' is new assessment (additional properties and property improvements). If material real growth presents itself we will adjust during the 2020 property tax bylaw preparation.

Table 1 – Tax Levy Comparison

	2019 as set out bylaw	2020 Increase		
		2%	2.5%	3%
Residential	2,598,326	2,650,293	2,663,284	2,676,276
Farmland	400,600	408,612	410,615	412,618
Non-Residential:	8,351,569	8,518,600	8,560,358	8,602,116
Small Commercial	86,474	88,203	88,636	89,068
Total	11,436,969	11,665,708	11,722,893	11,780,078
Estimated revenue increase over 2019		228,739	285,924	343,109

Examples

Residential Example

Table 2 – Residential Example

	2019	2%	2.5%	3%
Assessment	500,000	500,000	500,000	500,000
Tax Rate	4.7032	4.7973	4.8208	4.8443
Municipal Tax Levy*	2,352	2,399	2,410	2,422

*Municipal Tax Levy = Assessment x Tax Rate/1000

Non-Residential Example




Table 3 – Non-Residential Example

	2019	2%	2.5%	3%
Assessment	1,000,000	1,000,000	1,000,000	1,000,000
Tax Rate	9.3400	9.5268	9.5735	9.6202
Municipal Tax Levy*	9,340	9,527	9,574	9,620

*Municipal Tax Levy = Assessment x Tax Rate/1000

Recommendation to Council

G3b

TITLE: Outstanding Property Tax Write-Off - Lexin		
PREPARED BY: Meghan Dobie		DATE: August 14, 2019
DEPARTMENT: Finance		
		ATTACHMENTS:
Department Supervisor	Date	<ol style="list-style-type: none"> 1. 2019 Tax Notice 2. Email from Municipal Affairs
APPROVALS:		
	AUG 14, 2019	
Department Director	Date	Date
		15 Aug. 2019

RECOMMENDATION:

That Council write off property taxes owing from Lexin Resources Ltd. in the amount of \$155,887.43 through the Tax Rate Stabilization Reserve (6-12-0-735-6735)

BACKGROUND:

Tamarack Acquisition Corp. is now the legal owner of one tax roll (4768.020) which was previously owned by Lexin Resources Ltd. Tamarack will pay the current year property tax on this roll, however is not liable for previous taxes and penalties owed.

As of today, Lexin owes the M.D. **\$155,887.43** and has gone bankrupt. The M.D. is an unsecured creditor under bankruptcy proceedings when it comes to claims for linear property taxes and cannot go after a purchaser for collection of outstanding property taxes.

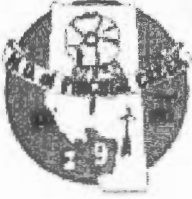
Based on the above and attached information, we can reasonably say the probability of collecting the outstanding taxes owed from is low.

Under GAAP (Generally Accepted Accounting Principles), when the amount of a loss is known with sufficient precision, and there is no realistic prospect of recovery, the receivable should be reduced by the amount of that loss.

FINANCIAL IMPLICATIONS:

\$155,887.43

2019 COMBINED ASSESSMENT AND TAX NOTICE OWNER SUMMARY



Municipal District of Pincher Creek No. 9
P.O Box 279
Pincher Creek, Alberta T0K 1W0
(403) 627-3130
www.mdpinchercreek.ab.ca

Owner Number: LEXI001

Penalty Information

Lexin Resources Ltd

2% Penalty on Current Taxes Applied July 2, 2019
4% Penalty on Current Taxes Applied Nov. 1, 2019
and a further 12% Applied on January 1, 2020

Roll Number	Legal Description	Current Taxes	Credit or Arrears	Amount Now Due
3428.020 ✓	LSD07 -S.E.-09-07-01-W5	197.84	7,778.20	7,976.04
3491.030 ✓	LSD04 -S.W.-16-07-01-W5	197.84	3,986.72	4,184.56
3513.010 ✓	-N.W.-20-07-01-W5	278.09	4,263.26	4,541.35
3560.020 ✓	-S.E.-29-07-01-W5	204.76	3,532.31	3,737.07
4626.010 ✓	-N.W.-01-08-02-W5	184.03	2,968.91	3,152.94
4768.020 •	-N.W.-34-08-02-W5	8,765.03	120,058.78	128,823.81
4900.010 ✓	-N.W.-28-09-02-W5	204.76	3,375.56	3,580.32
4921.010 ✓	-S.W.-33-09-02-W5	204.76	3,086.65	3,291.41
6151.000 ✓	-N.E.-17-07-01-W5	233.83	3,778.54	4,012.37
6152.000 ✓	-N.E.-17-07-01-W5	65.03	1,252.15	1,317.18
<p>4768.020 now Tamarack Aq.</p> <p>154,081.08 Arrears</p> <p>1,770.94 Current</p> <p>35.41 Penalty on current 2%</p> <p><u>155,887.43 TO WRITE OFF</u></p>				
Totals:		10,535.97	154,081.08	164,617.05

Please tear here and return with your payment.

Lexin Resources Ltd

Owner Number: LEXI001

Amount Due:

\$164,617.05

Municipal District of Pincher Creek No.9
P.O Box 279
Pincher Creek, Alberta T0K 1W0

Please Enter Amount Paid

Meghan Dobie

From: David Imrie <david.imrie@gov.ab.ca>
Sent: August 14, 2019 1:13 PM
To: Meghan Dobie
Subject: RE: Tax Arrears

Hi Meghan

The following is from website <https://www.torys.com/insights/publications/2017/07/alberta-clarifies-status-of-linear-property-tax-claims-under-bankruptcy-and-insolvency-act>

“In an Application before the Alberta Court of Queen's Bench (the Court) on June 20, 2017, the Court provided clarity on the priority and status under the *Bankruptcy and Insolvency Act*, RSC 1985, c B-3 (BIA) of claims for taxes in respect of linear property (linear property taxes) from certain municipalities in Alberta, agreeing with the applicant that these claims are unsecured.

Justice Yamauchi's order provides clarity that municipalities are unsecured creditors under bankruptcy proceedings when it comes to claims for linear property taxes. He also declared that the municipalities could not go after a purchaser of the Debtors' oil and gas assets, which provided a good precedent for potential purchasers of such assets in Alberta”

Also in the Redwater Supreme Court decision, the AER website <https://www.aer.ca/protecting-what-matters/holding-industry-accountable/redwater>

The Supreme Court determined that the AER was not a creditor and that while receivers and trustees are not personally liable for addressing end-of-life obligations, they cannot simply walk away from the environmental obligations of the debtor company they are appointed over. A key point in the ruling was that a receiver or trustee is considered a licensee and must meet regulatory obligations.

You may want your legal representative to give you a more in-depth legal opinion.

In my opinion it is very doubtful the municipality would recover any taxes owing from bankrupt companies.

The municipality cannot expect prior property taxes owing to be paid by the new license holder.

Hope this helps.

Dave

David Imrie, AMAA
Manager, Linear
Centralized Industrial Property Assessment
Assessment Services Branch
(w) (780) 427-1688
(c) (780) 974-7823
(f) (780) 422-3110

CHIEF ADMINISTRATIVE OFFICER'S REPORT

July 10, 2019 – August 27, 2019

G4a

DISCUSSION:

- Numerous resident engagements, regarding development, future plans and general service delivery
- Safety Public Service Announcement – Post Incident, Grader
- Summer Games Involvement
- Numerous Meetings with Banner Engineering and MPE regarding the Water and Waste Water Projects for Beaver Mines and Castle.
- PCREMO and EAC meetings with Committee as well as CAO's and DEM for ByLaw development
- Continued work on Staff Ladders and review with HR for release and implementation in the Fall
- Meeting with Safe Roads Alberta to develop relationship with this provincial partner and spread our message of safety, which was well received and far reaching.
- CUPE negotiations on situations and definitions outside the current contract
- Prelim Budget meetings with PW regarding fleet allotment and policy
- ICF Meetings and follow-up staff meetings internally, as well as with Town Admin
- Insurance meeting with RMA
- Daily interaction with Senior Management Team and Admin Staff; and at least weekly with Public Works, to continue work on building the One Team Culture for our MD Staff.

Upcoming Meetings

**** Please note – Safety BBQ is tentatively set for August 29th from 1130 – 1300 hrs. ****

Sept 05	Municipal Training in Lethbridge
Sept 11-13	AARMA Conference in Olds
Sept 16	Phase 3 – Goal Setting for Staff and final touches on Ladders
Sept 18 -19	ICF
Sept 20	Foothills, Littlebow

RECOMMENDATION:

That Council receive for information, the Chief Administrative Officer's report for the period of July 10, 2019 to August 27, 2019.

Prepared by: Troy MacCulloch, CAO

Date: August 21, 2019

Respectfully presented to: Council

Date: August 27, 2019

**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
BYLAW NO. 1307-19**

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**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
BYLAW NO. 1307-19**

**A BYLAW OF THE MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9 IN THE PROVINCE
OF ALBERTA TO PROVIDE FOR EMERGENCY MANAGEMENT.**

WHEREAS the Council of the Municipal District of Pincher Creek No. 9 There is hereby established the Pincher Creek Regional Emergency Advisory Committee, that shall be the emergency advisory committee of *the Partnering Municipalities* under section 11.1(1) of *the Act*. is responsible for the direction and control of its emergency response and is required, under the *Act*, to appoint an emergency advisory committee and to establish and maintain an emergency management agency and appoint a director of the emergency management agency;

AND WHEREAS it is recognized that an *Emergency* or *Disaster* of a jurisdictional or multi-jurisdictional nature could affect any or all of the *Partnering Municipalities* to such a degree that local resources would be inadequate to cope with the situation;

AND WHEREAS *Council* wishes to maintain a regional emergency management partnership between the *Partnering Municipalities* for the purpose of integrated emergency management planning and operations;

NOW THEREFORE, the Council of Municipal District of Pincher Creek No. 9, in the province of Alberta, duly assembled enacts as follows:

**PART I:
CITATION, PURPOSE AND DEFINITIONS**

Citation

1. This bylaw may be cited as the "Emergency Management Bylaw".

Purpose

2. The purposes of this bylaw is to provide for the direction and control of emergency operations under the *Act* in the *Municipality*.

Definitions

3. In this bylaw, unless the context otherwise requires:
 - (a) "**Act**" means the Emergency Management Act, Revised Statutes of Alberta 2000, Chapter E-6.8 and the regulations thereto, as amended or replaced from time to time;
 - (b) "**Agency**" (*Emergency Management Agency*) means the agency established under section 28;
 - (c) "**Council**" means the municipal council of the *Municipality*;
 - (d) "**Councils**" means each municipal council of the *Partnering Municipalities*;
 - (e) "**Deputy Directors**" and "**Deputy Regional Directors of Emergency Management**" mean each person appointed as a Deputy Regional Director of Emergency Management under section 36;
 - (f) "**Director**" and "**Director of Emergency Management**" mean the person appointed Regional Director of Emergency Management under section 36 and the director of emergency management and the director of the emergency management agency under section 37;
 - (g) "**Disaster**" means an event that results in serious harm to the safety, health or welfare of people or in widespread damage to property or the environment;
 - (h) "**Emergency**" means an event that requires prompt co-ordination of action or special regulation of persons or property to protect the safety, health or welfare of people or to limit damage to property or the environment;

- (i) **“Emergency Advisory Committee”** means the committee established under section 14;
- (j) **“Emergency Declaration Committee”** means the committee established under section 44;
- (k) **“Emergency Management Agency”** (*Agency*) means the agency established under section 28;
- (l) **“Emergency Management Program”** means those activities authorized or required by this bylaw and includes the emergency management program referenced in the *Regulations*;
- (m) **“Emergency Plan”** means the plan of the *Partnering Municipalities* prepared to coordinate response to an *Emergency* or *Disaster* and includes any material required by the *Regulations* for a municipality’s emergency plan;
- (n) **“Emergency Plans and Programs”** means
 - (i) the *Emergency Plan*,
 - (ii) the *Emergency Management Program*,
 - and
 - (iii) any other emergency plan or program under the *Act* related to the *Partnering Municipalities*.
- (o) **“Joint Emergency Management Committee”** means the committee established under section 4;
- (p) **“Municipal Government Act”** means the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26 and the regulations thereto, as amended or replaced from time to time;
- (q) **“Minister”** means the minister responsible for the *Act*;
- (r) **“Municipality”** means Municipal District of Pincher Creek No. 9;
- (s) **“Partnering Municipalities”** means each of the municipalities listed in Schedule “A”;
- (t) **“Regional Director of Emergency Management”** (*“Director”* or *“Director of Emergency Management”*) means the person appointed Regional Director of Emergency Management under section 36;
- (u) **“Regulations”** means the regulations under the *Act*;
and
- (v) **“State of Local Emergency”** means a state of local emergency declared in accordance with the *Act* and this bylaw.

**PART II:
JOINT EMERGENCY MANAGEMENT COMMITTEE**

Establishment

4. There is hereby established the Pincher Creek Joint Emergency Management Committee, that shall be a joint committee of the *Partnering Municipalities* under section 11.3(1)(b)(ii) of the *Act*.

Membership and Quorum

5. Each of the *Partnering Municipalities* shall appoint to the committee the number of voting members listed in Schedule “A” from the members of council of their municipality.
6. Each of the *Partnering Municipalities* may designate one or more alternates for the voting members it has appointed to the committee.
7. In the absence of a voting member for which they were designated as an alternate, the alternate may participate in the committee as a voting member.
8. Quorum for the committee is a majority of voting members.

Functions and Duties

9. Upon a ministerial order under section 11.3(1)(b)(ii) of the *Act* so authorizing, the committee is delegated the power and duty under section 11.1(1) of the *Act* to appoint the *Emergency Advisory Committee* as established under section 14 of this bylaw.
10. Upon a ministerial order under section 11.3(1)(b)(ii) of the *Act* so authorizing, the committee is delegated the power and duty under section 11.3(1)(a) of the *Act* to delegate to the *Emergency Advisory Committee* the powers to declare, renew and terminate a *State of Local Emergency* according to section 21 of this bylaw.

Committee Chair

11. At the first meeting of each year, the committee shall appoint a chair from its members.

Meetings

12. The committee will meet upon
 - (a) the appointment or change of appointment of its members,
or
 - (b) the receipt or change of a ministerial order under section 11.3(1)(b)(ii) of the *Act*.

Member Expenses

13. The *Municipality* shall provide for the payment of expenses of the members of the committee in accordance to the funding formula listed in Schedule "A".

PART III: EMERGENCY ADVISORY COMMITTEE

Establishment

14. There is hereby established the Pincher Creek Regional Emergency Advisory Committee, that shall be the emergency advisory committee of the *Partnering Municipalities* under section 11.1(1) of the *Act*.

Membership and Quorum

15. Each voting member of the *Joint Emergency Management Committee* designated under section 5 shall be appointed a voting member of the *Emergency Advisory Committee*.
16. Each alternate designated under section 6 may act as an alternate on the committee for the same person they were designated an alternate for on the *Joint Emergency Management Committee*.
17. In the absence of a voting member for which they were designated an alternate, the alternate may participate in the committee as a voting member.
18. Quorum for the committee is
 - (a) any two voting members, when meeting for the sole purpose of declaring, renewing or terminating a *State of Local Emergency*,
or
 - (b) a majority of voting members, in any other circumstances.

Purpose

19. During an emergency or disaster, the purpose of the committee is to carry out the functions and duties of section 21 and when those events are not occurring, the purpose of the committee is to carry out the functions and duties of section 20.

Functions and Duties

20. The committee shall:
 - (a) provide governance, guidance and direction to the *Emergency Management Agency*;
 - (b) review the *Emergency Plans and Programs* on a regular basis;

- (c) advise *Councils*, on the status and development of the *Emergency Plans and Programs* at least once each year;
- (d) recommend to *Councils*, an annual budget to carry out approved *Emergency Plans and Programs*, develop and update *Emergency Plans and Programs*, and fund the expenses of the *Joint Emergency Management Committee*, the *Emergency Advisory Committee* and the *Emergency Management Agency*;
- (e) ensure the *Emergency Management Agency* performs all duties and functions in sections 30 to 31;
and
- (f) ensure the *Director* and *Deputy Directors* perform all duties and functions in sections 39 to 41.

Declare, Renew or Terminate a SOLE

- 21. The committee may declare, renew or terminate a *State of Local Emergency* for any of the *Partnering Municipalities* by resolution in accordance with sections 53 to 60.
- 22. For greater certainty, a resolution under section 21 may be for any of the *Partnering Municipalities* regardless of whether any of the voting members present are from the council of the affected municipality.

Committee Chair

- 23. The committee annually shall appoint a chair from its members.

Meetings

- 24. The committee shall meet a minimum of two times per year.
- 25. All decisions of the committee shall be by resolution.
- 26. When meeting for the sole purpose of declaring, renewing or terminating a *State of Local Emergency*,
 - (a) the committee shall meet at the request of the *Director of Emergency Management* or delegate or any member of the committee;
 - (b) meetings do not require notice;
and
 - (c) meetings may be held in person, by telephone or other means of communications or combination thereof.

Member Expenses

- 27. The *Municipality* shall provide for the payment of expenses of the members of the committee in accordance to the funding formula listed in Schedule "A".

PART IV: EMERGENCY MANAGEMENT AGENCY

Establishment

- 28. There is hereby established the Pincher Creek Regional Emergency Management Agency, that shall be the emergency management agency of each of the *Partnering Municipalities* under section 11.2(1) of the *Act*.

Membership

- 29. The *Agency* shall consist of:
 - (a) the *Director* and *Deputy Directors*;
 - (b) the Chief Administrative Officers of each of the *Partnering Municipalities*;

- (c) the administrative head of the following departments of each of the *Partnering Municipalities*:
 - (i) Operations,
 - (ii) Public Works,
 - (iii) Community Services,
 - (iv) Finance,and
 - (v) Information Technology;
- (d) the identified representative for emergency management purposes of each agency or organization that serves the following purposes in all or a part of the *Partnering Municipalities*:
 - (i) fire response,
 - (ii) policing,
 - (iii) emergency medical services,
 - (iv) public health,
 - (v) disaster social services,and
 - (vi) provincial emergency management agency;
- (e) the identified representative for emergency management purposes of each federal or provincial business unit that is responsible for the following matters in the *Partnering Municipalities*:
 - (i) transportation,
 - (ii) parks,and
 - (iii) streams, rivers and water bodies;
- (f) upon the invitation of the *Director*, the identified representative for emergency management purposes of each agency, organization, or company that serves the following purposes in all or a part of the *Partnering Municipalities*:
 - (i) search and rescue,
 - (ii) health care facilities,
 - (iii) school boards,
 - (iv) dam operations,
 - (v) energy, utility or environmental regulation,
 - (vi) utility companies,
 - (vii) energy transport companies,
 - (viii) major industry,
 - (ix) animal care,and
 - (x) neighbouring emergency management agencies;
- (g) all others deemed necessary by the *Director* to assist in the preparation or implementation of *Emergency Plans and Programs*.

Functions and Duties

- 30. The *Agency* shall act as the agent of each of the *Councils* to carry out all of their powers and duties under the *Act*. This does not include the power to declare, renew or terminate a *State of Local Emergency*.

31. The *Agency* shall
- (a) provide assistance and guidance to the *Director*;
 - (b) be responsible for the administration of the *Emergency Management Program* of the *Partnering Municipalities*;
 - (c) report to the *Emergency Advisory Committee* at least two times a year to provide updates on *Agency* activities, which shall include an update of the *Agency's* review of the *Emergency Plan* of the *Partnering Municipalities*;
 - (d) use a command, control and coordination system prescribed by the Managing Director of the Alberta Emergency Management Agency or in absence of such a prescription, the Incident Command System;
 - (e) provide advice to the *Emergency Advisory Committee* as required;
 - (f) review all *Emergency Plans and Programs* of the *Partnering Municipalities* on an annual basis and ensure their accuracy;
 - (g) cause the *Emergency Plan* to be activated when required;
 - (h) provide training on the *Emergency Plan* for *Agency* members, elected officials, municipal staff, mutual aid responders, volunteers and public;
 - (i) keep training records;
 - (j) plan and execute exercises to validate the *Emergency Plan*;
 - (k) review all exercises conducted;
 - (l) review the impact of incidents on the system;
 - (m) conduct public information programs relating to emergency preparedness;
 - (n) share public information, as necessary, on the *Emergency Plan* with:
 - (i) municipal departments,
and
 - (ii) industrial and municipal neighbours;
 - (o) ensure the *Partnering Municipalities* have appropriate resources and equipment available;
and
 - (p) perform any other functions and duties as required by this bylaw or by *Councils*.

Director

32. The *Director of Emergency Management* shall be the director of the *Agency*.

Meetings

33. The *Agency* shall meet in plenary at least once annually.
34. The *Director* may form working groups from the *Agency*, which may meet as needed, to carry out those functions and duties of the *Agency* designated by the *Director*.

Expenses

35. The *Municipality* shall provide for the payment of expenses of the *Agency*, the *Emergency Management Program* and the development and updating of *Emergency Plans and Programs* in accordance to the funding formula listed in Schedule "A".

PART V: DIRECTOR AND DEPUTIES

Appointment

36. Upon the recommendation of the *Emergency Advisory Committee*, *Council* shall appoint by resolution a *Regional Director of Emergency Management* and one or more *Deputy Regional Directors of Emergency Management*.

37. The *Regional Director of Emergency Management* shall be, under the *Act and Regulations*, the director of emergency management for all *Partnering Municipalities* and the director of the emergency management agency.
38. Each of the *Deputy Regional Directors of Emergency Management* shall be a deputy director of emergency management for all *Partnering Municipalities* and a deputy director of the emergency management agency.

Functions and Duties

39. The *Director* with the advice and assistance of the *Agency* shall
 - (a) prepare and co-ordinate *Emergency Plans and Programs* for the *Partnering Municipalities*;
 - (b) act as director of emergency operations on behalf of the *Emergency Management Agency*;
 - (c) co-ordinate all emergency services and other resources used or required in an *Emergency*;
 - (d) perform other duties as prescribed by the *Emergency Advisory Committee* or *Councils*;
 - (e) implement and follow the *Emergency Plan* when the criteria for it are met;
 - (f) act as the director as described in the *Emergency Plan* or ensure someone is designated to so act;
 - (g) report on an annual basis to the *Emergency Advisory Committee* on all activities of the *Emergency Management Agency* and provide an update on the review of the *Emergency Plans and Programs*;
 - (h) liaise with external agencies and surrounding municipalities who have a role in emergency response at regional facilities;
 - (i) submit to *Councils* annually through the *Emergency Advisory Committee*, a report on the status of the *Emergency Management Program* in the *Partnering Municipalities*;
 - (j) ensure the *Emergency Management Agency* performs all duties and functions in sections 30 to 31;
 - (k) or ensure that someone is designated to discharge the responsibilities specified in subsections 39(a) to 39(j).
40. *Deputy Directors* shall have the powers, duties and functions of the *Director* in the *Director's* absence or inability to act or as time to time delegated by the *Director*.
41. The *Director* is authorized to delegate and authorize further delegations of any powers, duties, and functions delegated to the *Director* under this bylaw.

PART VI: EMERGENCY PLANS AND PROGRAMS

Approval

42. Upon the recommendation of the *Emergency Advisory Committee*, *Council* shall approve the *Emergency Plans and Programs*.
43. Amendments to the *Emergency Plans and Programs* that are
 - (a) required by legislation or regulations,
 - (b) housekeeping,
 - or
 - (c) non-substantivemay be approved by the *Director* and ratified by *Emergency Advisory Committee*, and upon the recommendation of the *Emergency Advisory Committee* by *Councils*.

**PART VII:
EMERGENCY DECLARATION COMMITTEE**

Establishment

- 44. There is hereby established the Emergency Declaration Committee for the *Municipality*.
- 45. For greater certainty, the committee shall act independently of the similar committees for the other *Partnering Municipalities*.

Membership and Quorum

- 46. Every member of *Council* shall be a member of the committee.
- 47. Quorum shall be any two members of the committee.

Functions and Duties

- 48. The committee is authorized to declare, renew or terminate a *State of Local Emergency* by resolution in accordance to sections 53 to 60.

Meetings

- 49. The committee shall meet at the request of the *Director of Emergency Management* or delegate, the Chief Administrative Officer of the *Municipality*, or any member of the committee.
- 50. Meetings do not require notice.
- 51. Meetings may be held in person, by telephone or other means of communications or combination thereof.

Member Expenses

- 52. The *Municipality* shall provide for the payment of expenses of the members of the committee.

**PART VIII:
STATE OF LOCAL EMERGENCY**

Each Municipality

- 53. A declaration, renewal or termination of a *State of Local Emergency* shall
 - (a) be processed separately for each of the *Partnering Municipalities* affected;
 - and
 - (b) address only the *Municipality* upon whose behalf it is made.

Declaration or Renewal of a SOLE

- 54. By resolution
 - (a) the *Emergency Declaration Committee* authorized under section 48,
 - or
 - (b) in situations where the *Emergency Declaration Committee* is unable to meet on a timely basis, the *Emergency Advisory Committee* authorized under section 21may make a declaration or renewal of a *State of Local Emergency*, at any time when it is satisfied that an *Emergency* exists or may exist.
- 55. Any declaration or renewal shall be accompanied by a recommendation from the *Director of Emergency Management* or delegate.
- 56. When a *State of Local Emergency* is declared or renewed, the committee making the declaration shall:
 - (a) ensure the declaration or renewal identifies the nature of the *Emergency* and the area of the municipality in which it exists;
 - (b) cause the details of the declaration or renewal to be published immediately by such means of communication considered most likely to notify the population of the area affected;
 - (c) notify the Alberta Emergency Management Agency as soon as reasonably practicable;

and

- (d) forward a copy of the declaration or renewal to the *Minister* forthwith.

Termination of SOLE

- 57. A declaration or renewal of a *State of Local Emergency* is considered terminated and ceases to be of any force or effect when:
 - (a) a resolution is passed under section 58;
 - (b) a period of seven days has lapsed since it was declared, unless it is renewed by resolution;
 - (c) the Lieutenant Governor in Council makes an order for a State of Emergency under the *Act*, relating to the same area;or
 - (d) the Minister cancels the *State of Local Emergency*.
- 58. By resolution,
 - (a) the *Emergency Declaration Committee* authorized under section 48,or
 - (b) in situations where the *Emergency Declaration Committee* is unable to meet on a timely basis, the *Emergency Advisory Committee* authorized under section 21,shall terminate a current declaration or renewal of a *State of Local Emergency* when in the opinion of the committee, an *Emergency* no longer exists in relation to which the declaration was made.
- 59. Any termination shall be accompanied by a recommendation from the *Director of Emergency Management* or delegate.
- 60. When a *State of Local Emergency* has been terminated, the committee doing so shall:
 - (a) cause the details of the termination to be published immediately by such means of communication considered most likely to notify the population of the area affected;
 - (b) notify the Alberta Emergency Management Agency as soon as reasonably practicable; and
 - (c) forward a copy of the termination to the *Minister* forthwith.

Powers

- 61. Subject to section 57, upon declaration or renewal of a *State of Local Emergency* and for the duration of the *State of Local Emergency*, the *Emergency Management Agency* under the direction of the *Director* may perform all powers and duties given to the *Municipality* in section 24(1) of the *Act*.
- 62. *Council* may, during or within 60 days after the *State of Local Emergency*, by bylaw that is not advertised but is approved by the minister responsible for the *Municipal Government Act*, borrow any money necessary to pay expenses caused by the *Emergency* including payment for services provided by the Government of Alberta or by the Government of Canada when the services were provided at the request of the *Municipality*.

Protection from Liability

- 63. No action lies against the *Municipality*, the *Council*, the *Emergency Declaration Committee*, the *Joint Emergency Management Committee*, the *Emergency Advisory Committee*, the *Emergency Management Agency*, the *Director*, the *Deputy Directors* and any person acting under the direction or authorization of these entities for anything done or omitted to be done in good faith while carrying out a power or duty under this bylaw during a *State of Local Emergency*.
- 64. In accordance with section 535(2) of the *Municipal Government Act*, councillors, council committee members, municipal officers and volunteer workers are not liable for loss or damage caused by anything said or done or omitted to be done in good faith in the performance or intended

performance of their functions, duties, or powers under the *Municipal Government Act* or and other enactment.

**PART IX:
GENERAL PROVISIONS**

65. *Council* may:

- (a) by bylaw that is not advertised borrow, levy, appropriate and expend all sums required for the operation of the *Emergency Management Agency*;
and
- (b) enter into agreements with and make payments or grants, or both, to persons, or organizations for the provision of services in the development or implementation of *Emergency Plans and Programs*, including mutual aid plans and programs.

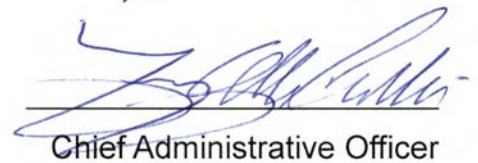
66. Bylaw 1254-14 and amendments thereto are repealed.

67. This bylaw comes into force upon third and final reading and the subsequent signing by the chief elected official and Chief Administrative Officer of the *Municipality*.

READ A FIRST TIME THIS 9 DAY OF July , 2019



Reeve



Chief Administrative Officer

READ A SECOND TIME THIS DAY OF , 2019

Reeve

Chief Administrative Officer

READ A THIRD TIME THIS DAY OF , 2019

Reeve

Chief Administrative Officer

Attachment: Schedule "A"

Schedule "A"
Partnering Municipalities

<u>Municipality</u>	<u>Number of Voting Members</u>	<u>Funding Percentage</u>
Municipal District of Pincher Creek No. 9	2	49%
Town of Pincher Creek	2	49%
Village of Cowley	1	2%



H1a

Alberta SouthWest Regional Alliance
Energizing Agricultural Transformation (EAT)
Resource Roundtable

We just need your ideas and knowledge of the region, please!

- What agriculture trends do you follow, track or research?
- Is there an innovative farmer or food processor in your 'neighbourhood'?
- Are you or any other agri-preneurs in the region working on new partnerships to export or expand agriculture in Alberta?

Join us on September 4, 2019

2:00 to 4:30 p.m.

MD of Willow Creek Administrative Office

*** Google maps shows 2 locations;
please come to the **MD Willow Creek Administrative Office**
at the **Claresholm Airport**, west and south on Hwy 520 (see map)*

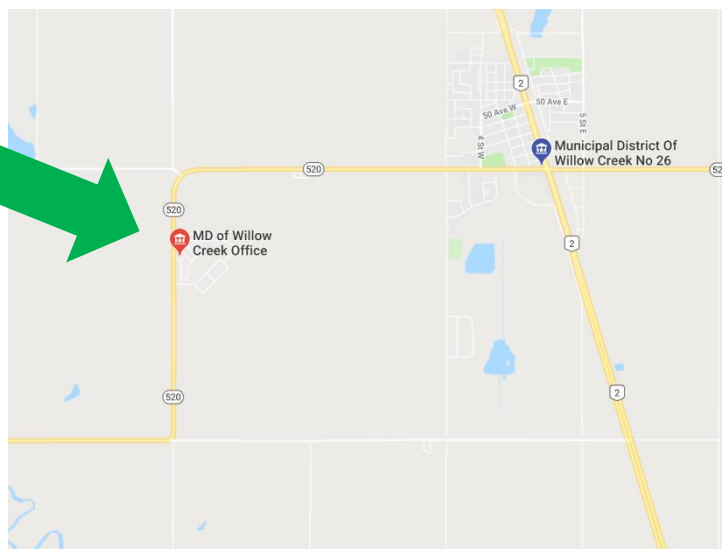
RSVP before September 3, please,

to bev@albertasouthwest.com or call/text 403-627-0244

With an eye on the future, the AlbertaSW is assessing how to support existing agri-business while exploring new and innovative agricultural trends and trade opportunities.

PLEASE FEEL WELCOME TO SHARE THIS INVITATION WITH OTHERS YOU KNOW WHO HAVE INTEREST.

*Natalie Gibson, President of the business-consulting firm InnoVisions & Associates, will facilitate the Resource Roundtable to gather your ideas regarding whom to interview and/or include in the upcoming research. **We value your participation to help guide this project and create impactful outcomes!***



From: [Troy MacCulloch](#)
To: [Jessica McClelland](#)
Subject: FW: Meeting
Date: Friday, August 16, 2019 7:56:19 AM
Attachments: [image001.png](#)
[image002.png](#)

For the 27th meeting correspondence - action

From: Cao <cao@pinchercreek.ca>
Sent: August 15, 2019 6:42 PM
To: Troy MacCulloch <CAO@mdpinchercreek.ab.ca>
Subject: Fwd: Meeting

Troy
This came to us by mistake.

Laurie

Sent from my iPhone

Begin forwarded message:

From: Keith Bodin <Keith.Bodin@Fortymile.ab.ca>
Date: August 15, 2019 at 3:13:44 PM MDT
To: "cao@pinchercreek.ca" <cao@pinchercreek.ca>
Subject: Meeting

Good afternoon Troy,

County of Forty Mile Council is wondering if your council would be open to having a meeting following the Foothills Little Bow meeting in Lethbridge on September 20th to get yours and their point of view on the pros and cons of the Wind Energy turbines. We are currently in the middle of our first Wind Energy project with some interest from others and our council felt since Pincher Creek has been dealing with them for several years it may be advantageous to get their point of view on what if any issues have risen since their inception to the municipality.

Let me know if it may work or if the timelines are too tight that day maybe we can propose another time.

Thanks

Keith Bodin
Administrator
County of Forty Mile No. 8
ph: 403-867-3530 | keith@fortymile.ab.ca



Up-to-date information, including road bans and fire bans, are a click or a call away. Call 403-867-3530, visit 40Mile.ca or follow us on Twitter @Countyof40Mile to get the latest information.

<http://40mile.ca>

<https://twitter.com/countyof40mile>

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ALBERTA

CULTURE, MULTICULTURALISM AND STATUS OF WOMEN

Office of the Minister

RECEIVED

JUL 18 2019

M.D. OF PINCHER CREEK

July 11, 2019

Reeve Brian Hammond
Reeve
Municipal District of Pincher Creek
PO Box 279
Pincher Creek, AB T0K 1W0

Dear Reeve Hammond:

Our communities are made stronger, more welcoming places to live, work and raise a family thanks to selfless contributions of Alberta's volunteers. Each day, these remarkable Albertans give freely of their time and talents to make a difference in the lives of neighbours, friends and people they may never meet. They are the driving force that builds a vibrant civil society in our province.

The Government of Alberta is proud to honour the contributions of Alberta's amazing volunteers and celebrate their achievements through the presentation of the Stars of Alberta Volunteer Awards. The 2019 awards nominations are now open and you can help recognize the remarkable volunteers in your community by submitting a nomination and by encouraging local organizations and individuals to do the same. Share the stories of how volunteers are making your community a better place, one good deed at a time.

Six awards, two in each category of youth, adult, and senior, are presented annually on International Volunteer Day, December 5, at Government House in Edmonton. Albertans whose volunteer efforts have contributed to the well-being of their communities are eligible to be nominated.

Full information, including a nomination form and a downloadable promotional poster suitable for printing or placement on your community website, can be found on the Stars of Alberta website at www.alberta.ca/stars-awards. The deadline for nominations is September 20, 2019.

Thank you for your support of Alberta volunteers and the Stars of Alberta Volunteer Awards!

Sincerely,

Leela Sharon Aheer
Minister

cc: Honourable Kaycee Madu
Minister of Municipal Affairs

HERITAGE
Acres
Farm Museum

H1d

MD of Pincher Creek


Re: Heritage Acres Support

Attention: Brian Hammond and MD Council

The Heritage Acres Museum board of directors are currently working diligently towards continual growth of exhibits and artifacts restorations for the Museum. All of the forward planning is based around the Museums Mission Statement of Educating, Preserving, and Demonstration of the pioneer life in southern Alberta. We have been working with the area grant writer, Liza Dawber on preparations for possible grant applications that may apply to many of the projects being considered for the Heritage Acres Farm Museum. An important ingredient in successful completion of grant writing is acknowledgement from area leaders and individual clubs on the contributions that organizations make toward community involvement in their programs. The MD has always been a very active supporter of the community events that are held at Heritage Acres. With this said, we would like to ask that you consider suppling the Heritage Acres Board of Directors with a letter of support for the Museums community service. The intent of our request would be to include the letter of support in all of the grant applications made through the Museum in the upcoming fiscal year.

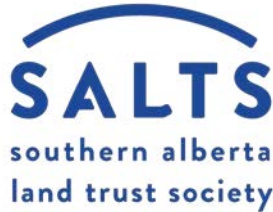
We would like to thank you in advance for your support and help. If you require further information or have any questions or concerns please call Garry Visser at 403-339-0552 or contact by e-mail @ garryvisser@gmail.com

Thank You



Garry Visser
President
Oldman River Antique Farm
Equipment and Threshing Club

Heritage Acres
Box 2496
Pincher Creek, Alberta
T0K 1W0
Phone: 403-627-2082



H1e

April 16, 2018

To whom it may concern,

RE: Support for Nomination of Alberta SouthWest and Castle Parks in the Crown of the Continent to 2018 Top 100 Green Destinations

The Southern Alberta Land Trust Society (SALTS) is writing to highlight that in addition to the incredible parks located on public land in southwest Alberta, the region contains one of the province's greatest concentrations of conservation on private land as well. Between SALTS and the Nature Conservancy of Canada there is almost 50,000 acres protected through conservation easements and fee simple conservation lands. Together, these protected private lands cover more than 90 square miles.

This private land conservation work has focused on this region both because of its incredibly high ecological value but also its recreation and tourism value. The extent of private land conservation also shows the community's commitment to conservation.

Some specific examples of how private land conservation enhances the region as a green destination include:

- Conservation easements protect significant portions of some of the best known fly fishing rivers in the area including the Crowsnest and Oldman Rivers. People from all over Canada and the world come to fish these rivers and with conservation easements they do so in a natural environment rather than with houses all along the river valleys.
- Conservation easements have protected a significant amount of the land outside Waterton Lakes National Park and the new Castle Provincial Park which means that as people drive to these parks and even as they hike within them and look outside, they see beautiful open spaces rather than rural residential development. It also means they experience more wildlife as the habitat on private land is some of the best in the region.

To summarize, southwest Alberta is a visually stunning place to visit but it is also one of the most ecologically rich and diverse areas of Alberta. This healthy landscape and the clean water and wildlife that it supports is a significant factor in making the area one of the top 100 green destinations in the Crown of the Continent.

Sincerely,

A handwritten signature in blue ink, appearing to read "Justin Thompson", written over a light blue circular stamp.

Justin Thompson
Executive Director

From: [Troy MacCulloch](#)
To: [Jessica McClelland](#); [Bev Thornton](#)
Subject: FW: Letter update for 2019 application, please
Date: Tuesday, August 20, 2019 7:35:29 AM
Attachments: [2018 Letter_Top 100 SALTS MD Pincher.pdf](#)

Hi Jessica,

For the 27th as well – looks like we have time now.

Bev, Can we have a copy of the previous letter from the MD or did we just endorse the one from SALTS?

Thanks

troy

From: Bev Thornton <bev@albertasouthwest.com>
Sent: August 20, 2019 7:08 AM
To: 'Justin Thompson' <justin@salts.land>; Troy MacCulloch <CAO@mdpincercreek.ab.ca>
Subject: FW: Letter update for 2019 application, please

Have just received advice that we should apply for TWO designations. One letter will do for both.
If council approves an updated letter, please include the following header:

(Name of individual or organization)
**Letter of Support for Alberta SouthWest Crown of Continent Nomination for
2019 Sustainable Top 100 Destination Award, and
2019 Application for Green Destinations Award**

Thank you!!!

From: Bev Thornton
Sent: Thursday, August 15, 2019 8:20 PM
To: 'Justin Thompson' <justin@salts.land>
Cc: Troy MacCulloch <CAO@mdpincercreek.ab.ca>
Subject: Letter update for 2019 application, please

Dear Justin and Troy,

AlbertaSW successfully achieved being named to the Top 100 Sustainable Global Destinations 2018; your letter of support was an important part of that application.
(Troy, the MD referred this request to Justin last year, so now getting you into this loop!)

We are applying again for 2019, and the Board feels this is the time to reflect more specifically on

our Geotourism achievements and apply as “Alberta SouthWest Crown of the Continent” which is a small step toward creating an identity in a global context.

This aligns with the region’s focus on sustainability, and creates an opportunity to highlight the achievements in the Alberta portion of the Crown.

If you can make time to update this letter to support “Alberta SouthWest Crown of the Continent” for 2019, it would be very much appreciated and will build upon all the work completed in 2018. **Our deadline to have letters collected is August 24**; hope that is do-able?

Please call if I can clarify anything for you and thanks so much for your continued support!!

Bev Thornton

Executive Director, Alberta SouthWest Regional Alliance

An International Economic Development Council (IEDC) Accredited Organization (AEDO)

403-627-0244 (cell)

bev@albertasouthwest.com

www.albertasouthwest.com

Past President, Economic Developers Alberta 2018-2019

www.edaalberta.ca

From: [Troy MacCulloch](#)
To: [Jessica McClelland](#)
Subject: FW: Cowley Lions
Date: Wednesday, July 10, 2019 8:09:37 AM
Attachments: [Building Quote.pdf](#)

For August Council meeting

troy

From: grants@pccdi.ca <grants@pccdi.ca>
Sent: July 8, 2019 2:49 PM
To: Troy MacCulloch <CAO@mdpincercreek.ab.ca>
Subject: Cowley Lions

Hi Troy

Hope you are well.

I just met with Earl Johnson from the Cowley Lions, and we will be applying for a series of grants (including Joint Council Funding) for a new building out at the Castle River Rodeo and Campground.

I have attached the quotation to keep you in the loop as I understand the MD is quite involved with this site.

As you will see from the quote they will need gravel for the construction.

We will require for the applications a letter of support from the MD (for CFEP in particular). If you are able to provide a gravel donation, please mention it in the letter so that we can include it with the 'in-kind' contributions. For example, "gravel will be donated to the project, including trucking to the site to a maximum value of \$5,000".

Let me know if you require any further information from me or assistance with the letter. I am meeting with Earl again next Monday to make a start on some applications.

Regards.

Liza Dawber
Grants Specialist
PCCDI
403-682-7421



QUOTE

83069 Range Rd. 204
Lethbridge County, AB
T1J-5N7
Phone 403.380.7831
Fax 403.380.6128

QUOTE VALID FOR 15 DAYS

QUOTE NUMBER: 1171721

DATE: June 21, 2019

SALES REP: Lyn Schapansky

CELL PHONE: 403.635.0897

SUBMITTED TO: Earl Johnson
ADDRESS: Beaver Mines, AB

PHONE:
FAX / EMAIL: poxton@shaw.ca

Commercial Use Post-Frame Building
Engineered drawings included

Building Length: 80'

Width: 52'

Wall Height: 14'

Wall Construction:

1-80' Side wall to be left open.

4-Ply 2x8 Laminated Posts 4' Spacing Side-wall; 6' Spacing End-wall

6-Ply 2x8 posts on front wall at 16' spacing with metal clad header.

2x6 Wall Purlins 2' Spacing

29Ga. Colored Metal

All gravel for post setting to be supplied by customer.

Post to be set on 12" thick cement pad.

Roof Construction:

Engineered Truss 4' Spacing.

2x6 Roof Purlins 2' Spacing

26Ga. Colored Metal

No overhang on roof edges.

Windows & Doors:

1 3' Standard Steel Entry Door

1 12x14 Insulated overhead door with chain hoist installed.

Opening prepared for sea can

26Ga. Commercial grade, 6" eaves trough installed, color to match building. (1Side Only)

Warranty:

5 year standard on workmanship.

1 year on overhead doors.

40 year on metal cladding paint.

Does not include extreme weather, tornado, hurricane, hail, etc.

Standard features of Southridge post frame building:

All posts laminated PWF lumber in ground, standard spruce above.

All side-wall posts & trusses maximum 4' spacing.

All gable-wall posts are full length to top of truss chord.

All metal is screwed with #14x1.25" screws on every metal rib, every 2'.

All gable-wall metal to be full length one piece. No seam at top of wall.

All trusses fastened directly to posts using heavy duty GRK structural screws.

Building to be supplied & constructed

TERMS: 30% @ Signing of Contract; 50% @ Delivery; Final 20% @ Completion of Project

All material is guaranteed to be as specified.

Any alteration or deviation from above specifications involving extra costs over & above the stated price shall become the customers responsibility.

Southridge Construction Ltd. reserves the right to change, alter, or delete anything involving the above estimate.

SUBTOTAL:	\$70,456.00
5% GST:	\$3,522.80
TOTAL:	\$73,978.80

NO.	DATE	BY	DESCRIPTION

EARL JOHNSON

Floor Plan

Southridge Construction

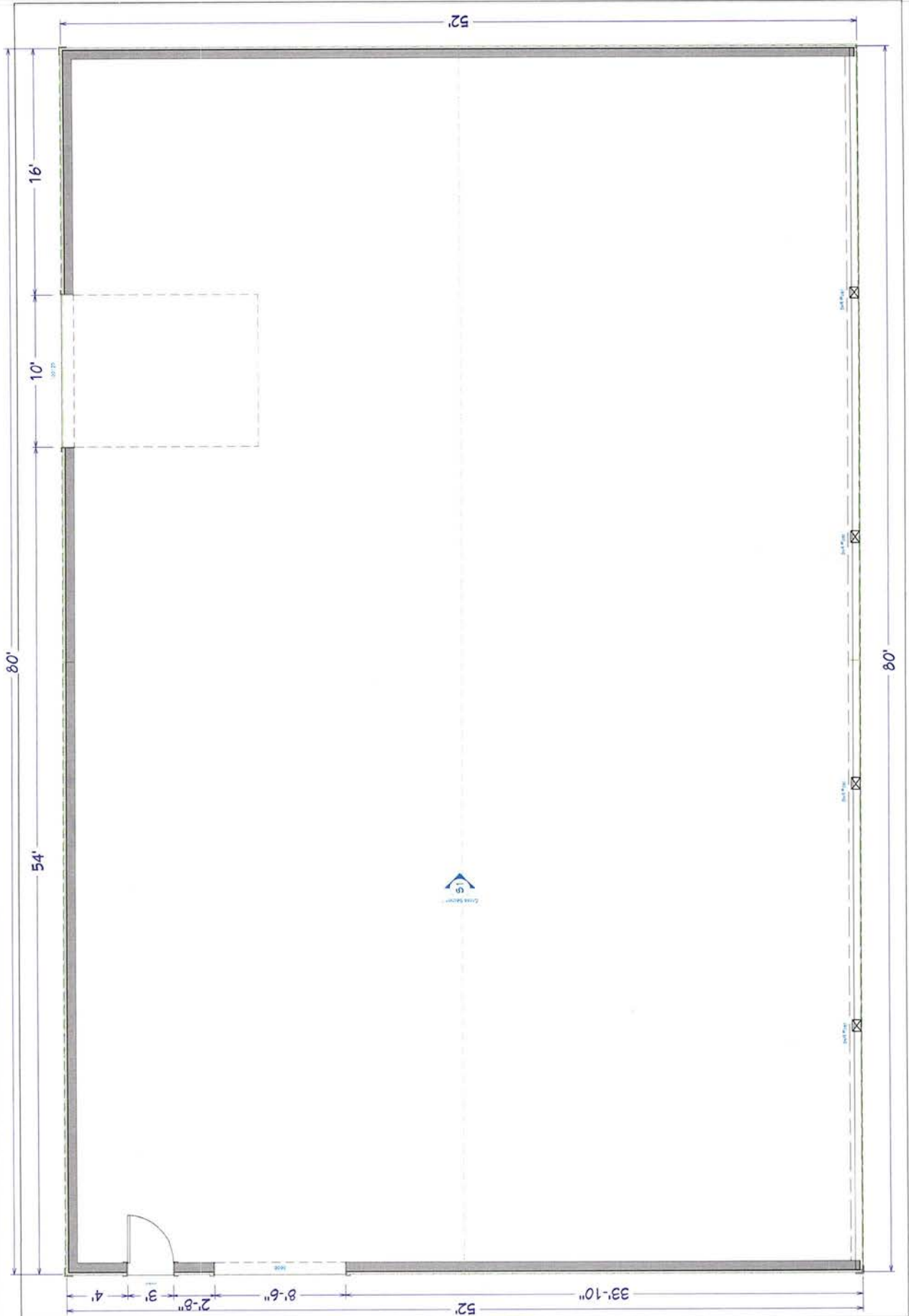
DATE:

6/21/2019

SCALE:

SHEET:

P-1



NUMBER	DATE	REVISION	DESCRIPTION

EARL JOHNSON

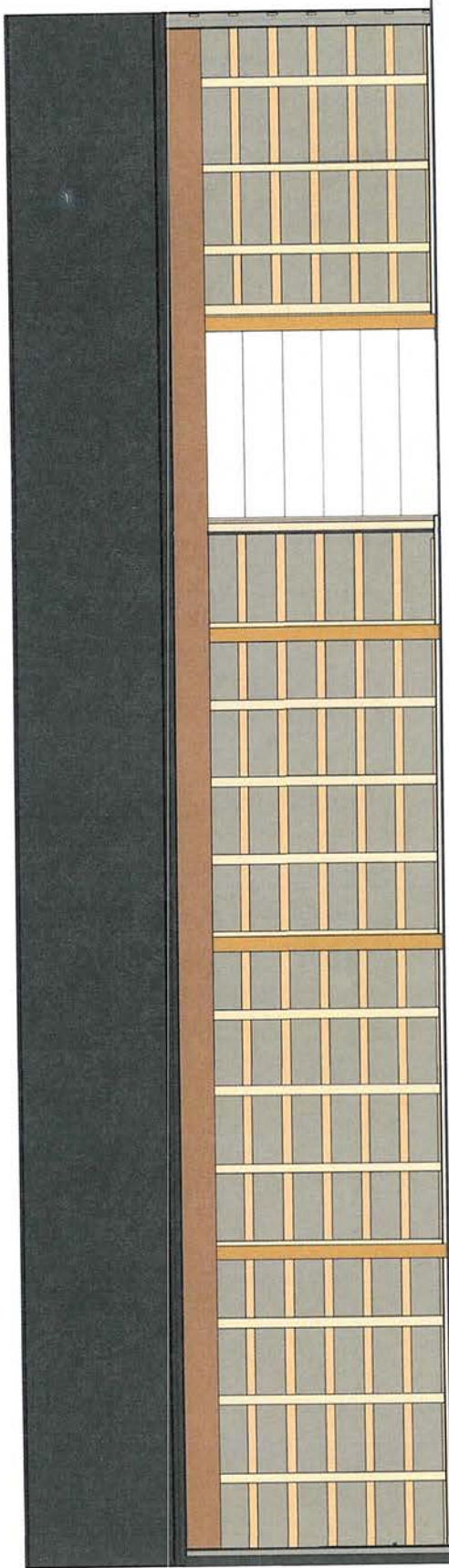
Southridge Construction

DATE:

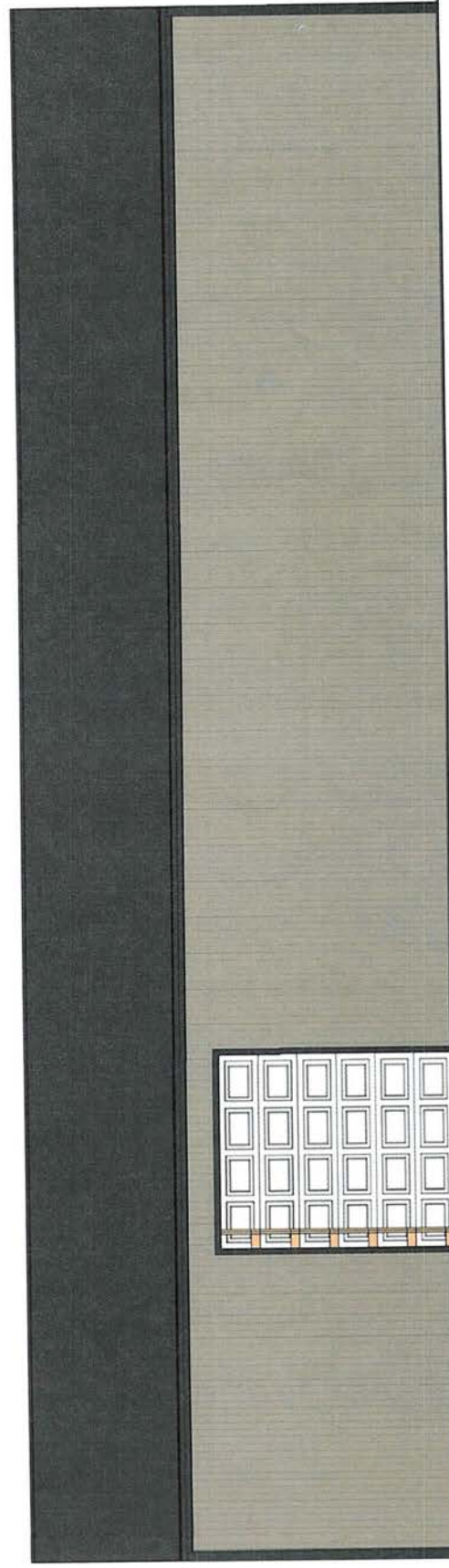
6/21/2019

SCALE:

SHEET:



Exterior Elevation Front



Exterior Elevation Back

REVISION TABLE	NUMBER	DATE	REVISED BY	DESCRIPTION

EARL JOHNSON

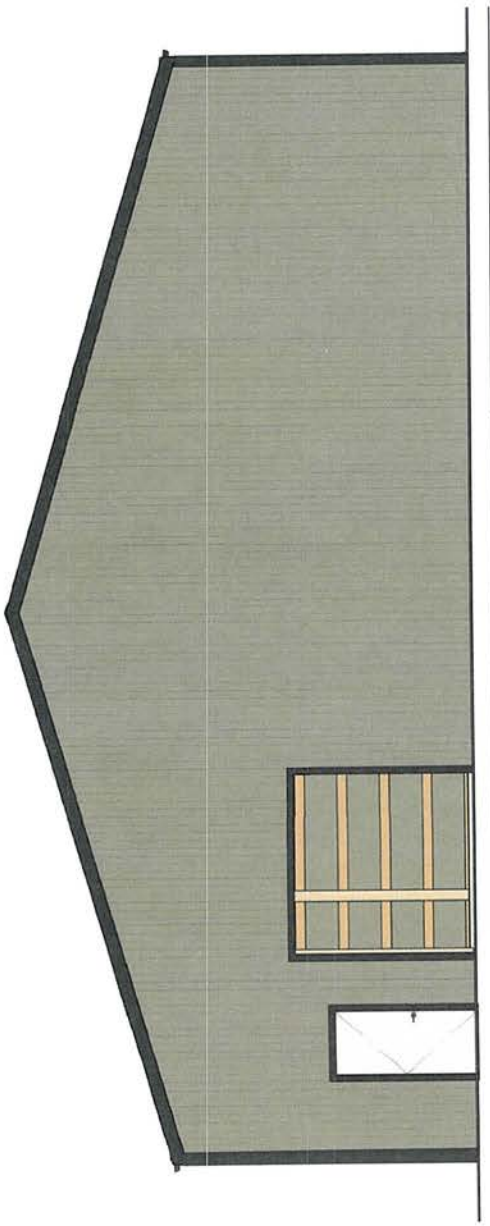
Southridge Construction
GRAPHICS PROVIDED BY

DATE:

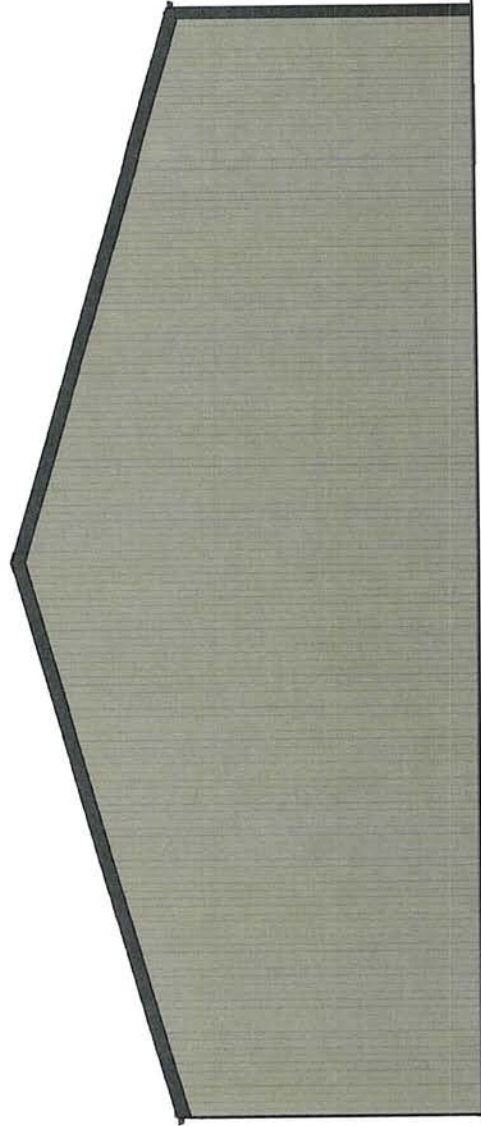
6/21/2019

SCALE:

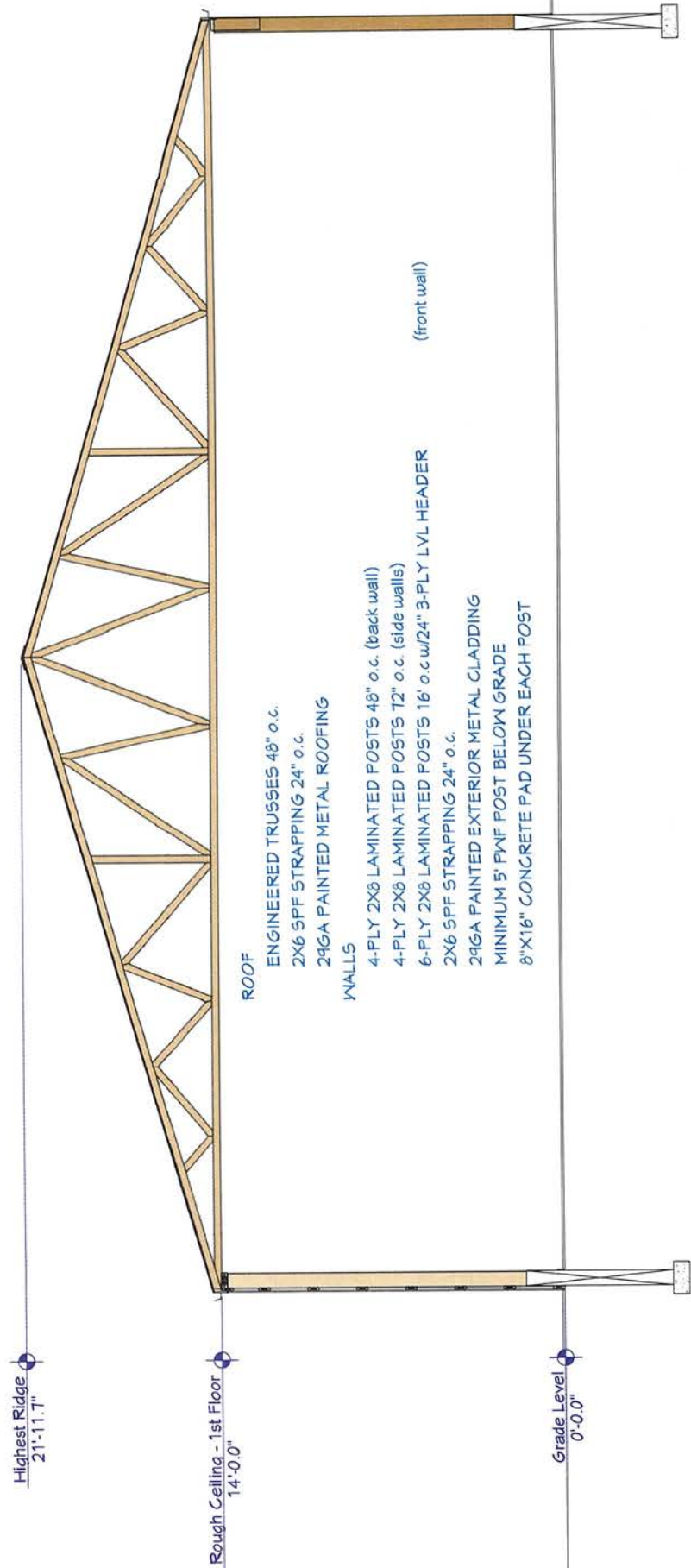
SHEET:



Exterior Elevation Left



Exterior Elevation Right



ROOF

- ENGINEERED TRUSSES 48" o.c.
- 2X6 SPF STRAPPING 24" o.c.
- 29GA PAINTED METAL ROOFING

WALLS

- 4-PLY 2X8 LAMINATED POSTS 48" o.c. (back wall)
- 4-PLY 2X8 LAMINATED POSTS 72" o.c. (side walls)
- 6-PLY 2X8 LAMINATED POSTS 16' o.c w/24" 3-PLY LVL HEADER (front wall)
- 2X6 SPF STRAPPING 24" o.c.
- 29GA PAINTED EXTERIOR METAL CLADDING
- MINIMUM 5' PWF POST BELOW GRADE
- 8"X16" CONCRETE PAD UNDER EACH POST

Highest Ridge
21'-11.7"

Rough Ceiling - 1st Floor
14'-0.0"

Grade Level
0'-0.0"

Cross Section 1

REVISION	DATE	DESCRIPTION

EARL JOHNSON

Southridge Construction

DATE: 6/27/2019
 SCALE:
 SHEET:



From: [Troy MacCulloch](#)
To: [Jessica McClelland](#)
Subject: FW: Highway Signage Letter
Date: Tuesday, July 23, 2019 4:06:09 PM
Attachments: [image002.png](#)
[County Letter.pdf](#)
[07 12 19 Mclver re Highway Signs.pdf](#)

Hey Jess

For August 27th Correspondence

troy

From: Warren Noga <warren@rmalberta.com>

Sent: July 23, 2019 3:08 PM

To: patrick.thomas@crownsnestpass.com; Shadia.amblie@laclabichedcounty.com; cao@mackenziecounty.com; rob.coon@strathcona.ca; annette.antoniak@rmwb.ca; j.wallsmith@mdacadia.ab.ca; cao@athabascacounty.com; doyarzun@countybarrhead.ab.ca; bbeck@beaver.ab.ca; jpanasiuk@biglakescounty.ca; robert.ellis@mdbighorn.ca; cao@birchhillscounty.com; lmercier@md.bonnyville.ab.ca; jwhaley@brazeau.ab.ca; pking@county.camrose.ab.ca; murray@cardstoncounty.com; allan@clearhillscounty.ab.ca; remmons@clearwatercounty.ca; Tarolyn.Aaserud@cypress.ab.ca; sandra.fox@mdfairview.ab.ca; sarmstrong@flagstaff.ab.ca; HarryRiva.Cambrin@FoothillsCountyAB.ca; keith.bodin@fortymile.ab.ca; brogan@countygyp.ab.ca; Denise.Thompson@mdgreenview.ab.ca; cao@kneehillcounty.com; mprimeau@lsac.ca; ttimmons@lacombecounty.com; stephen.h@lamontcounty.ca; duanec@leduc-county.com; allan.winarski@mdlsr.ca; amitchell@lethcounty.ca; Bwilliams@minburncounty.ab.ca; jholmes@mvcounty.com; stephensonk@newellmail.ca; cao@countyofnorthernlights.com; cmillar@northernsunrise.net; cao@mdopportunity.ab.ca; msimpson@countypaintearth.ca; Mike.Heck@parklandcounty.com; bjohnson@mdpeace.com; Troy MacCulloch <CAO@mdpincercreek.ab.ca>; charliecutforth@ponokacounty.com; tlawrason@mdprovost.ca; admin@ranchland66.com; cao@rdcounty.ca; ahoggan@rockyview.ca; jwhittleton@saddlehills.ab.ca; collikka@smokylakecounty.ab.ca; rtherriault@mdsmokyriver.com; khudson@mdspiriteriver.ab.ca; tmahdiuk@county.stpaul.ab.ca; Shirley@starlandcounty.com; ycassidy@stettlercounty.ca; rmccullough@sturgeoncounty.ca; dkrizsan@mdtaber.ab.ca; cao@thorhildcounty.com; sdary@thcounty.ab.ca; pvincent@county24.com; cao@vulcancounty.ab.ca; admin@mdwainwright.ca; shathaway@warnercounty.ca; cao@westlockcounty.com; rhawken@county.wetaskiwin.ab.ca; Brian.Henderson@wheatlandcounty.ca; cindy@mdwillowcreek.com; gordon.frank@woodlands.ab.ca; jramme@yellowheadcounty.ab.ca; Darcy.Ferguson@specialareas.ab.ca

Cc: Al Kemmere <akemmere@rmalberta.com>

Subject: Highway Signage Letter

Dear CAOs,

You may have received the attached letter from Henry Heuver regarding trailer signs along highways. I wanted to take this opportunity to update you on RMA's work on this issue. RMA sent the attached letter to Minister Mclver to both provide information on previous work, including a list of recommendations to address concerns with these signs, as well as request an update.

If you have any questions, please let me know.

Best regards,

Warren Noga, MSc

Policy Analyst



Office: 780.955.4079

RMAAlberta.com

2510 Sparrow Drive, Nisku, Alberta T9E 8N5 780.955.3639



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July 2019

Dear Reeve and Councillors of Lethbridge County

Four years ago, my family travelled throughout our beautiful province called Alberta. We all know it is beautiful in diversity and views.

One problem that was very noticeable to us were all those dilapidated, ugly, run-down trailers with advertising on them along all major highways in Alberta.

Looking at them from a tourist's perspective was disgusting to say the least, especially for the town or city one is entering. The first impression is a lasting impression according to one of the well-know sayings. And, they were not very positive.

I decided to check into this issue a little further. Four years ago, I contacted Mr. Brian Mason, the minister of Highways, with the previous NDP government. They replied quickly with a letter explaining that all those trailers with advertising on them were "illegal" and that they would check into the issue. Have not heard anything since and little or nothing was done from what we see driving around.

Just lately, however, local newspapers have published articles regarding this issue:

1. On July 13th, 2019 Ken Alfred, a former St. Albert Alderman and MLA wrote in the Edmonton Journal : "Clear the roadsides of distracting billboards and trailers" They are a blot on the otherwise serene landscape of Alberta
2. On February 13th, 2019, the Western Wheel published an article: "County of Foothills is taking on trailer billboards" They counted around 40 in their district. Letters were sent out to the owners with the additional fines of up to \$ 10000 for not removing the signs.
3. On February 10th 2019 a similar article appeared in the OkotoksTODAY.ca newspaper
4. On August 12. 2015 An article was published saying that the Local counties were concerned about "Farm Field " Ads. MR Nelson , the Leduc County director of enforcement claims that these trailers are NOT ALLOWED according to the Land Use Bylaw. He stated that the counties of Wetaskiwin are in a similar situation Mr Blades from Wetaskiwin called the trailers: "rusting hulks" He claims that the Provincial Government appears to be downloading their problem onto the local municipalities.

Many citizens and politicians are now getting more concerned and are working on to resolve this issue.

A few days ago I personally sent a letter to the present Alberta Government asking them one specific question:

"Is it illegal to advertise on trailers along Alberta Highways"?

We received a reply within a day and yes, they again mentioned that they are illegal.

We have attached a copy of their reply to this email.

I personally am contacting many Councillors from various major Counties in Alberta asking them, together with Alberta Transportation to put an end to these ugly dilapidated and illegal road signs"

"Lets make Alberta beautiful again"

I personally thank each one of you for doing your part in solving this issue

Henry Heuver
5311 Whitemud Rd
Edmonton, AB T6H5A
henryheuver@gmail.com.

AlbertaConnects@gov.ab.ca

Mon, Jul 15, 11:51 AM (3 days ago)

*****please do not reply **THIS EMAIL ADDRESS IS NOT MONITORED**

Thank you for visiting the Alberta Government feedback web site. Following is the response to your question prepared by Transportation :

Signs along highways are considered to be highway developments; as such, they are regulated by the Highway Development and Protection Act and its associated regulations. Under the Act, Alberta Transportation is responsible for signs within the right of way of provincial highways. The Act also gives Alberta Transportation authority to manage signs within the development control zone outside the provincial highway rights of way (development control zones extend 300 metres from a right of way boundary and 800 metres from the centre of provincial highway intersections with other public roads).

The Act prohibits advertisement signs in the highway development control zone along major highways in rural municipalities. However, minor low-traffic highways are exempt from these rules; rural municipalities can issue permits for signs along these highways. Additionally, urban municipalities have the authority to control signage within their corporate limits adjacent to provincial highways, with the exception that the signs should not cause safety concerns for the travelling public.

Alberta Transportation's guidelines for allowable signs balance the need for highway users to identify services and locations of interest with the need prevent undue distractions to drivers. It is likely that many of the signs you see do not comply with Alberta Transportation's guidelines and have not received a permit. Management of non-permitted signs is an on-going issue with .AlbertTransportation and our stakeholders continue to develop plans to address this issue.



Hon. Ric Mclver
Minister of Transportation, Deputy House Leader
320 Legislature Building
10800 – 97 Avenue
Edmonton, AB
T5K 2B6

July 18, 2019

Re: Highway Signs

Dear Minister Mclver,

Following up on our text message conversation regarding highway trailer signs, I wanted to pass along information from the RMA. Concerns with highway trailer signs were brought forward by RMA members, and previously RMA has worked with your Ministry to explore solutions. As you may know, Alberta is unique in Canada in that municipal governments manage lands in all four corners of the province. As a result, many provincial highways run adjacent to privately held land that is within a rural municipality.

In 2015, RMA members passed resolution 23-15F: Alberta Transportation Highway Signage, which states:

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties [now RMA] request that Alberta Transportation enforce third party sign regulations within the development control zone;

FURTHER BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties [now RMA] request that Alberta Transportation provide all municipalities with the sole authority to permit and regulate electronic signs that are within the Alberta Transportation development control zone.

The regulation referenced in the resolution is the *Highways Development and Protection Regulation* under the *Public Highways Development Act*. The regulation states that signs within 300 metres of a controlled highway, or 800 metres of a highway intersection, must receive a permit from Alberta Transportation.

RESOURCEFUL. RESPONSIVE. RESILIENT.





The initial response from Alberta Transportation indicated limited interest in addressing municipal concerns with unlicensed third-party signage. However, beginning in April 2018, RMA and Alberta Transportation began to meet to discuss the issue further. This led to a working group being formed over the summer of 2018, with representation from RMA, Leduc County, Red Deer County, Mountain View County, Woodlands County, and Alberta Transportation. The working group developed the following recommendations, which were sent to the previous Minister of Transportation in October 2018.

- That the Government of Alberta review the legislation, regulations, policy documents, etc. to ensure that rural municipalities and urban municipalities have the same regulatory application.
- That the Government of Alberta review the legislation, regulations, policy documents, etc. to encourage municipal authority, recognizing that municipalities have local characteristics to accommodate.
- That the Government of Alberta review the legislation, regulations, policy documents, etc. to restrict what is known as equipment signage (e.g. trailers) for third part corporations.
- That the Government of Alberta review the legislation, regulations, policy documents, etc. to set a minimum standard regarding billboard signage.
- That the Government of Alberta require that all permitted signs within the development control zone follow the “sign standard”.
- That the Government of Alberta amend its permit application to utilize language discussed in the working group and be representative of the embedded collaboration between the province and the municipality. Moreover, that it has verbiage regarding the condition of attaining municipal approval as there is local decision-making powers over signage.
- That the Government of Alberta review the legislation, regulations, policy documents, etc. to alter or create a system whereby the province enforces non-permitted signage. In the absence of this provincial mechanism, that the Government of Alberta delegate to the municipality the authority to enforce the provincial regulations and penalties.
- That the Government of Alberta support RMA in an educational campaign on this topic. The campaign can include newsletter communications, municipal website updates/guidance, bylaw language recommendations, advertising of the Alberta Transportation guideline document.



Should these recommendations not be accepted, the working group supports the permitting process being standardized to have the Government of Alberta issue their permit before the municipality. This recommendation could allow for more consistent application but should only be considered if communication and working relationships do not repair the gap.

We look forward to working with you and your Ministry to address our members' concerns regarding highway trailer signs, as well as the other concerns we have discussed in the past.

Sincerely,

A handwritten signature in black ink, appearing to read "Al Kemmere", written in a cursive style.

Al Kemmere, President

RESOURCEFUL. RESPONSIVE. RESILIENT.





Not only do we live in the best place in the world but our community can pull together to sponsor fabulous events. This year's Cruise was enjoyed by 2 kilometers of cars, with the parade ending with a burger and beverage gathering at the Village.

Over 1800 spectators from the 3 western provinces viewed the antique, custom and collector vehicles displayed as we showcased Pincher Creek's Main Street. An outstanding feature of this year's show was the youth participation resulting in 3 of the top ten awards, including the crowd favorite!

On behalf of the Kootenai Brown Pioneer Village, Pincher Creek Cruizers and our Pincher Creek community, we extend our heartfelt thanks for your generous support.

Thank you,

Tom Liscombe
Garnet Heinzig



RECEIVED

JUL 12 2019

M.D. OF PINCHER CREEK

Jody Thaeil
Chair, Improvement District #4
Box 133
Waterton Park, AB T0K 2M0

Dear Jody,

July 7, 2019

In December of 2018, an internet tower was constructed on the ridgeline west of the historic Hawks Nest. This structure has a significant negative impact on the integrity of the iconic Waterton Front landscape and sets a precedent for interference of the scenic beauty at the gateway to Waterton Lakes National Park, a UNESCO World Heritage Site. We understand that the tower is owned by the Waterton Park Community Association and operated by the Waterton Community Joint Venture Committee (JVC). We are requesting a review of the placement of this internet tower and asking that options be investigated to mitigate its visual impact with the view shed sight lines from the Hawk's Nest, Pine Ridge and the Waterton Valley.

The owner of the land where the tower is located, Willie Dunbar, was very conscientious in consulting with members of the Russell family. However, the contractor for the project, Sky Speed Telecom, significantly understated its visual impact. Immediately after the construction, in early January 2019, an objection by the Russell family was delivered by phone to ID#4 councillor, Brian Reeves. We understand he passed it onto the chief operating officer of the Waterton Community Joint Venture Committee, Brian Baker. To this date there has been no response to the Russell family's concerns.

We appreciate the need to provide internet services to rural residences; and we support the efforts of our municipalities in addressing this need. However, the placement of the necessary infrastructure must be done in a manner that compliments rather than compromises the landscape and community. We strongly believe that the placement of this tower is an ethical infraction on the legacy of the iconic Waterton valley and is a dangerous precedent for the internationally significant Waterton Front landscape.

This is an opportunity to establish a process to address technological infrastructure needs in concert with the world-class landscape that defines Waterton. In conversation with Willie and Shelley Dunbar, we agree that a review of the placement of the internet tower and consideration of appropriate alternative modifications can result in a win-win solution and potentially be a model for future installations.

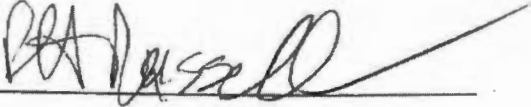
Sincerely yours,
The Russell Family-signatures attached

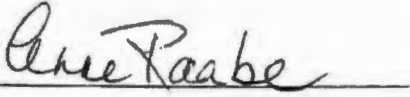
Please direct further communication regarding this issue to Beth Towe, whom the Russell family has designated as their representative on this matter. Beth Towe- 403-627-1662
Box 142, Waterton Park, AB T0K2M0


cc.

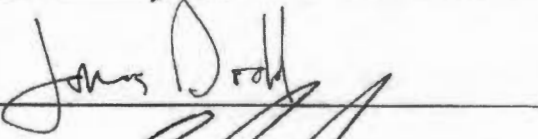
Tim Millar, President, Waterton Park Community Association,
Brian Hammond, Reeve, MD of Pincher Creek,
Larry Simpson, Associate Regional Vice President, Nature Conservancy Canada,
Kim Pearson, Chairman, Waterton Biosphere Reserve

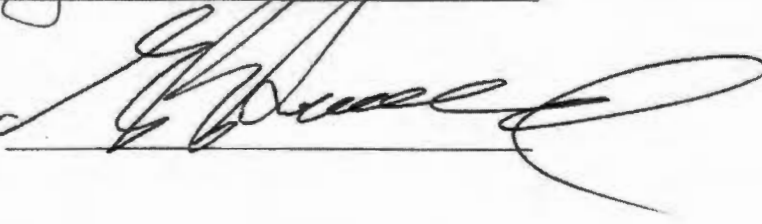
Sincerely, the individuals included on the land title of the "Hawks Nest" quarter:

Richard Russell: 

Anne (Russell) Raabe: 

Tim Raabe: 

Jonas Dodd: 

Gordon Russell: 

Sarah Russell: 

RECEIVED ✓

JUL 12 2019

M.D. OF PINCHER CREEK

July 8, 2019

Reeve Hammond and Council
Municipal District of Pincher Creek No. 9
Box 279
Pincher Creek AB T0K 1W0

Dear Reeve Hammond and Council Members;

Thank you to the Municipal District of Pincher Creek No. 9 Council and its residents for your ongoing commitment to STARS with your recent 2019 contribution of \$11,181.00. STARS is truly grateful to the Municipal District of Pincher Creek No. 9 for your support that spans more than 16 years, along with the leadership and dedication that you continue to demonstrate to ensure the safety and a quality of life for your residents.

The Municipal District of Pincher Creek No. 9 is a life-saving partner along with rural and urban municipalities across Alberta (including inter-provincial municipalities) that recognize STARS as a valuable emergency protective services asset for their area. We thank you for your partnership to safeguard that the highest level of critical care services will continue to be available to Albertans.

I look forward to continuing to work closely with your council and bring annual updates to keep council well informed.

Together we will protect and preserve STARS, today, tomorrow and for the future.

Sincerely,



Glenda Farnden
Senior Municipal Relations Liaison
STARS Foundation

From: [Owen Sinclair](#)
To: [MDInfo](#)
Subject: Heavy traffic w/speed limit issues.
Date: Thursday, August 15, 2019 2:22:38 PM
Attachments: [ATT00001.txt](#)

Good day all,

I am sending this email in regards to the heavy traffic running through a Pincher station due to the current development of the substation to the north and also, with the addition of silage trucks adding too this concern. The speed limit within the hamlet is 50 km/h, with a sign posted within yards from the first street into the hamlet from the north. Also note, there is a "Children at play" sign preceding the actual speed limit sign. There is no signage for traffic coming from the south which should be there as well, however, that was brought up a few years back that it was down and was never replaced.

Last evening a silage truck to come off the top of the hill heading south into Pincher Station and was doing well over the speed limit, in my best guess, double if not a little better than. Today as I was pulling out onto the main road, the same truck was coming down the hill like a rocket sled on rails. I simply raise my hands. I follow this truck south and took a picture of the plate at the intersection of Highway 3&6. I will admit that I was a little more than pissed at the stupidity and in frustration gave the driver a one finger salute, to which the driver behind me in his pick up thought it was for him. As I leaned out my window and told him it was in reference to the silage truck that just came speeding through the Hamlet he told me that the speed limit was 100 km and that's what he was doing as he came through. I corrected him and told him it was 50 km an hour in the Hamlet and he just blew it off. The pick up driver was from the current substation development but I did not identify what contractor or company he worked for.

So, all in all we have a speeding issue in a Pincher Station that needs to be dealt with and enforced. As a long-standing ratepayer and one that takes pride in living in the hamlet for the many years that we have, I expect this issue to be dealt with as expediently as possible. To begin with, I would suggest moving the speed limit sign on the north end of the hamlet, up the hill at least to Alvin Robbins driveway or even north of that and also new signage on the south end of town to slow traffic coming north albeit it is slower than the that, coming off the hill. Policing would help however I have requested that before and it is difficult for one member to cover the whole MD. We do see the RCMP out here once in a while but never at the right time in the situation that we are currently experiencing.

Regards,

Owen Sinclair
334 Charles Street
Pincher Station
403-627-8337



Syncline Castle Trails Association
Box 835
Pincher Creek, Alberta T0K1W0

August 22, 2019

To: The Pincher Creek Town and M.D. Joint Funding Committee

Re: 2020 Joint Council Grant Funding Program

Thank you for sending us the 2020 Joint Council Grant Funding Application.

The Syncline Castle Trail Association (SCAT) is very appreciated of the grant money we have received throughout the years and value your support. It has enabled us to maintain the trail system in the West Castle Valley to promote recreation use such as cross-country skiing, snowshoeing, cycling, hiking/walking and horseback riding. This is a very popular four-season destination being used by non-motorized individuals and groups.

At this time, SCAT is bowing out this year and not applying for you grant. We hope that in the future we could apply again if funding is needed. The change is due to the increase maintenance by Alberta Parks staff.

We will continue to lead summer hikes and winter tours for all to enjoy. We remain active as a group to promote the use of the trails and ensure trail maps are available.

Sincerely
Wendy Ryan
President of SCAT
403-627-4106
wendydav@shaw.ca

MIKE, EQUIPMENT OPERATOR - AUG 09, 2019

PINCHER CREEK SOCIAL MEDIA MESSAGE

A social media post about road safety goes viral with over 17,000 hits!



For years, it has been proclaimed across the province of Alberta that traffic safety is everyone's concern. News media campaigns, public service announcements, and Alberta Transportation have all been proactive in this approach.

In the Municipal District (MD) of Pincher Creek, Mike, an equipment operator, took these messages to heart when he was experiencing near misses as he was doing his job making the MD's roads safe. Motorists were not taking the time to wait for him to move over or stop to let them pass safely. After a number of such incidents, Mike decided to write a safety message from his own words to the public. This message went viral on [MD Pincher Creek's Facebook page](#) and social media, and received 17,000 hits.

This is proof positive that one Albertan can make a difference. Here's Mike's story.

Hi, my name is Mike and I am an equipment operator for the M.D. of Pincher Creek No. 9.

I may look like a grader, a gravel truck or a nuisance slowing you down on the road.

But, I am also known as a dad, a husband, a son, a brother, and an uncle.

So, I ask you to, "Please Slow Down, Use Caution, and Be Aware" that there are multiple blind spots in the equipment I drive.

I may not see you right away, so:

- Slow down
- Try to make yourself visible to me in a safe manner

Once I see you, I will surely do what I can to get you on your way.

Rural roads are my work site. This is where I spend most of my time. But be aware that I do have to turn on and off the highway to get to where I am going.

I ask you again, please slow down so we can all get to where we are going safely and so I can go home to see my family and friends.

The M.D. of Pincher Creek No. 9 wishes you all a safe and happy summer.

Thank you,

August 22, 2019

Sheldon Steinke
CAO
Municipal District of Pincher Creek
Box 279 1037 Herron Ave
Pincher Creek, AB T0K 1W0

Dear Sheldon Steinke,

The 2019 federal election is fast approaching, bringing public discussion and debates on many issues affecting the public and all municipalities.

When the Liberal government led the latest public review on the future of Canada Post, several municipalities became actively involved in the process. As a result, the government decided to maintain door-to-door delivery and immediately stop the rollout of community mailboxes.

However, there is nothing to stop a new government from bringing those plans, and other service cuts, back into play. Further, Canada Post's indifference towards climate change may have direct repercussions on all Canadians.

Did you know Canada Post has the largest public fleet of vehicles in the country, with over 13,000 vehicles travelling over 96 million kilometres yearly?

In the run-up to the federal election, we urge you to question the political parties on their intentions for Canada Post, and insist they make clear, public commitments regarding the following issues:

- Establishing postal banking to offset the loss of financial services in many communities;
- Creating an ambitious climate change action plan for Canada Post;
- Maintaining door-to-door mail delivery;
- Preserving our universal and public postal service;
- Maintaining rural post offices.

More information is available at deliveringcommunitypower.ca.

Sincerely,



Jan Simpson
National President

Encl.

c.c. National Executive Committee, Regional Executive Committees, Regional and National Union Representatives, specialists, campaign coordinators

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AUG 22 2019

M.D. OF PINCHER CREEK